

City of Wooster
Public Properties Maintenance Division's
2011 Annual Report

**The following pages contain the 2011
Public Properties Maintenance Division's
annual report information.**

Personnel:

<i>Name</i>	<i>Title</i>
Jim Uhler	Manager
Daryl Decker	Assistant Manager
Janell Cooper	Account Clerk
Jim Houser	Supervisor
Milan Steiner	Supervisor
Jerry Bowman	Operator
Todd Rogers	Operator
Doug Yacapraro	Mechanic
Matt Amstutz	Mechanic
Jerry Hartzler	Laborer
John Bender	Laborer
Rodney Hartzler	Laborer
Ed Flinner	Laborer
George Grande	Electric / Traffic
Jerry Martin	Electric / Traffic
Jason Boreman	Tradesperson
Jeff Buck	Tradesperson
Rick Thompson	Tradesperson
Scott McCune	Tradesperson
Tim Moretti	Utility Technician
Gary Hofstetter	Utility Operator
Josie Hughes	Utility Operator Trainee
Andy Pea	Landscape Specialist
Dan Yarnell	Landscape Specialist
Tom Ewing	Landscape Specialist

This division consists of the following operations:

Street Maintenance

- **Paving**
No streets were paved in 2011.
- **Asphalt**
This operation extends the life of the roads and includes; cold patch, hot patch, alleys, water patch, curb construction, driving streets, and miscellaneous.
- **Concrete**
Pavement and sidewalk repair.
- **Highway Work**
The Dix Expressway requires regular maintenance to keep it safe for travelers. This maintenance includes cleaning, spraying, patching, signage, lighting, painting, guardrails, and reflective pavement marking.
- **Street Cleaning**
The City's streets are swept at least twice during the year. Extra sweeping is added every Friday morning from Memorial Day through Labor Day.
- **Miscellaneous**
Miscellaneous functions may include parts pickups, carpenter shop, body shop, and welding shop needs.

Snow Removal

Prep work and salting. Other winter related functions include plowing snow, erecting snow fence, and removing snow from downtown parking lots.

Leaf Collection

Prep work, loads, gas, total man hours, cost per load, and Paradise Lawn.

Vehicle Maintenance

This operation is responsible for the maintenance and repair of all City's vehicles and various equipment used throughout the City. This maintenance includes oil changes, brakes, engine and transmission rebuilds, and diagnosis of electronic systems. In addition, custom fabrication and welding is performed when needed.

Community Services

The hanging of flags and or holiday decorations as well as setting up for downtown events such as Woosterfest.

Traffic Control and Electrical needs

Duties of the traffic control maintenance include maintaining traffic and school zone lights, sign making and repairing, painting of center lines and crosswalks, installing thermoplastic for crosswalks, and community service.

Utilities

Meters

Water metering

Storm sewer

Includes cleaning inlets, ditching, repair, pipe installation, and water hydrants.

Sanitary Sewer

Includes sewer repairs, manhole work, water leaks and breaks.

Parks

Maintenance of Soccer fields and the city parks.

Shade Tree

Urban Forestry

Manages calls and performs regular tree maintenance throughout the city.

Public Properties Maintenance Division

Street Maintenance:	Labor	Equipment	Materials	Totals	
Cold Patch	47,658.01	26,580.00	10,160.25	84,398.26	
Hot Patch	98,448.42	136,120.00	89,411.16	323,979.58	
Alley Maintenance	122.30	85.00	30.00	237.30	
Water Patch	32,564.69	33,066.00	17,171.38	82,802.07	
Driving Streets	0.00	0.00	0.00	0.00	
					491,417.21
Paving:	Labor	Equipment	Materials	Totals	
Milling	2,093.24	2,320.00	0.00	4,413.24	
Prep to Pave	11,876.56	12,310.00	7,204.47	31,391.03	
Drive approaches	870.24	760.00	382.25	2,012.49	
					37,816.76
Concrete:	Labor	Equipment	Materials	Total	
Curb Construction	0.00	0.00	0.00	0.00	0.00
Electrical / Traffic:	Labor	Equipment	Materials	Totals	
Traffic Lights	52,921.78	0.00	2,422.82	55,344.60	
School Lights	4,029.74	0.00	475.00	4,504.74	
Signs / Street lines	64,980.97	0.00	14,059.30	79,040.27	
					138,889.61
Storm Sewer:	Labor	Equipment	Materials	Totals	
Inlet Reconstruction	13,125.63	13,360.00	2,984.20	29,469.83	
Pipe Installation	6,474.08	9,614.50	2,631.87	18,720.45	
					48,190.28
Sanitary Sewer:	Labor	Equipment	Materials	Total	
Manhole Work	983.64	900.00	0.00	1,883.64	1,883.64
Total Labor	336,149.30				
Total Equipment		235,115.50			
Total Materials			146,932.70		
Total Labor & Materials				483,082.00	
Total Labor, Equipment, & Materials:					718,197.50

Community Service	631.00
Meters	51,765.18
Vehicle Maintenance	136,268.05
Park Maintenance	189,763.33
Signs / Traffic / Electric	121,300.47
Snow Removal	22,444.81
Shade Tree	61,636.88
Leaf collection (Reg) / Street sweep	41,124.68
Leaf collection (temps)	21,779.30
Street Maintenance	586,695.39
Utl collections / sewer	155,395.20
Utl distribution / breaks	95,817.67
Water Plant	3,336.42
Water Pollution Control Plant	13,250.05
Utl / Storm	24,096.25
Admin	91.68
Total	1,525,396.36
Asphalt	92,363.61
Concrete	33,271.64
Gravel	4,254.20
Hot / Cold Patch Mix	32,227.80
Salt	110,033.88
Top Soil	200.00
Limestone	418.00
Yellow Paint	7,987.20
White Paint	2,265.60
Paint Beads	2,538.90
Sand	7.36
Total	285,568.19
Meters	145.00
Vehicle Maintenance	153.43
Parks	298.56
Signs / Traffic / Electrical	14,421.92
Leaf Collection	715.00
Streets	11,004.76
Utl Collections	5,465.61
Utl Distribution	185.78
Total	32,390.06
Total Costs for 2011	1,843,354.61

**Costs for 2011
(by pay period)**

PPD	Labor	Materials	Total
PPM0115	59,649.42	24,215.16	83,864.58
PPM0129	64,326.09	29,563.95	93,890.04
PPM0212	71,533.56	46,854.61	118,388.17
PPM0226	63,411.73	18,407.47	81,819.20
PPM0312	55,666.68	16,781.00	72,447.68
PPM0326	51,391.12	4,216.36	55,607.48
PPM0409	52,292.72	4,288.38	56,581.10
PPM0423	47,665.94	5,450.37	53,116.31
PPM0507	48,002.71	11,636.63	59,639.34
PPM0521	55,151.39	7,558.01	62,709.40
PPM0604	60,169.10	4,701.81	64,870.91
PPM0618	65,588.32	6,202.23	71,790.55
PPM0702	70,004.87	14,590.37	84,595.24
PPM0716	64,745.65	9,631.56	74,377.21
PPM0730	66,656.84	13,956.06	80,612.90
PPM0813	63,336.03	10,485.05	73,821.08
PPM0827	58,330.43	26,168.80	84,499.23
PPM0910	50,161.53	13,947.23	64,108.76
PPM0924	51,960.63	10,955.12	62,915.75
PPM1008	51,920.33	14,254.69	66,175.02
PPM1022	49,763.77	14,657.82	64,421.59
PPM1105	53,713.53	695.89	54,409.42
PPM1119	72,009.11	1,190.86	73,199.97
PPM1203	67,761.38	472.53	68,233.91
PPM1217	60,082.99	5,967.83	66,050.82
PPM1231	50,100.49	1,108.46	51,208.95
		Total:	\$1,843,354.61

With the dedication of the employees and support from other divisions, the Public Properties Maintenance Division strived to overcome challenges in 2011 and focus on the development of this division.

