

MINUTES
City of Wooster Design and Review Board
July 9, 2019

I. MEETING CALLED TO ORDER AND ROLL CALL

John Campbell, Chairman of the Design and Review Board, called the meeting to order. Board members Susan Bates, Dick Deffenbaugh, John Campbell, Sandra Hull, Louise Keating, Dick Kinder, and Keith Speirs were present at the meeting. Andrew Dutton, Planning and Zoning Manager, was present representing the City of Wooster.

II. APPROVAL OF MINUTES

Sandra Hull moved to approve the Minutes of June 11, 2019, regular meeting of the Design and Review Board. Susan Bates seconded the motion. The motion carried 7-0.

III. APPLICATIONS

DR-19-22.

Dave Newstetter requested sign approval for an awning sign at 503 East Liberty Street in the C-4 Zoning District.

Dave Newstetter stated that he had recovered the existing awning. Mr. Newstetter explained that the same company recovered the awning that originally installed it.

Sandra Hull moved to approve the application as submitted. Dick Deffenbaugh seconded the motion. The motion carried 7-0.

DR-19-23.

Paul Magee requested sign approval for a hanging sign at 223 West Liberty Street in the C-4 Zoning District.

Mr. Campbell noted that the applicant was not present. Mr. Campbell stated that the request was fairly straight forward and the applicant was proposing typical sidewalk signage to mirror the signage on the building.

Dick Kinder moved to approve the application as submitted. Susan Bates seconded the motion. The motion carried 7-0.

DR-19-24.

Paul Magee requested sign approval for a projecting sign at 205 West Liberty Street in the C-4 Zoning District.

Mr. Campbell noted that the applicant was not present.

Louise Keating moved to approve the application as submitted. Dick Kinder seconded the motion. The motion carried 7-0.

DR-19-25.

Randy Robinson requested sign approval for a wall sign and an approval recommendation for a change in paint color, an awning, and an ATM at 235 West Liberty Street in the C-4 Zoning District.

Randy Robinson stated that he represented Farmers State Bank in West Salem and the bank was opening a branch in the city. Mr. Robinson explained that the metal awning that wrapped around the front of the building would be painted hunter green in color. He continued that the exterior awning on the side of the building over the drive-through would be taken down and recovered. Mr. Robinson stated that the ATM was a prefabricated enclosure with a foundation and would have an awning. He explained that the awnings over the drive-through and the ATM would be hunter green in color.

Dick Deffenbaugh moved to approve the application as submitted. Louise Keating seconded the motion. The motion carried 7-0.

IV. ADJOURNMENT

Sandra Hull moved to adjourn the meeting. Susan Bates seconded the motion. The motion carried 7-0. The meeting adjourned at 5:40 p.m.

John Campbell, Chairman

Carla Jessie, Administrative Assistant