

**WOOSTER CITY COUNCIL MINUTES**  
**June 20, 2016**

**I. ROLL CALL & ORDERING OF AGENDA**

President Mike Buytendyk called the regular meeting of Wooster City Council to order at 7:30 p.m. in council chambers. All members of City Council were present. City Administration present: Finance Director Andrei Dordea, Director of Administration Joel Montgomery, Law Directors Richard Benson and Linda Applebaum, City Engineer Roger Kobilarcsik, and Police Detective Tony Lemmon.

**II. APPROVAL OF MINUTES**

Councilman Ansel moved to approve the minutes of the June 6, 2016 meeting, seconded by Councilwoman Knapic. Councilman Cavin moved to approve the minutes of the June 13, 2016 meeting, seconded by Councilman Silvestri. By voice vote both motions passed unanimously.

**III. COMMUNICATIONS FROM MAYOR/ADMINISTRATION [None]**

**IV. PETITIONS/COMMUNICATIONS FROM PUBLIC**

Ms. Mackenzie Haiss expressed her concerns over the proposed downtown beautification project. She felt that, as a business owner, she was not in the communication loop. She was concerned that, according to the paper, the City was going to close key alleys. Administrative Director, Joel Montgomery stated that the proposal, is just that, a proposal. The City is not planning on doing anything with the alleys until it speaks with the business owners in the area. With their input and blessing, the City will design a plan to fit their needs as well as work to continue to beautify the downtown streetscape and protect pedestrians.

**V. COMMITTEE REPORTS; PUBLIC HEARINGS**

A new application for a Class D5L Liquor License for A Brush and A Beverage, LLC was presented to Council. Councilwoman Knapic moved to waive a hearing, seconded by Councilman Ansel.

Councilman Sanders gave a brief update of the previous weeks Public Utilities meeting. Wooster Renewable Energy, also referred to as Quasar, has completed several steps to reduce odors and they seem to be working.

The Public Hearing for the 2017 Tax Budget was announced and the floor was opened for questions/comments from the Public. There being none, the Public Hearing was closed.

**VI. OLD BUSINESS**

1. Third Reading- RESOLUTION NO. 2016-35 A RESOLUTION PROVIDING FOR THE ANNUAL TAX BUDGET FOR 2017

Finance Director Andrei Dordea presented an overview of the 2017 Proposed Tax Budget. The Budget is a tool to gauge the financial condition of the City and does not have to balance. The purpose is for each department to show the full extent of their financial requirements. The City still showed a surplus of almost \$7,000 dollars.

Councilman Ansel moved, seconded by Councilwoman Knapic, to adopt. Upon roll call, motion to adopt carried unanimously (Ansel-yes; Cavin-yes; Knapic-yes; Myers-yes; Sanders-yes; Silvestri-yes; and Ulbright-yes).

**VII. NEW BUSINESS**

1. First Reading – RESOLUTION NO. 2016-39 A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR THE REPLACEMENT OF A PORTION OF THE WATER LINE SERVING BURBANK ROAD, AND DECLARING AN EMERGENCY.

Councilman Sanders stated that the waterline project was already in the plans for Burbank Road; it is being moved up a year to coincide with work currently being done. It makes sense to do both projects at the same time. Council agreed.

Councilman Sanders moved to suspend the rules and place on third and final reading, seconded by Councilman Cavin. Upon roll call, motion carried unanimously (Ansel-yes; Cavin-yes; Knapic-yes; Myers-yes; Sanders-yes; Silvestri-yes; and Ulbright-yes). Councilman Sanders moved, seconded by Councilman Cavin, to adopt. Upon roll call, motion to adopt carried unanimously (Ansel-yes; Cavin-yes; Knapic-yes; Myers-yes; Sanders-yes; Silvestri-yes; and Ulbright-yes).

2. First Reading – RESOLUTION NO. 2016-40 A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ENTER INTO A CONTRACT WITH OHM ADVISORS FOR PROFESSIONAL ENGINEERING SERVICES RELATED TO THE DOWNTOWN STREETScape.

The Resolution was introduced and discussed at length. The City of Wooster requests permission to partner with OHM to work with Downtown Businesses and Wooster Citizens regarding the design for the Downtown Streetscape.

3. First Reading – RESOLUTION NO. 2016-41 A RESOLUTION AUTHORIZING THE DIRECTOR OF FINANCE TO ISSUE PAYMENT FOR SERVICES RENDERED UNDER CONTRACTS WITH VARIOUS VENDORS, AND DECLARING AN EMERGENCY.

A police vehicle was involved in an accident in the Fall of 2015. The lowest and best bidder, Pallotta Ford, when the work was finished on the repair, stated final cost to be \$4,247.88 above the estimate given for a total repair cost of \$23,016.46. The expenditure will be covered by insurance proceeds.

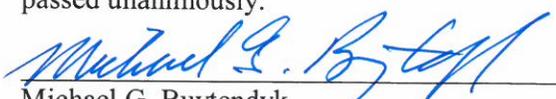
Councilman Ansel moved to suspend the rules and place on third and final reading, seconded by Councilman Cavin. Upon roll call, motion carried unanimously (Ansel-yes; Cavin-yes; Knapic-yes; Myers-yes; Sanders-yes; Silvestri-yes; and Ulbright-yes). Councilman Ansel moved, seconded by Councilwoman Knapic, to adopt. Upon roll call, motion to adopt carried unanimously (Ansel-yes; Cavin-yes; Knapic-yes; Myers-yes; Sanders-yes; Silvestri-yes; and Ulbright-yes).

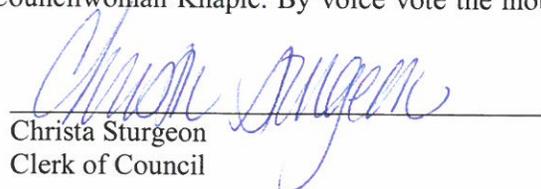
#### VIII. MISCELLANEOUS

Councilwoman Knapic announced that the public transit bus service for Wooster City was up and running. Councilman Myers proudly announced the Wooster Urban Adventures, held the previous weekend, was able to raise \$30,000 for People to People Ministries.

#### IX. ADJOURNMENT

Councilman Ulbright moved to adjourn, seconded by Councilwoman Knapic. By voice vote the motion passed unanimously.

  
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Michael G. Buytendyk  
President of Council

  
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Christa Sturgeon  
Clerk of Council