

MINUTES
City of Wooster Design and Review Board
June 2, 2022

I. MEETING CALLED TO ORDER AND ROLL CALL

John Campbell, Chairman of the Design and Review Board, called the meeting to order. Board members John Campbell, Dick Deffenbaugh, Sandra Hull, Louise Keating, Dick Kinder, and Keith Speirs were present at the meeting. Board member Susan Bates was absent. Vincent Marion, Planning and Zoning Manager, represented the City of Wooster.

II. APPROVAL OF MINUTES

Sandra Hull moved to approve the Minutes of the May 5, 2022, regular meeting of the Design and Review Board. Louise Keating seconded the motion. The motion carried 6-0.

III. APPLICATIONS

DR-22-9.

Josh Funderburk requested an approval recommendation for a mixed use consisting of automotive fuel sales, restaurant, and retail building at the property located at the northeast corner of South Market Street and East Henry Street with parcel numbers 64-01740.000, 64-0126.000, 64-01739.000, 64-01741.000, and 64-00149.000 in the C-4 (Central Business) Zoning District.

The applicant tabled the application.

DR-22-18.

Julie McNabb requested a Certificate of Appropriateness for exterior painting and awning at 114 East Liberty Street in the C-4 landmark (Central Business) zoning district.

Julie McNabb, 114 East Liberty Street, stated the proposal for exterior painting and replacing the old fabric awning with a black aluminum shed-style metal awning. Ms. McNabb explained that the existing awning gets much wear and tear on the corner of Liberty and Market Streets. Ms. McNabb continued that the awnings would coordinate with the existing windows. Ms. McNabb stated that changing the lower-trim color of the building replaced to better coordinate with the current color scheme of the windows and brick.

Sandra Hull moved to approve the application as submitted. Dick Kinder seconded the motion. The motion carried 6-0.

DR-22-20.

Jim Renfrow requested a development plan recommendation to alter the exterior by installing new awnings, windows, door, painting, and signs at 135 North Bever Street, located within the C-4 non-landmark (Central Business) zoning district.

Jim Renfrow, 135 North Bever Street, stated replacing the awnings with black fabric awnings over the doors with a vinyl cover. Mr. Renfrow explained that the painting of the building color Amazing Gray, and the windows to be painted white to match the windows on the second floor. Mr. Renfrow continued that the proposed signage for the side of the building would be visible from North and

Liberty Streets. Mr. Renfrow stated that the side door was replaced with a new aluminum door that matches the rest of the building.

Louise Keating moved to approve the application as submitted. Sandra Hull seconded the motion. The motion carried 6-0.

DR-22-21.

Erin Stiffler of Sign Design Wooster requested Certificate of Appropriateness for second-floor window signs at 121 North Market Street in a C-4 landmark (Central Business) zoning district.

Erin Stiffler, 1537 West Old Lincoln Way, stated the proposal for a single-window decal sign 27 inches by 44 inches above the entrance door. Ms. Stiffler explained that the vinyl sign would be yellow, blue, and white on a black background. Ms. Stiffler continued that the Heartland Title Agency occupies the first and second floors of the building.

Dick Deffenbaugh moved to approve the application as submitted. Dick Kinder seconded the motion. The motion carried 6-0.

IV. ADJOURNMENT

Sandra Hull moved to adjourn the meeting. Dick Kinder seconded the motion. The motion carried 6-0.

John Campbell, Chairman

Carla Jessie, Administrative Assistant