

MINUTES
CITY OF WOOSTER DESIGN AND REVIEW BOARD
October 3, 2024

I. MEETING CALLED TO ORDER AND ROLL CALL

Shannon Waller, Chairman of the Design and Review Board, called the meeting to order. Board members Kris Boone, Daniel Kirk, Jill Munro, and Shannon Waller were present. Board members, James Fox and Gretchen Tefs were absent. Vincent Marion, Planning and Zoning Manager represented the City of Wooster.

II. APPROVAL OF MINUTES

Jill Munro moved to approve the Minutes of September 5, 2024, the regular meeting of the Design and Review Board. Kris Boone seconded the motion. The motion carried unanimously 4-0.

III. APPLICATIONS

DR-24-35.

Bronson Knapp requested a Development Recommendation on alterations to a structure at 315 East Liberty Street, parcel number 64-02203.000. (Non Landmark)

Bronson Knapp, 315 East Liberty Street, stated that they wanted to replace the existing yellow vinyl siding with charcoal gray steel siding running vertically. Mr. Knapp explained that the yellow siding would be removed up on top alongside the back facing south, and the smaller building would be covered with the same charcoal gray steel siding.

Kris Boone moved to approve the application as presented. Jill Munro seconded the motion. The motion carried unanimously 4-0.

DR-24-36.

Lisa Haid requesting a certificate of appropriateness for alterations to a structure at 156 East Liberty Street with parcel number 64-01253.000, in the C-4 (Central Business) zoning district. (Landmark)

Mike Rose, Rose Company, 4015 Medina Road, Medina, stated that they wanted to repaint similar buildings with a historical birdseye maple, which is a historical color. Mr. Rose explained that the buildings hadn't been painted in twenty years and were faded to replace the canopies, which would be black. Mr. Rose continued that the brick would have a darker color and a green for the trim.

Jill Munro moved to approve the application as presented. Daniel Kirk seconded the motion. The motion carried unanimously 4-0.

DR-24-37.

Erin Stiffler of Sign Design requested a Certificate of Appropriateness for a 424 North Market Street wall sign in a C-1 (Office/Industrial) zoning district. (Landmark)

Erin Stiffler, Sign Design, 1537 West Old Lincoln Way, stated that the current sign was thirty years old, and the owner wanted to update and refresh it. Ms. Stiffler explained that the new, more modern design for the salon, with neutral contrasting colors, will give the building a nice feel.

Kris Boone moved to approve the application as presented. Jill Munro seconded the motion. The motion carried unanimously 4-0.

IV. ADJOURNMENT

Jill Munro moved to adjourn the meeting. Kris Boone seconded the motion. The motion carried unanimously 4-0.

Shannon Waller, Chairman

Carla Jessie, Administrative Assistant