

**WOOSTER CITY COUNCIL MINUTES**  
**September 6, 2016**

**I. ROLL CALL & ORDERING OF AGENDA**

President Mike Buytendyk called the regular meeting of Wooster City Council to order at 7:30 p.m. in council chambers. All members of City Council were present, except Councilwoman Knapic. City Administration present: Mayor Bob Breneman, Finance Director Andrei Dordea, Director of Administration Joel Montgomery, Law Director Linda Applebaum, Roger Kobilarcsik, and Chief Matt Fisher.

**II. APPROVAL OF MINUTES**

Councilman Silvestri moved to approve the minutes of the August 15, 2016 meeting, seconded by Councilman Ansel. By voice vote motion passed unanimously.

**III. COMMUNICATIONS FROM MAYOR/ADMINISTRATION**

Mayor Breneman shared that Ashland has now joined the WARCOG. The Wooster Citizens Government Leadership Academy began on September 1st. The entryway on Columbus Avenue should be done in time for the start of the Wayne County Fair this week. The "Neighbors: Let's Save" program flyers were sent out with this month's utility bills. Citizens can sign up with AEP and earn points for the City. A possible donation of up to \$25,000 could be made to the City through this program. If awarded, the money is ear marked for possible downtown projects such as up lighting and park improvements.

**IV. PETITIONS/COMMUNICATIONS FROM PUBLIC**

Council waived hearings for H2 Wine Merchants Wooster LLC application for a Class D5L Liquor License as well as the Minglewood Distillery Company, LTD's application for a class A3A Liquor License.

Chad Boreman, of 1807 Rathburn Road, and Greg Gehris, of 347 N. Grant Street, spoke in support of Council moving forward with the Downtown Streetscape project.

**V. COMMITTEE REPORTS; PUBLIC HEARINGS**

The Public Infrastructure Committee met earlier to review options concerning the purchase of a new fire truck and other capital equipment.

**VI. OLD BUSINESS**

1. Tabled- RESOLUTION NO. 2016-40

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ENTER INTO A CONTRACT WITH OGM ADVISORS FOR PROFESSIONAL ENGINEERING SERVICES RELATED TO THE DOWNTOWN STREETScape (Ulbright)  
Diesel

Councilman Ulbright moved to untable Resolution No. 2016-40, seconded by Councilman Myers. By voice vote, motion passed unanimously.

Councilman Ulbright reviewed the items of concern and recommended moving forward with a vote at the next regularly scheduled council meeting when all members of council were present.

Councilman Ulbright moved to again table, Resolution No. 2016-40, seconded by Councilman Myers. By voice vote, motion passed unanimously.

**VII. NEW BUSINESS**

1. First Reading- RESOLUTION NO. 2016-46  
A RESOLUTION AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S), TO ACCEPT AND APPLY SUCH FUNDS, IF AWARDED, AND TO EXECUTE ANY NECESSARY DOCUMENTS IN CONNECTION THEREWITH, AND DECLARING AN EMERGENCY (Sanders)

This is a request to authorize application for and acceptance of \$365,000 in grant money from the Ohio Public works Commission for sewer separation in the south Spink Street, Gasche Street and Nold Avenue area. This project would install over 3,400 linear feet of storm sewer, 26 catch basins and 15 storm manholes. Forty percent of the project will be covered with grant funds. It is a required project and will help eliminate sewer backups.

Councilman Sanders moved to suspend the rules and place on third and final reading, seconded by Councilman Silvestri. Upon roll call, motion carried unanimously (Ansel-yes; Cavin-yes; Myers-yes; Sanders-yes; Silvestri-yes; and Ulbright-yes). Councilman Sanders moved, seconded by Councilman Silvestri to adopt. Upon roll call, motion to adopt carried unanimously (Ansel-yes; Cavin-yes; Myers-yes; Sanders-yes; Silvestri-yes; and Ulbright-yes).

2. First Reading- RESOLUTION NO. 2016-47  
A RESOLUTION AUTHORIZING THE DIRECTOR OF FINANCE TO APPROPRIATE INSURANCE PROCEEDS TO THE WATER POLLUTION CONTROL PLANT FUND (Ansel)

This Resolution is to appropriate funds from an insurance claim. A boiler was damaged during a flood from a leaking tank and was found to be irreparable. A claim was filed with the City's insurance provider. The funds will be used to replace the damaged equipment and attached systems.

Councilman Ansel moved to suspend the rules and place on third and final reading, seconded by Councilman Sanders. Upon roll call, motion carried unanimously (Ansel-yes; Cavin-yes; Myers-yes; Sanders-yes; Silvestri-yes; and Ulbright-yes). Councilman Ansel moved, seconded by Councilman Sanders, to adopt. Upon roll call, motion to adopt carried unanimously (Ansel-yes; Cavin-yes; Myers-yes; Sanders-yes; Silvestri-yes; and Ulbright-yes).

3. First Reading- RESOLUTION NO. 2016-48  
A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO PURCHASE ITEMS OF SPECIALIZED TECHNOLOGY, ACLARA METER TRANSMITTING UNITS FOR THE UTILITIES DIVISION; AND ENTER INTO CONTRACT (Sanders)

This is a staged replacement for automated meter reading system utilized by Wooster City Services that transmits usage data via radio frequency for customer billing. The staged replacement allows the project to be accomplished as a normally budgeted item. The request authorizes the City to enter into a 5 year contract with Aclara for the purchase of 3,300 transmitting units. This will allow the City to realize a 12% cost reduction and lock in the price for the term of the contract.

As this is a budgeted item, Councilman Sanders moved, seconded by Councilman Cavin, to adopt. Upon roll call, motion to adopt carried unanimously (Ansel-yes; Cavin-yes; Myers-yes; Sanders-yes; Silvestri-yes; and Ulbright-yes).

4. First Reading- RESOLUTION NO. 2016-49  
USBR 40 BICYCLE ROUTE RESOLUTION (Ulbright)

The Ohio Department of Transportation proposed a bike route network to connect 5 U.S. Bike routes and 18 state bike routes under the jurisdiction of the City of Wooster to a National and Statewide Bicycle Route.

Councilman Ulbright moved to suspend the rules and place on third and final reading, seconded by Councilman Myers. Upon roll call, motion carried unanimously (Ansel-yes; Cavin-yes; Myers-yes; Sanders-yes; Silvestri-yes; and Ulbright-yes). Councilman Ulbright moved, seconded by Councilman Myers, to adopt. Upon roll call, motion to adopt carried unanimously (Ansel-yes; Cavin-yes; Myers-yes; Sanders-yes; Silvestri-yes; and Ulbright-yes).

**VIII. EXECUTIVE SESSION**

To discuss operations, pursuant to WCO 8.06 (e) (3), at the Wooster Waste Water Treatment Plant

Councilman Sanders moved to enter executive session, seconded by Councilman Silvestri. Upon roll call, motion carried unanimously (Ansel-yes; Cavin-yes; Myers-yes; Sanders-yes; Silvestri-yes; and Ulbright-yes).

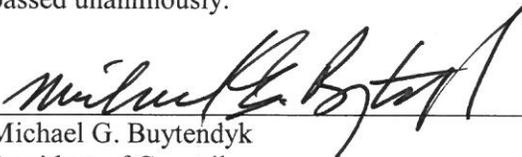
Councilman Silvestri moved to return from executive session, seconded by Councilman Myers. Upon roll call, motion carried unanimously (Ansel-yes; Cavin-yes; Myers-yes; Sanders-yes; Silvestri-yes; and Ulbright-yes).

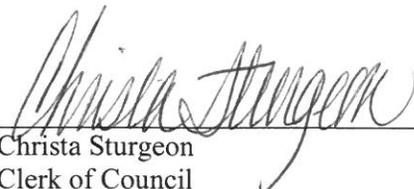
**IX. MISCELLANEOUS**

Councilman Ulbright stated that he felt better about the streetscape plan and felt the group accomplished a lot and will be able to move forward with the downtown improvement plan.

**X. ADJOURNMENT**

Councilman Ulbright moved to adjourn, seconded by Councilman Silvestri. By voice vote the motion passed unanimously.

  
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Michael G. Buytendyk  
President of Council

  
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Christa Sturgeon  
Clerk of Council

