

MINUTES
City of Wooster Design and Review Board
July 11, 2024

I. MEETING CALLED TO ORDER AND ROLL CALL

Shannon Waller, Chairman of the Design and Review Board, called the meeting to order. Board members Kris Boone, James Fox, Daniel Kirk, Jill Munro, Gretchen Tefs, and Shannon Waller were present. Vincent Marion, Planning and Zoning Manager represented the City of Wooster.

II. APPROVAL OF MINUTES

Jill Munro moved to approve the Minutes of June 6, 2024, the regular meeting of the Design and Review Board. James Fox seconded the motion. The motion carried unanimously 6-0.

III. APPLICATIONS

DR-24-14.

Kevin Yoder of Country Roofing LLC requested a Certificate of Appropriateness for alterations to a structure at 335 North Market Street in the C-1 (Office/Institutional) zoning district (landmark).

Ryan Gilson stated that he submitted some photographs with an actual rendering of the proposed new cupola. Mr. Gilson explained that the proposed top will have the same style as a poly that is maintenance-free and made to last.

Daniel Kirk moved to approve the applications as presented. Kris Boone seconded the motion. The motion carried unanimously 6-0.

DR-24-22.

Christy VanSickle with One-Eighty requested a Certificate of Appropriateness for wall signs (mural) at 104 Spink Street with parcel number 64-01304.000 (landmark).

Christy VanSickle stated that the location of the mural was adjusted due to the wall being a mason wall. Ms. VanSickle explained that the City of Wooster Design Guidelines state that a mural cannot be painted on an unpainted masonry wall, and we would like to propose that we paint the mural on plywood, similar to the Community Action piece that Allison Alison did previously. Ms. VanSickle continued that the plywood would be treated on six sheets of 4 by eight plywood and treated and primed for all weather. Ms. VanSickle said they would paint the design on the plywood and use mason refits and French cleats to mount the mural to the brick wall, giving it a 3D look versus painting on the brick wall. Ms. VanSickle stated that the mural was for the 50th anniversary and would like to do something to celebrate that with the reveal in October. Ms. VanSickle noted that the windows' butterflies will be vinyl decals and not painted on the windows.

Ms. Alison said they would put a clear coat on the mural to protect the art. Ms. Alison explained that there would not be a background and that the compass would stick out as part of the wood. Ms. Alison continued, saying you can drill between the bricks and mount the silhouettes, which will not damage any bricks.

Jill Munro moved to approve the applications as presented. James Fox seconded the motion. The motion carried unanimously 6-0.

DR-24-25.

Adam Signs, on behalf of The Downtown Arts Theater, requested approval of wall signs and a marquee at 116 East South Street in a C-4 (Central Business) zoning district (non-landmark).

Rick Gain, Adam Signs, 1100 Industrial Avenue, Massillon, stated that the signage we are proposing to text is 11 inches tall, with routed push-through acrylic on the fascia of the sign. The only thing illuminating will be the Lyric part of the sign. Mr. Gain explained that the digital sign will display current and future events and anything pertinent to what's going on at the theater. Mr. Gain noted that the digital sign will have illuminated channel letters on the southeast side of the building on South Street.

James Fox moved to table the application as presented. Gretchen Tefs seconded the motion. The motion carried unanimously 6-0.

Mr. Marion stated that the theater Lyric had changed the approved building design, which was reviewed a few months ago. The change is not significant enough to warrant a full review but wanted the board to see the change.

IV. ADJOURNMENT

Jill Munro moved to adjourn the meeting. Daniel Kirk seconded the motion. The motion carried unanimously 6-0.

Shannon Waller, Chairman

Carla Jessie, Administrative Assistant