

MINUTES
CITY OF WOOSTER DESIGN AND REVIEW BOARD
November 7, 2024

I. MEETING CALLED TO ORDER AND ROLL CALL

Shannon Waller, Chairman of the Design and Review Board, called the meeting to order. Board members Kris Boone, James Fox, Daniel Kirk, Jill Munro, Caroline Robinson, Gretchen Tefs, and Shannon Waller were present. Vincent Marion, Planning and Zoning Manager represented the City of Wooster.

II. APPROVAL OF MINUTES

James Fox moved to approve the Minutes of October 3, 2024, the regular meeting of the Design and Review Board. Jill Munro seconded the motion. The motion carried unanimously 4-0.

III. APPLICATIONS

DR-24-38.

Natalie Gray requested approval for outdoor dining at 144 West Liberty Street in the Public Square Landmark District.

Bri Teichmer, 144 West Liberty Street, stated that they wanted to add three bistro tables, two chairs per table, and café umbrellas. Ms. Teichmer explained that the standard metal tables are weatherproof and appealing and would like to put them in front of the Spoon, and the umbrella color was yellow, green, and chartreuse. Ms. Teichmer continued that they would like to have this in place by next spring.

Daniel Kirk moved to approve the application as presented. Jill Munro seconded the motion. The motion carried unanimously 7-0.

DR-24-39.

Rich Fishburn requested a Development Recommendation on alterations to a structure at 231 North Buckeye Street, parcel number 64-00533.000. (Non-landmark)

Rich Fishburn, 359 Mechanicsburg Road, stated that he represents 231 North Buckeye Street. Mr. Fishburn explained that this was a building that he purchased a couple of years ago and we have visions of turning it into a very nice building. Mr. Fishburn continued that the plan was the top floor would be a photography studio and then the first floor and basement would be rented out in different capacities. Mr. Fishburn stated that the outside needed improvement and would like to tear out some of the ramps and concrete which is not matching and level. Mr. Fishburn explained that the plan was to rip off the roof and put siding up also painting or staining the brick a charcoal color. Mr. Fishburn continued that the windows and handrails would be painted black with a gray, black and white accent building.

James Fox moved to approve the application as presented. Kris Boone seconded the motion. The motion carried unanimously 7-0.

IV. ADJOURNMENT

Kris Boone moved to adjourn the meeting. Gretchen Tefs seconded the motion. The motion carried unanimously 7-0.

Shannon Waller, Chairman

Carla Jessie, Administrative Assistant