

MINUTES  
City of Wooster Design and Review Board  
July 6, 2023

I. MEETING CALLED TO ORDER AND ROLL CALL

John Campbell, Chairman of the Design and Review Board, called the meeting to order. Board members John Campbell, Dick Deffenbaugh, Sandra Hull, Louise Keating, Keith Speirs, and Gretchen Tefs were present at the meeting. Board member Dick Kinder was absent. Vincent Marion, Planning and Zoning Manager represented the City of Wooster.

II. APPROVAL OF MINUTES

Louise Keating moved to approve the Minutes of June 1, 2023, the regular meeting of the Design and Review Board. Sandra Hull seconded the motion. The motion carried 6-0.

III. APPLICATIONS

*DR-23-14.*

Chris Artman requested an approval recommendation for a restaurant, drive-thru, outdoor dining, signs, lighting, landscaping, and demolition at a property located on the southeast corner of Beall Avenue and East North Street with parcel numbers 64-01473.000, 64-01471.000 and 64-01036.000 (517/519) East North Street in the C-4 zoning district.

Chris Artman, 13710 Cleveland Avenue NW, Uniontown, stated that he represented a development company representing Chipotle Restaurants. Mr. Artman explained the 2300 sq. ft. building proposal with a pick-up window and associated parking, driveways, and trash enclosure on Beall Avenue. Mr. Artman continued that the site will have two access drives off Beall Avenue and North Streets, utilizing the existing access drives. Mr. Artman stated that one residential home needed demolishing on North Street in the back of the site. Mr. Artman explained that the storefront has an aluminum front and a chain link fence around the trash enclosure.

Louise Keating moved to approve the application as submitted. Gretchen Tefs seconded the motion. The motion carried 6-0.

*DR-23-15.*

Dan Fought requested approval for a wall sign at 333 East Liberty Street, rear unit in a C-4 zoning district (non-landmark).

Dan Fought, Fought Signs, 514 East South Street, stated that the 2-foot by 4-foot aluminum sign with the name of the church office sits back from the street.

Sandra Hull moved to approve the application as submitted. Dick Deffenbaugh seconded the motion. The motion carried 6-0.

IV. ADJOURNMENT

Louise Keating moved to adjourn the meeting. Sandra Hull seconded the motion. The motion carried 6-0.

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John Campbell, Chairman

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Carla Jessie, Administrative Assistant