

MINUTES  
City of Wooster Design and Review Board

May 4, 2023

I. MEETING CALLED TO ORDER AND ROLL CALL

John Campbell, Chairman of the Design and Review Board, called the meeting to order. Board members John Campbell, Dick Deffenbaugh, Sandra Hull, Dick Kinder, Louise Keating, and Keith Speirs were present at the meeting. Vincent Marion, Planning and Zoning Manager represented the City of Wooster.

II. APPROVAL OF MINUTES

Louise Keating moved to approve the Minutes of April 6, 2023, the regular meeting of the Design and Review Board. Sandra Hull seconded the motion. The motion carried 6-0.

III. APPLICATIONS

*DR-23-4.*

Adam Farley, on behalf of the Wayne County Public Library Board of Trustees, requested a Certificate of Appropriateness for alterations to a landmark structure and site elements at 220 West Liberty Street with parcel number 64-00919.000.

Adam Farley, BSHM Architects, 15 Central Square, #300, Youngstown, stated that the proposal was to add a garden area off the side of the Children's Department and capulate the library space to secure the site. Mr. Farley explained that the space would give the library space for outside story time and outdoor program space. Mr. Farley continued that the area was between the Gant Building and the library and a part of the renovation project to the existing building, removing the external lockers and replacing the brick. Mr. Farley stated that the proposal included that the Grant Street driveway would widen the entrance.

Sandra Hull moved to approve the application as submitted. Dick Kinder seconded the motion. The motion carried 6-0.

*DR-23-5.*

Michael Moore requested a Development Plan Recommendation for alterations to a structure and site elements at 242 South Market Street with parcel number 64-00043.000 (non-landmark).

Patrick Shriver, 242 South Market Street, stated that they were upgrading Unit 3 to match the exterior of Unit 2, matching both units.

Dick Kinder moved to approve the application as submitted. Dick Deffenbaugh seconded the motion. The motion carried 6-0.

*DR-23-6.*

Erin Stiffler of Sign Design requested approval for a replacement wall sign at 333 East Liberty Street in a C-4 District (non-landmark).

Erin Stiffler, Sign Design, stated that a new salon is replacing and rebranding with a new custom logo and planning on painting the peak of the building black. Ms. Stiffler explained that the proposed sign is a flat aluminum composite similar to the old one.

Sandra Hull moved to approve the application as submitted. Louise Keating seconded the motion. The motion carried 6-0.

*DR-23-7.*

Erin Stiffler of Sign Design Wooster requested a Certificate of Appropriateness for a replacement sign face (freestanding) at 545 North Market Street in a C-1 District (landmark).

Erin Stiffler, Sign Design, stated that the proposed sign would replace the 3-dimensional raised logo sign with .5-inch acrylic letters attached to the aluminum composite face that will be white with a light gray border and gloss acrylic.

Sandra Hull moved to approve the application as submitted. Louise Keating seconded the motion. The motion carried 6-0.

*DR-23-8.*

Glen Grumbling requested a Certificate of Appropriateness for painting (color change) at 123 and 127 East Liberty Street (landmark).

Glen Grumbling stated that the paint was 16 years old and the building needed repainting. The colors would match the existing ones and not be changed.

Dick Deffenbaugh moved to approve the application as submitted. Sandra Hull seconded the motion. The motion carried 6-0.

#### IV. ADJOURNMENT

Louise Keating moved to adjourn the meeting. Dick Kinder seconded the motion. The motion carried 6-0.

---

John Campbell, Chairman

---

Carla Jessie, Administrative Assistant