

CITY COUNCIL AGENDA

May 2, 2018

7:30 p.m.

All meetings are held in Council Chambers, 1st Floor, 538 N. Market Street

- I. ROLL CALL & ORDERING OF AGENDA**
- II. APPROVAL OF MINUTES**
- III. COMMUNICATIONS FROM MAYOR/ADMINISTRATION**
- IV. PETITIONS/COMMUNICATIONS FROM PUBLIC**
- V. COMMITTEE REPORTS/PUBLIC HEARINGS**
- VI. OLD BUSINESS**

VII. NEW BUSINESS

- 1. First Reading - ORDINANCE NO. 2016-13 - AN ORDINANCE AUTHORIZING ANNEXATION OF MUNICIPALLY-OWNED PROPERTY CONTIGUOUS TO THE EXISTING CORPORATION LIMITS, PURSUANT TO OHIO REVISED CODE SECTION 709.14, AND AUTHORIZING THE DIRECTOR OF LAW TO PROSECUTE THE PROCEEDINGS NECESSARY TO EFFECT IT, AND DECLARING AN EMERGENCY (Knapic)
- 2. First Reading - ORDINANCE NO. 2016-14 - AN ORDINANCE AMENDING THE APPROPRIATION LANGUAGE OF ORDINANCE NO. 2016-12 AND RESOLUTION NO. 2016-20 (Ansel)
- 3. First Reading - RESOLUTION NO. 2016-26 - A RESOLUTION AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION TO THE OHIO DEPARTMENT OF TRANSPORTATION FOR GRANT MONIES; TO APPLY SUCH FUNDS, IF AWARDED; AND TO EXECUTE ANY NECESSARY DOCUMENTS IN CONNECTION THEREWITH; AND DECLARING AN EMERGENCY (Myers)
- 4. First Reading - RESOLUTION NO. 2016-27 - A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A PARTNERSHIP AGREEMENT WITH WAYNE COUNTY FOR MAKING AN APPLICATION TO THE OHIO DEVELOPMENT SERVICES AGENCY FOR A SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT FOR COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) FUNDS, AND DECLARING AN EMERGENCY (Ansel)
- 5. First Reading - RESOLUTION NO. 2016-28 - A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE WAYNE METROPOLITAN HOUSING AUTHORITY FOR ADMINISTRATIVE CONSULTING SERVICES FOR A SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT FOR A COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) PROGRAM, AND DECLARING AN EMERGENCY (Ansel)
- 6. First Reading - RESOLUTION NO. 2016-029 - A RESOLUTION AUTHORIZING THE DIRECTOR OF LAW TO ENGAGE OUTSIDE COUNSEL FOR REPRESENTATION WITH RESPECT TO THE LITIGATION OF A LABOR ISSUE, AND DECLARING AN EMERGENCY

VII. MISCELLANEOUS

IX. ADJOURNMENT

WOOSTER CITY COUNCIL MINUTES
April 18, 2016

I. ROLL CALL & ORDERING OF AGENDA

President Mike Buytendyk called the regular meeting of Wooster City Council to order at 7:30 p.m. in council chambers. Next meeting is scheduled for Monday, May 2nd. City Council members in attendance were as follows Cavin, Knapic, Myers, Sanders, Silvestri and Ulbright. Absent: Jon Ansel

II. APPROVAL OF MINUTES

Councilman Silvestri moved to approve the minutes of the April 4, 2016 meeting, seconded by Councilman Sanders. By voice vote the motion passed unanimously.

III. COMMUNICATIONS FROM MAYOR/ADMINISTRATION –

Mayor Breneman thanked the community and city employees for their help at the Christmas Run Playground installation. The structures are all in place except for the Tree House which is on order. The Mayor expects the ribbon cutting to take place in mid- June.

Interviews for the Executive Administrative Assistant and Clerk Council have been completed and the new employee will be at the next council meeting.

Wooster Community Hospital is having a groundbreaking ceremony on Tuesday, April 26th for the new cancer center.

Tree City Celebration is being held at the Shisler Center on Tuesday, April 26th.

The Administration has interviewed ten candidates for the Law Director's position and has narrowed the field to three. Second interviews will be commencing shortly. The Mayor hopes to have a candidate to introduce to City Council in the next month. He may request a meet and greet prior to a city council meeting to introduce both the Clerk of Council and the potential Law Director.

IV. PETITIONS/COMMUNICATIONS FROM PUBLIC- Transfer of liquor license request. Spoon Market requested a motion to suspend hearing on their request from Ohio Division of Liquor Control. Motion to waive hearing – Knapic; seconded Myers. Petition passed 6 – yes, 1 – absent. Ansel-absent, Cavin-yes, Myers-yes, Sanders-yes, Silvestri-yes, Knapic-yes, Ulbright-yes.

V. COMMITTEE REPORTS; PUBLIC HEARINGS – Council President Buytendyk asked if anyone in the audience would like to speak. No takers. Buytendyk gave a brief overview of Joel Montgomery's presentation underscoring the benefit of the income tax increase enabling the city to continue capital improvement and infrastructure projects.

VI. OLD BUSINESS - None

VII. NEW BUSINESS

1. First Reading -RESOLUTION NO. 2016-22, A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO PURCHASE VEHICLES IN ACCORDANCE WITH THE CAPITAL PLAN FOR 2016

Budgeted item – no need to request suspension of readings. Motion to adopt Calvin, seconded by Knapic. Resolution passed 6 – yes, 1 - absent (Ansel-absent; Cavin-yes; Myers-yes; Sanders-yes; Silvestri-yes; Knapic-yes and Ulbright-yes).

2. First Reading - RESOLUTION NO. 2016-23, A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR CLEANING THE DETENTION BASIN AND REPLACING THE EMERGENCY OVERFLOW CULVERT ON OAKLEY ROAD

Budgeted item – no need to request suspension of readings. Scott Myers stated he needed to abstain due to having a residence abutting the project. Motion to adopt Sanders, seconded by Cavin. Resolution passed 5 – yes, 1 – abstain, 1- absent (Ansel-absent; Cavin-yes; Myers-abstain; Sanders-yes; Silvestri-yes; Knapic-yes and Ulbright-yes).

3. First Reading - RESOLUTION NO. 2016-24, A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR THE REPLACEMENT OF A PORTION OF THE WATER LINE SERVING NORTH STREET

Budgeted item – no need to request suspension of readings. Motion to adopt Sanders, seconded by Knapic. Resolution passed 6 – yes, 1- absent (Ansel-absent; Cavin-yes; Myers-yes; Sanders-yes; Silvestri-yes; Knapic-yes and Ulbright-yes).

4. First Reading - RESOLUTION NO. 2016-25, A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR THE PURCHASE AND INSTALLATION OF TRAFFIC SIGNALS AND RELATED EQUIPMENT

Budgeted item – no need to request suspension of readings. Motion to adopt Ulbright, seconded by Silvestri. Resolution passed 6 – yes, 1- absent (Ansel-absent; Cavin-yes; Myers-yes; Sanders-yes; Silvestri-yes; Knapic-yes and Ulbright-yes).

5. First Reading - ORDINANCE NO. 2016-12, AN ORDINANCE AMENDING THE ANNUAL APPROPRIATION ORDINANCE

Motion to suspend three readings Myers, seconded by Cavin, Roll call to vote: Sanders-yes, Silvestri-yes, Ulbright-yes, Ansel-Absent, Cavin-yes, Knapic-yes, Myers-yes. Motion to adopt Myers, seconded by Cavin. Resolution passed 6 – yes, 1- absent (Ansel-absent; Cavin-yes; Myers-yes; Sanders-yes; Silvestri-yes; Knapic-yes and Ulbright-yes).

VIII. MISCELLANEOUS – Thank you to Joel Montgomery for the presentation. Health and Leisure Committee meeting to be held May 16th at 6:30 p.m. Thank you to Dick Benson for being the acting Clerk of Council.

IX. EXECUTIVE SESSION – None

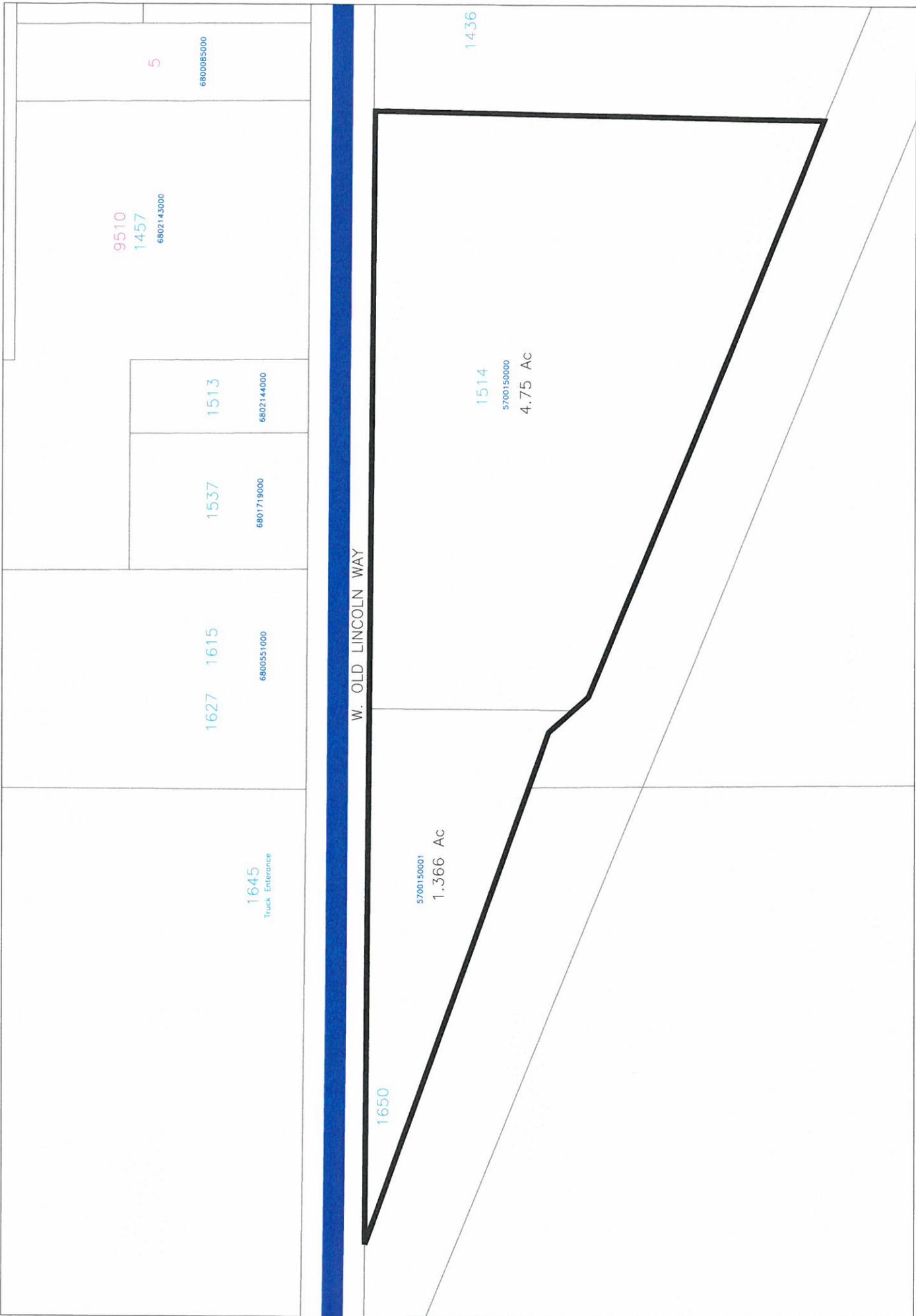
IX. ADJOURNMENT

Councilman Ulbright moved to adjourn, seconded by Councilwoman Knapic. By voice vote the motion passed unanimously.

Michael G. Buytendyk
President of Council

Richard R. Benson, Jr.
Law Director and Acting Clerk of Council

ANNEXATION MAP



PREPARED BY
CITY OF WOOSTER
DIVISION OF ENGINEERING
120 N. MAIN ST. WOOSTER, OH 44691
PH: (330) 267-3251 FAX: (330) 267-3253

All boundaries ARE NOT survey quality and are for reference only.
Scale: 1"=120'

RESOLUTION NO. 2016-26

A RESOLUTION AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION TO THE OHIO DEPARTMENT OF TRANSPORTATION FOR GRANT MONIES; TO APPLY SUCH FUNDS, IF AWARDED; AND TO EXECUTE ANY NECESSARY DOCUMENTS IN CONNECTION THEREWITH; AND DECLARING AN EMERGENCY

WHEREAS, the City of Wooster has the opportunity to apply for grant monies through the Ohio Department of Transportation for the construction of two ten-foot wide connector trails, totaling 1.15 miles, through its 2016 Transportation Alternatives Program; and

WHEREAS, the proposed Phase 2-A connector entails construction of an approximate 0.77-mile paved trail between the City's Oldman Trail and Friendsville Road Trail, traversing the south side of Oldman Road and the east side of Friendsville Road; and the proposed Phase 2-B connector entails construction of an approximate 0.38-mile long paved trail between the Akron Road Trail and Melrose Drive Trail, traversing along either side of Portage Road (as appears on the map attached hereto); and

WHEREAS, if awarded, the funds will cover approximately eighty percent (80%) of the costs of construction (presently estimated to be \$830,000.00), with the balance to come from the capital improvements fund; and this project is a part of both the Comprehensive Plan and the 2015 Wooster Bike Path Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That the Mayor is hereby authorized to apply to the Ohio Department of Transportation for grant monies as described above, and if such funds are awarded, to apply the funds as indicated. He is further authorized to execute any necessary documents in connection therewith for obtaining this financial assistance.

SECTION 2. This Council finds and declares that all formal actions concerning and relating to the adoption of this resolution occurred in an open meeting of this Council or its committees, in compliance with law.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary to the immediate preservation of the public health, peace, safety and welfare of the City, or providing for the usual daily operation of a municipal department or division, and for the further reason that time is of the essence in making a timely application for the funds described above; wherefore, this Resolution shall be in full force and effect from and immediately after its passage and approval by the Mayor; provided it receives the affirmative vote of at least three-fourths of the members of the Council; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

1st reading _____ 2nd reading _____ 3rd reading _____

Passed: _____, 2016 Vote: _____

Attest: _____
Clerk of Council President of Council

Approved: _____, 2016
Mayor

Introduced by: Scott Myers

Request for Agenda Item Non-Capital

Division **Meeting Date Requested**

Project Name **Approved for Agenda**

Description (be as descriptive as possible, given space limitations)

Council’s authorization is requested to allow the Director of Administration to apply for a grant through the 2016 Transportation Alternatives Program, sponsored by the Ohio Department of Transportation; to accept such a grant if awarded; to execute any necessary documents in connection therewith, and declaring an emergency.

The cost of construction for Phase Two of the Wooster Loop Bike Trail is presently estimated at \$830,000.00, and involves the construction of roughly 1.15 miles of new connector trails to bridge existing trails. If awarded, the grant would fund approximately 80% of the cost, up to \$664,000. The balance would come from the 2018 capital improvements fund.

The project is comprised of two connector trails. The first, Phase 2-A, will install a 0.77-mile connector trail between the City’s Oldman Trail and Friendsville Road Trail, creating a 6.5-mile network of dedicated bicycling and multi-use trails (The connector bridges an existing 5.3-mile trail network to the 0.5-mile Melrose Trail, creating a single 6.5-mile trail, inclusive of Phase I.) Along the way between the Oldman Trail and the Friendsville Road Trail, Phase 2-A will string together several residential neighborhoods, two major parks, and a future community safety center (police and fire).

Phase 2-B, which will be constructed concurrently, will install an east-to-west 0.38-mile trail along Portage Road, connecting the City’s 2.0-mile long Akron Rd trail to its 0.5-mile Melrose Drive trail, safely bridging the two trails through a heavily-travelled retail area with apartments. The connector would combine two trails into a 3.0 mile dedicated system linking residential areas, two schools, and retail, and two major industrial employment centers together.

Critically, each connector and the trails each links will be linked by Milltown Road, which provides sidewalks on each side of the road, providing a safe path for pedestrians between each trail.

This project is the culmination of multiple years of planning efforts. Upon an extensive statistical survey performed as part of the City of Wooster’s 2014 Comprehensive Plan, 73.8% of respondents ranked connectivity by “sidewalks, bike paths, and recreational trails” to be either somewhat important (21.9%) or very important (51.9%). Additionally, 12.1 percent of all working Wooster City residents 16 years of age or use alternative forms of transportation to commute on a daily basis, with 10.3 percent walking, and 1.8 percent using a means other than a vehicle or public transit, such as bicycling. (U.S. Census).

In addition to fulfilling the aspirations of the Comprehensive Plan, the proposed project is also a component of the 2015 Wooster Bike Path Plan.

Should the grant be approved, Council will need to later authorize the bidding and construction of this project.

Is there a need for rules suspension or time limitation when this must be passed?

An expedited decision at the May 2nd, 2016 Council Meeting is requested in order to facilitate a grant filing deadline on May 16th, 2016.

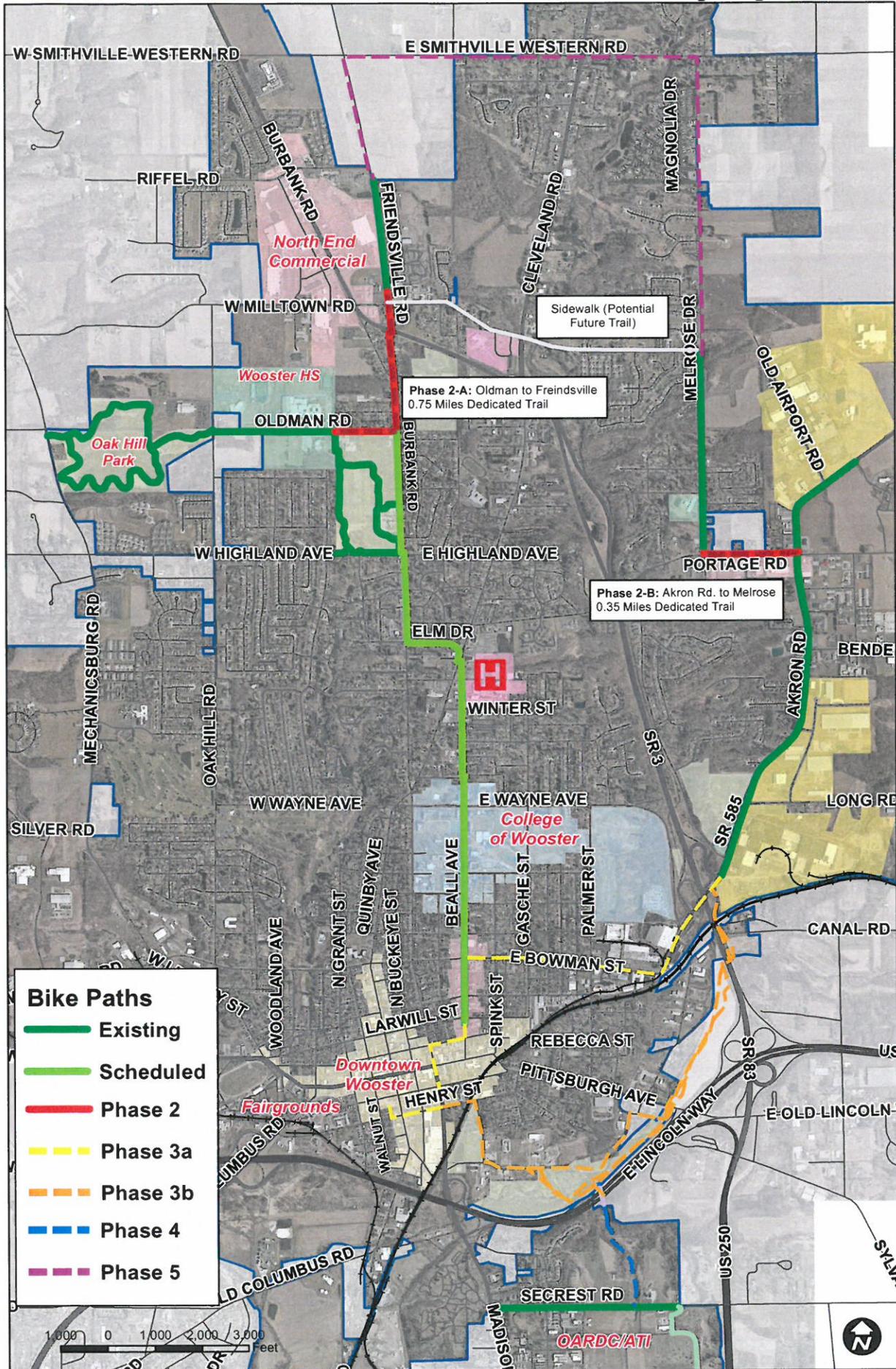
Manager Requesting

Date

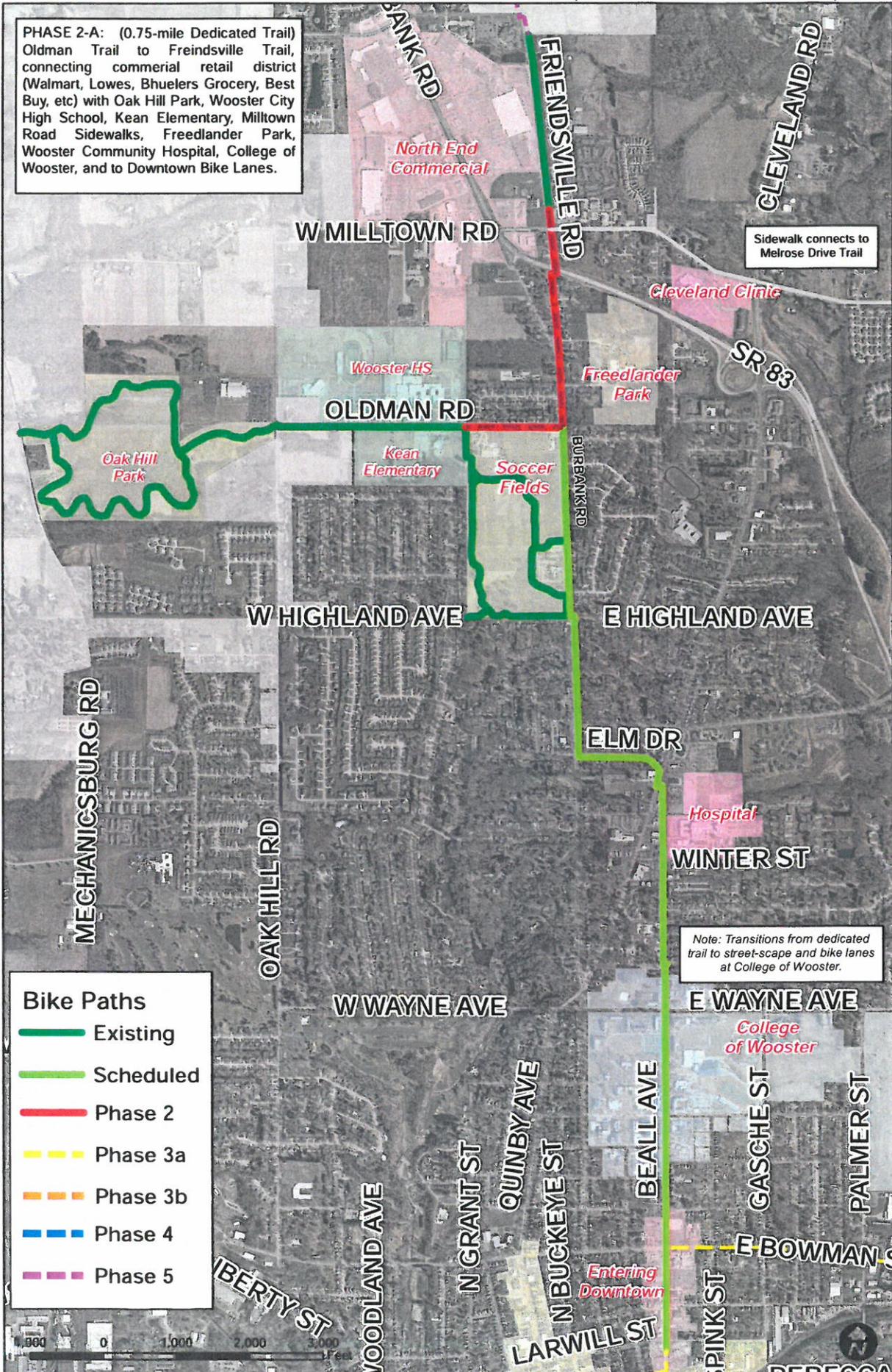
Approved for Agenda

Res #26

2016 TAP Letter of Interest - 1.15 Mile Wooster Loop Expansion



2016 TAP Letter of Interest - PAHSE 2-A (0.75 Mile Connector)

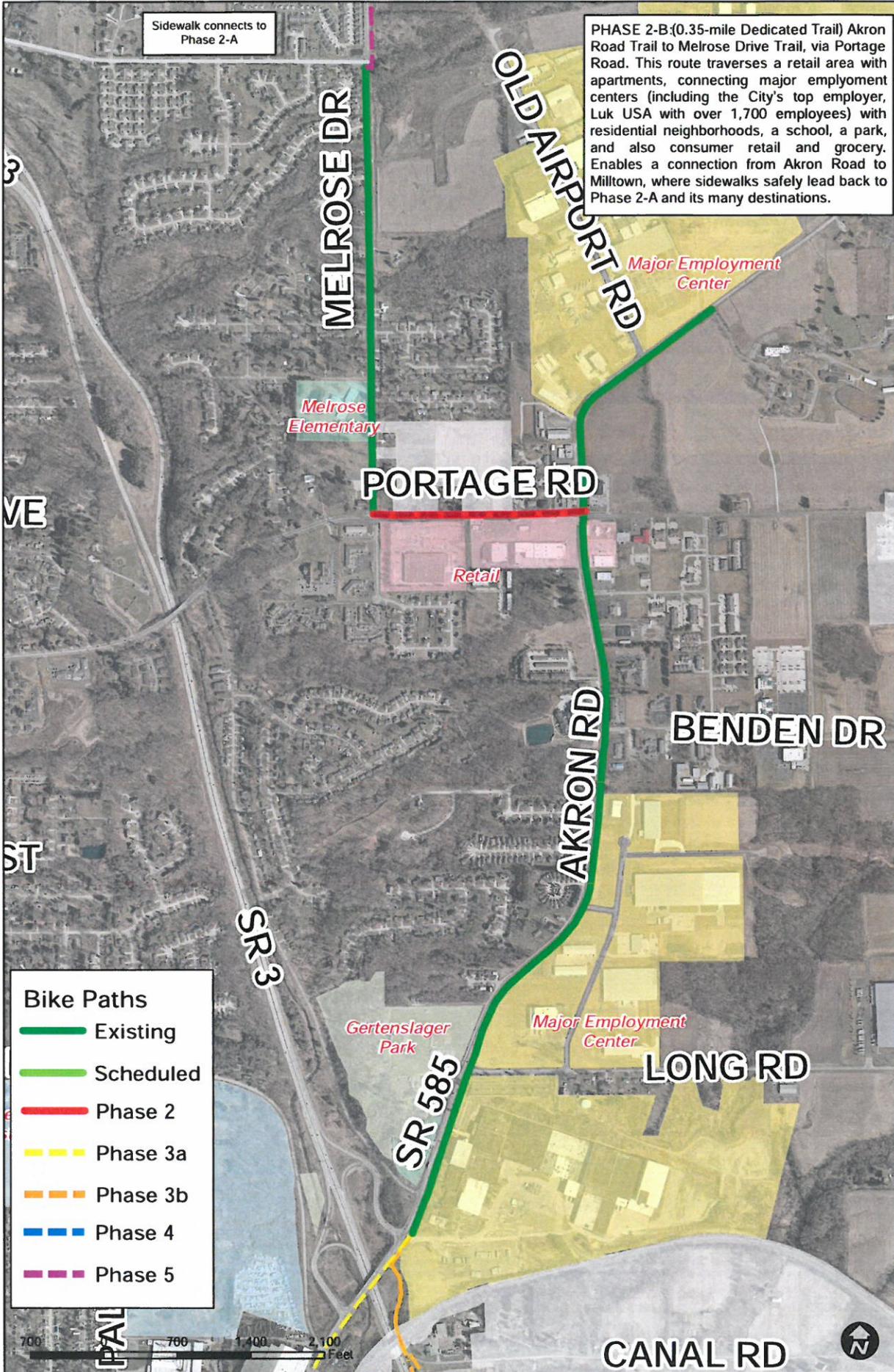


PHASE 2-A: (0.75-mile Dedicated Trail)
 Oldman Trail to Freindsville Trail, connecting commercial retail district (Walmart, Lowes, Bhuelers Grocery, Best Buy, etc) with Oak Hill Park, Wooster City High School, Kean Elementary, Milltown Road Sidewalks, Freedlander Park, Wooster Community Hospital, College of Wooster, and to Downtown Bike Lanes.

Sidewalk connects to Melrose Drive Trail

Note: Transitions from dedicated trail to street-scape and bike lanes at College of Wooster.

2016 TAP Letter of Interest - PAHSE 2-B (0.35 Mile Connector)



Sidewalk connects to Phase 2-A

PHASE 2-B:(0.35-mile Dedicated Trail) Akron Road Trail to Melrose Drive Trail, via Portage Road. This route traverses a retail area with apartments, connecting major employment centers (including the City's top employer, Luk USA with over 1,700 employees) with residential neighborhoods, a school, a park, and also consumer retail and grocery. Enables a connection from Akron Road to Milltown, where sidewalks safely lead back to Phase 2-A and its many destinations.

- Bike Paths**
- Existing
 - Scheduled
 - Phase 2
 - Phase 3a
 - Phase 3b
 - Phase 4
 - Phase 5

700 700 1,400 2,100 Feet



RESOLUTION NO. 2016-27

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A PARTNERSHIP AGREEMENT WITH WAYNE COUNTY FOR MAKING AN APPLICATION TO THE OHIO DEVELOPMENT SERVICES AGENCY FOR A SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT FOR COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) FUNDS, AND DECLARING AN EMERGENCY

WHEREAS, the State of Ohio Development Services Agency provides financial assistance to local governments for the purpose of addressing local housing needs for low and moderate income persons, and in conjunction with PY 2016/18, is urging cities and counties to partner for purposes of receiving and administering funds available under the Small Cities Community Development Block Grant Community Housing Impact and Preservation (CHIP) Program; and

WHEREAS, this City Council desires to renew a partnership agreement between the City of Wooster and Wayne County for purposes of making an application to the Ohio Development Services Agency for the purpose of receiving and administering such grant funds for PY 2016/18.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That the Mayor is hereby authorized to renew a partnership agreement with Wayne County for purposes of applying to the Ohio Development Services Agency for purposes of receiving and administering funds available under the Small Cities Community Development Block Grant Community Housing Impact and Preservation (CHIP) Program for PY 2016/18.

SECTION 2. This Council finds and declares that all formal actions concerning and relating to the adoption of this resolution occurred in an open meeting of this Council or its committees, in compliance with law.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary to the immediate preservation of the public health, peace, safety and welfare of the City, or providing for the usual daily operation of a municipal department or division, and for the further reason that prompt action is necessary in order that the application to the State of Ohio Development Services Agency for a Small Cities Community Development Block Grant must be submitted by the May 6, 2016 deadline; wherefore, this Resolution shall be in full force and effect from and immediately after its passage and approval by the Mayor; provided it receives the affirmative vote of at least three-fourths of the members of the Council; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

1st reading _____ 2nd reading _____ 3rd reading _____

Passed: _____, 2016

Vote: _____

Attest: _____
Clerk of Council

President of Council

Approved: _____, 2016

Mayor

Introduced by: Jon Ansel

RESOLUTION NO. 2016-28

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE WAYNE METROPOLITAN HOUSING AUTHORITY FOR ADMINISTRATIVE CONSULTING SERVICES FOR A SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT FOR A COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) PROGRAM, AND DECLARING AN EMERGENCY

WHEREAS, the State of Ohio Development Services Agency provides financial assistance to local governments for the purpose of addressing local housing needs for low and moderate income persons; and

WHEREAS, this City Council desires to authorize an agreement with the Wayne Metropolitan Housing Authority for administrative consulting services relative to an application to be filed by Wooster for a Small Cities Community Development Block Grant Community Housing Impact and Preservation (CHIP) Program for PY 2016, such application being made on behalf of Wooster's partnership with Wayne County (as authorized by this Council's adoption of Res. No. 2016-27).

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That the Mayor is hereby authorized to enter into an agreement on behalf of the City of Wooster with the Wayne Metropolitan Housing Authority for administrative consulting services in connection with a grant application filed by Wooster, on behalf of its partnership with Wayne County, for a Small Cities Community Development Block Grant for the CHIP Program.

SECTION 2. This Council finds and declares that all formal actions concerning and relating to the adoption of this resolution occurred in an open meeting of this Council or its committees, in compliance with law.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary to the immediate preservation of the public health, peace, safety and welfare of the City, or providing for the usual daily operation of a municipal department or division, and for the further reason that prompt action is necessary in order that the application to the State of Ohio Development Services Agency for a Small Cities Community Development Block Grant may be submitted by the May 6, 2016 deadline; wherefore, this Resolution shall be in full force and effect from and immediately after its passage and approval by the Mayor; provided it receives the affirmative vote of at least three-fourths of the members of the Council; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

1st reading _____ 2nd reading _____ 3rd reading _____

Passed: _____, 2016

Vote: _____

Attest: _____
Clerk of Council

President of Council

Approved: _____, 2016

Mayor

Introduced by: Jon Ansel

