

**MINUTES**  
**City of Wooster Design and Review Board**  
**August 4, 2022**

**I. MEETING CALLED TO ORDER AND ROLL CALL**

John Campbell, Chairman of the Design and Review Board, called the meeting to order. Board members John Campbell, Dick Deffenbaugh, Dick Kinder, and Keith Speirs were present at the meeting. Board members Susan Bates, Sandra Hull, and Louise Keating were absent. Vincent Marion, Planning and Zoning Manager, represented the City of Wooster.

**II. APPROVAL OF MINUTES**

Dick Kinder moved to approve the Minutes of the June 2, 2022, regular meeting of the Design and Review Board. Keith Speirs seconded the motion. The motion carried 4-0.

**III. APPLICATIONS**

***DR-22-9.***

Josh Funderburk requested an approval recommendation for a mixed use consisting of automotive fuel sales, restaurant, and retail building at the property located at the southeast corner of South Market Street and East Henry Street with parcel numbers 64-01740.000, 64-0126.000, 64-01739.000, 64-01741.000, and 64-00149.000 in the C-4 (Central Business) zoning district.

The applicant tabled the application.

***DR-22-22.***

Kevin Yoder requested an approval recommendation for altering the exterior by replacing a flat roof with a pitched roof at 214 and 210 North Bever Street in the C-4 (Central Business) zoning district (non-landmark).

Charles Steinman, 210 North Bever Street, stated that he acquired the 210 portion of the property in May, and replacing the flat roof with a pitched roof was the last phase of the project. Mr. Steinman explained that the roof would be the opposite pitch of the 214 North Bever Street building. Mr. Steinman continued that the colors would be the same in charcoal.

Dick Deffenbaugh moved to approve the application as submitted. Dick Kinder seconded the motion. The motion carried 4-0.

***DR-22-23.***

Wooster Buildings LLC requested an approval recommendation for altering the exterior by siding over brick and windows and adding a new overhead door at 210 South Buckeye Street in the C-4 (Central Business) zoning district (non-landmark).

Jeremy Weitzel, Van's Auto Service, 3960 Summit Rd, Norton, stated that he acquired the 300 Auto about ten months ago and wanted to change the colors and brand the property. Mr. Weitzel explained that there would be stone along the bottom of the building, and the existing roof would stay the same. Mr. Weitzel continued that the east end of the South Street façade side of the building would be siding.

Dick Kinder moved to approve the application as submitted. Keith Speirs seconded the motion. The motion carried 4-0.

***DR-22-24.***

Jeremy Weitzel requested sign approval for permanent freestanding (pole) sign face replacement and wall signs at 210 South Buckeye Street in a C-4 (Central Business) zoning district (non-landmark). (This application includes Dr-22-25 and Dr-22-26.)

Jeremy Weitzel, Van's Auto Service, 3960 Summit Rd, Norton, stated that after completing the exterior, we would like to put up constant signage with the other 12 locations. Mr. Weitzel explained that the South Street façade wall sign would be internally illuminated, primarily red in color, and the letters have white borders. Mr. Weitzel continued that the signs on Buckeye and Bever Street side of the building would be flat and non-illuminated panels. Mr. Weitzel said he was replacing the faces on the existing pole sign.

Keith Speirs moved to approve the application as submitted. Dick Deffenbaugh seconded the motion. The motion carried 4-0.

***DR-22-28.***

Bekah Hilty requested approval recommendation for the installation of an accessory structure (shed) at 331 West Liberty Street in a C-4 (Central Business) zoning district (non-landmark).

Bekah Hilty, 331 West Liberty Street, stated that the request for a 10 by 20 outdoor storage building would go on the back side of the property. Ms. Hilty explained that the building would go on the gravel lot by Yoder Barns. Ms. Hilty continued that the storage building would have a dark gray stain with a black metal roof.

Dick Kinder moved to approve the application as submitted. Dick Deffenbaugh seconded the motion. The motion carried 4-0.

**IV. ADJOURNMENT**

Dick Deffenbaugh moved to adjourn the meeting. Dick Kinder seconded the motion. The motion carried 4-0.

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**John Campbell, Chairman**

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**Carla Jessie, Administrative Assistant**