

**MINUTES**  
**City of Wooster Design and Review Board**  
**September 12, 2017**

**I. MEETING CALLED TO ORDER AND ROLL CALL**

John Campbell, Chairman of the Design and Review Board, called the meeting to order. Board members Dick Deffenbaugh, Sandra Hull, Keith Speirs, Dick Kinder, and John Campbell were present at the meeting. Board members Susan Bates and Louise Keating were not present at the meeting. Andrew Dutton, Planning and Zoning Manager, was present representing the City of Wooster.

**II. APPROVAL OF MINUTES**

Sandra Hull moved to approve the Minutes of the August 8, 2017, regular meeting of the Design and Review Board. Dick Kinder seconded the motion. The motion carried 5-0.

**III. CERTIFICATE OF APPROPRIATENESS APPLICATION**

***DR-17-28.***

Ken Stiffler representing Jodi's Closet requested sign approval for a building sign and a window sign at 243 East Liberty Street in the C-4 Zoning District.

Ken Stiffler of Sign Design stated that Jodi's Closet moved to 243 East Liberty Street in early August. Mr. Stiffler continued that the proposal included a retro looking vintage window sign on the door and a 20 in. X 72 in. wall sign mounted above the store entrance. He indicated that the wall sign would consist of a white signboard with plum and mauve lettering.

Sandra Hull moved to approve the application as submitted. Dick Deffenbaugh seconded the motion. The motion carried 5-0.

**IV. ADJOURNMENT**

Dick Kinder moved to adjourn the meeting. Sandra Hull seconded the motion. The motion carried 5-0. The meeting adjourned at 5:35 p.m.

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John Campbell, Chairman

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Carla Jessie, Administrative Assistant