

MINUTES
City of Wooster Design and Review Board
February 12, 2019

I. MEETING CALLED TO ORDER AND ROLL CALL

John Campbell, Chairman of the Design and Review Board, called the meeting to order. Board members Susan Bates, Dick Deffenbaugh, Sandra Hull, John Campbell, Louise Keating, Dick Kinder, and Keith Speirs were present at the meeting. Andrew Dutton, Planning and Zoning Manager, was present representing the City of Wooster.

II. APPROVAL OF MINUTES

Sandra Hull moved to approve the Minutes of January 8, 2018, regular meeting of the Design and Review Board. Susan Bates seconded the motion. The motion carried 7-0.

III. APPLICATIONS

DR-19-04.

Byron Manchester requested Certificate of Appropriateness approval for a building addition, building and parking lot alterations, and new lighting at 1307 North Bever Street in the College of Wooster Landmark District.

Byron Manchester stated that the proposal was for the construction of an addition to the west building elevation, which would contain an elevator and student lounges. Mr. Manchester explained that the proposal also included the replacement of metal doors and windows, resurfacing the parking lot and the replacement of lighting. He stated that lighting in the parking lot and the attached building would incorporate modern lamp post fixtures with LED lighting while lighting on the paths would be a more traditional fixture matching existing lighting.

Sandra Hull moved to approve the application as submitted. Dick Deffenbaugh seconded the motion. The motion carried 7-0.

DR-19-05.

Phil Starr requested an approval recommendation for new roofing materials at 150 North Walnut Street in the C-4 Zoning District.

Phil Starr stated that he was the building owner of 150 North Walnut Street and would like to re-shingle the roof and the area below the upstairs windows. Mr. Starr explained that Owens Corning shingles were proposed, "Terra Cotta" in color. Mr. Starr continued that the existing wood shanks above the first floor would be removed and replaced with shingles. He noted the roof over the stairway going upstairs would be rebuilt and incorporate the same shingles. Mr. Starr stated that gutters and downspouts would be replaced and would be in the same brown color.

Mr. Campbell asked if they were shingling the roof with the same color as the siding on the building. Mr. Campbell stated that a more natural shade of shingle could be used to add contrast

between the two colors. Mr. Campbell suggested that the applicant use the “Colonial Slate” color for the shingles. Mr. Starr stated that he would use “Colonial Slate” colored shingles.

Louise Keating moved to approve the application using “Colonial Slate” as the color for the roofing material instead of the color that was submitted in the application. Dick Deffenbaugh seconded the motion. The motion carried 7-0.

DR-19-06.

Phil Starr requested an approval recommendation for new roofing materials at 150 East North Street in the C-4 Zoning District.

Phil Starr stated that he was the business manager for Trinity United Church of Christ and the proposal was for the replacement of the roof. Mr. Starr explained that currently the roof was shingled with a light gray color and the request was to use a slate gray metal roofing material. Mr. Starr continued that the roof was made of steel with concealed fasteners.

Mr. Campbell asked if the roof would be standing seam with concealed fasteners and not a pole barn roof. Mr. Starr stated that it would be a true standing seam roof and was not a pole barn roof.

Mrs. Hull asked if the church was on the National Register of Historic Places. Mr. Starr stated that he did not know.

Susan Bates moved to approve the application as submitted. Sandra Hull seconded the motion. The motion carried 7-0.

DR-19-07.

Dan Fought requested sign approval for window signs at 149 North Walnut Street in the C-4 Zoning District.

Dan Fought stated that A Brush and a Beverage went out of business and the new owner wanted to change the name. Mr. Fought explained that the signs would be white vinyl on the windows to the sides of the entrance.

Sandra Hull moved to approve the application as submitted. Dick Deffenbaugh seconded the motion. The motion carried 7-0.

IV. Design and Review Board Bylaws

Andrew Dutton stated that the Board had a copy of the revised Design and Review Board Bylaws. Mr. Dutton indicated that a section had been added from the previously reviewed draft referencing when the Board could adjourn for executive session. Mr. Dutton stated that the rest of the bylaws had stayed the same and reflected what was in the Planning and Zoning code.

The Board discussed with Mr. Dutton items to be included for review of applications. The Board requested that applicants bring in color and material samples when presenting an application.

Susan Bates moved to approve the Design and Review Bylaws as submitted. Dick Kinder seconded the motion. The motion carried 7-0.

V. **ADJOURNMENT**

Sandra Hull moved to adjourn the meeting. Louise Keating seconded the motion. The motion carried 7-0. The meeting adjourned at 6:30 p.m.

John Campbell, Chairman

Carla Jessie, Administrative Assistant