

WOOSTER CITY COUNCIL AGENDA

March 2, 2015

7:30 p.m.

The meeting will be held at City Hall, in Council Chambers, 1st Floor, 538 N. Market Street, Wooster, Ohio.

I. ROLL CALL & ORDERING OF AGENDA

II. APPROVAL OF MINUTES

III. COMMUNICATIONS FROM MAYOR/ADMINISTRATION

IV. PETITIONS/COMMUNICATIONS FROM PUBLIC

Liquor License notice regarding a request for a transfer of C1 and C2 class permits from Khurram Shamsi, 310 S. Market St., Wooster to Haque Management Corp., 310 S. Market St., Wooster.

V. COMMITTEE REPORTS; PUBLIC HEARINGS

VI. OLD BUSINESS

VII. NEW BUSINESS

1. First Reading – RESOLUTION NO. 2015-28 A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR MOWING SERVICES FOR CITY-OWNED PROPERTY (Silvestri)

VIII. MISCELLANEOUS

IX. ADJOURNMENT

NOTICE TO LEGISLATIVE
AUTHORITY

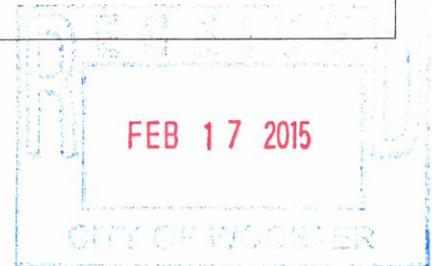
OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

3589999		TRFO	HAQUE MANAGEMENT CORP	
PERMIT NUMBER		TYPE	310 S MARKET ST	
02	01	2015		
ISSUE DATE				
02	11	2015		
FILING DATE				
C1		C2		
PERMIT CLASSES				
85	165	B	F13556	
TAX DISTRICT		RECEIPT NO.		

FROM 02/13/2015

8030650			KHURRAM SHAMSI	
PERMIT NUMBER		TYPE	310 S MARKET ST	
02	01	2015		
ISSUE DATE				
02	11	2015		
FILING DATE				
C1		C2		
PERMIT CLASSES				
85	165			
TAX DISTRICT		RECEIPT NO.		



MAILED 02/13/2015

RESPONSES MUST BE POSTMARKED NO LATER THAN. 03/16/2015

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES **B TRFO 3589999**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD IN OUR COUNTY SEAT. IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

CLERK OF WOOSTER CITY COUNCIL
538 N MARKET ST
PO BOX 1128
WOOSTER OHIO 44691

PERMIT NUMBER (CORPORATION) 3589999
HAQUE MANAGEMENT CORP
310 S MARKET ST
WOOSTER OH 44691

F.T.I. NUMBER 46-5053943
STATUS (ACTIVE OR INACTIVE) ACTIVE
SHARES OUTSTANDING 100.00
ACTIVE DATE 02/11/15
INACTIVE DATE
EXCEPTION CODE TEXT
STOCK TRANSFER CODE TEXT AND DATE
FARHANA HAQUE

100.00 02/11/15 ACTIVE PRESIDENT

RESOLUTION NO. 2015-28

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR MOWING SERVICES FOR CITY-OWNED PROPERTY

WHEREAS, it is necessary to provide for the mowing of city parks and other city-owned property, and such expense has been budgeted for 2015.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That the Director of Administration is hereby authorized to advertise according to law and enter into a contract with the lowest and best bidder for mowing services for city-owned property, in accordance with specifications on file in the Office of the Director of Administration.

SECTION 2. The cost of such contract/project will not exceed the amount budgeted.

SECTION 3. This Council finds and declares that all formal actions concerning and relating to the adoption of this resolution occurred in an open meeting of this Council or its committees, in compliance with law.

SECTION 4. This Resolution shall take effect and be in force from and after the earliest period allowed by law.

Introduced: _____ Passed: _____ Vote: _____

Attest: _____

Clerk of Council

President of Council

Approved: _____, 2015

Mayor

Introduced by: David Silvestri

Request for Agenda Item
Authorization for Bid or Purchase of Capital Item

Division Project Name Requested Meeting Date

- Approved for Agenda
 Full Amount is Budgeted

If not, how is purchase to be funded?

Description of Purchase

Authorization to advertise for bid for City Wide Mowing for 2015. Mostly all of the parks and public properties mowing throughout the City are covered under this contract. This contract is similar to the contracts that have been awarded since 2012, with a slight increase to the size and anticipated dollar amount. The approximate cost to perform the work is \$55,000.00 for 2015.

Justifications / Benefits

By contracting with a professional mowing services business makes it more conducive as a cost savings measure that will benefit the City. This contact will also allow our PPM employees to address street, storm sewer and inlet repairs throughout the City.

How will this project effect the City's operating budget?

Fully budgeted from Cost Centers 251301 (Public Properties & Parks); 742504 (Water); 743514 (Sewer)

What alternatives exist, and what are the implications of the alternatives?

This would require mowing all of the public properties and parks with PPM employees. Approximately 120 man hours per week would be needed to perform all of the City Wide Mowing on the contract. This amount of time (man hours) would take away from the much needed street, storm sewer and inlet repairs throughout the City.

Sole Source Bid or Non-Bid Situation?

If Yes, explain the circumstances

Requesting suspension of the rules?

If Yes, explain reasons.

To advertise and award the contract so that the contractor can begin work when mowing season begins.

Division Manager Date

Res #28