

MINUTES
City of Wooster Design and Review Board
March 3, 2022

I. MEETING CALLED TO ORDER AND ROLL CALL

John Campbell, Chairman of the Design and Review Board, called the meeting to order. Board members John Campbell, Dick Deffenbaugh, Sandra Hull, Louise Keating, Dick Kinder, and Keith Speirs were present at the meeting. Susan Bates was absent. Vincent Marion, Planning and Zoning Manager, represented the City of Wooster.

II. APPROVAL OF MINUTES

Sandra Hull moved to approve the Minutes of the December 2, 2021, regular meeting of the Design and Review Board. Louise Keating seconded the motion. The motion carried 6-0.

III. APPLICATIONS

DR-22-1.

Erin Stiffler of Sign Design Wooster requested a Certificate of Appropriateness approval for a wall sign and a hanging sign at 205 West Liberty Street in the C-4 non-landmark (Central Business) District.

Erin Stiffler, 1537 West Old Lincolnway, stated that the façade sign would be black ACM with white cut vinyl lettering and identical to the color of the building. Ms. Stiffler explained that the hanging sign above the door would be a 20 by 25 aluminum composite sign free hanging on the existing bracket and double-sided. Ms. Stiffler continued that the sign would be 9 feet in height off the sidewalk.

Sandra Hull moved to approve the application as submitted. Dick Deffenbaugh seconded the motion. The motion carried 6-0.

DR-22-2.

The applicant requested a Certificate of Appropriateness for a new window (replacement) located at 144 West Liberty Street in a C-4 landmark (Central Business) District.

Vince Mariola, 757 Spruce Street, stated that the storefront has double doors in the middle and picture windows to the left and right. Mr. Mariola explained the picture window on the right would be replaced with an operable, three-panel accordion-style window so that patrons could sit on the inside and outside of the window with a tabletop. Mr. Mariola continued that the color of the window would be black aluminum.

Louise Keating moved to approve the application as submitted. Sandra Hull seconded the motion. The motion carried 6-0.

DR-22-3.

John Long requested demolition of structure (structures) located at 127 East Henry Street in a C-4 non-landmark (Central Business) District.

Bill Light, 3477 Commerce Parkway, stated that the property owned by Campbell Oil would demolish the structures for a future Bell Store.

Dick Kinder moved to approve the application as submitted. Sandra Hull seconded the motion. The motion carried 6-0.

DR-22-4.

David Gallagher requested a Certificate of Appropriateness for a sign located at 137 North Market Street in a C-4 landmark (Central Business) District.

Vincent Marion stated that the sign would replace a temporary sign that expired some time ago.

Louise Keating moved to approve the application as submitted. Dick Kinder seconded the motion. The motion carried 6-0.

DR-22-5.

Paul Magee requested approval for a window sign at 135 North Bever Street located within the C-4 District non-landmark (Central Business) District.

Jim Renfrow, 135 North Beaver Street, stated that the logo would be on the left window with vinyl decals and a small logo on the entry door in blue and white the phone number would be on the right window.

Louise Keating moved to approve the application as submitted. Sandra Hull seconded the motion. The motion carried 6-0.

IV. ADJOURNMENT

Dick Deffenbaugh moved to adjourn the meeting. Dick Kinder seconded the motion. The motion carried 6-0.

John Campbell, Chairman

Carla Jessie, Administrative Assistant