

MINUTES
City of Wooster Design and Review Board
September 11, 2018

I. MEETING CALLED TO ORDER AND ROLL CALL

John Campbell, Chairman of the Design and Review Board, called the meeting to order. Board members Susan Bates, John Campbell, Dick Deffenbaugh, Louise Keating, Dick Kinder, and Keith Speirs were present at the meeting. Board member Sandra Hull was absent. Andrew Dutton, Planning and Zoning Manager, was present representing the City of Wooster.

II. APPROVAL OF MINUTES

Susan Bates moved to approve the Minutes of August 14, 2018, regular meeting of the Design and Review Board. Dick Deffenbaugh seconded the motion. The motion carried 6-0.

III. APPLICATIONS

DR-18-31.

Johnnie Russell requested Certificate of Appropriateness approval for a wall sign at 428 North Market Street in the North Market Street Landmark District.

Johnnie Russell stated that the proposed application was for a 2 foot by 6 foot aluminum sign mounted on the wall. Mr. Russell explained that the sign was very similar to the current sign.

Susan Bates moved to approve the application as submitted. Dick Kinder seconded the motion. The motion carried 6-0.

DR-18-32.

The City of Wooster requesting Certificate of Appropriateness approval for a trash enclosure at 130 South Walnut Street in the Public Square Landmark District.

Tim Monea stated that the City had a trash program in the C-4 Central Business District. He explained that the City was attempting to consolidate the dumpsters instead of having multiple refuse companies coming in at different times picking up trash. Mr. Monea continued that many downtown businesses could use the proposed dumpster. He noted that most of the businesses downtown did not have a place to put dumpsters to meet the Zoning Code.

Mr. Monea stated that the City secured an easement from Spoon to enable the construction of an enclosure around the dumpster meeting City's Zoning Code. Mr. Monea explained that the fence would be a heavier material and be dark brown in color. He stated that the project would clean up the back of the building and allow access to Vertical Runner. Mr. Monea explained that the enclosures would be locked and only authorized businesses would be able to utilize the dumpsters.

Dick Kinder moved to approve the application as submitted. Susan Bates seconded the motion. The motion carried 6-0.

DR-18-25.

Evan Woolums representing Family Dollar requested sign approval for window signs at 239 West Liberty Street in the C-4 Zoning District.

Louise Keating moved to take the application off the table. Susan Bates seconded the motion. The motion carried 6-0.

Evan Woolums stated that the proposal was for the installation of vinyl covering and lettering for signage on the windows. Desiree Woolums stated that the red vinyl covering was on the bottom of the windows and incorporate a red icon.

Mr. Campbell clarified that the covering was considered signage whether it was lettering or a picture. He stated that the Board was evaluating the submitted window signs to determine if they were appropriate from an aesthetic perspective.

Susan Bates moved to approve the application as submitted. Louise Keating seconded the motion. The motion carried 6-0.

IV. ADJOURNMENT

Dick Kinder moved to adjourn the meeting. Susan Bates seconded the motion. The motion carried 6-0. The meeting adjourned at 5:50 p.m.

John Campbell, Chairman

Carla Jessie, Administrative Assistant