

**MINUTES**  
**City of Wooster Design and Review Board**  
**November 8, 2016**

**I. MEETING CALLED TO ORDER AND ROLL CALL**

John Campbell, Chairman of the Design and Review Board, called the meeting to order. Board members Susan Bates, Dick Deffenbaugh, Sandra Hull, Keith Speirs, Louise Keating, and John Campbell were present at the meeting. Commission member Dick Kinder was not in attendance. Andrew Dutton, Planning and Zoning Manager, was present representing the City of Wooster.

**II. APPROVAL OF MINUTES**

Susan Bates moved to approve the Minutes of the October 11, 2016, regular meeting of the Design and Review Board. Sandra Hull seconded the motion. The motion carried 6-0.

Sandra Hull moved to approve the Minutes of the October 18, 2016, regular meeting of the Design and Review Board. Susan Bates seconded the motion. The motion carried 6-0.

**III. CERTIFICATE OF APPROPRIATENESS APPLICATION**

***DR-619.***

William Erdos of The St. Paul Group LLC requested a revision of Certificate of Appropriateness approval for an exterior staircase at 211-213 South Market Street in the Public Square Landmark District.

William Erdos, 211 South Market Street, stated he was proposing to modify the staircase, which was approved at a previous Design and Review Board meeting. Mr. Erdos continued that the application was to incorporate stainless steel cables on the south and east sides of the staircase landing so as not to obscure the mural. Mr. Erdos explained that he didn't think the staircase would obscure the mural at the previous meeting. Mr. Erdos continued that there was a need to raise the building's second-floor floor level, which raised the staircase and obstructed the mural.

Sandra Hull moved to approve the application as presented. Dick Deffenbaugh seconded the motion. The motion carried 6-0.

**IV. ADJOURNMENT**

Sandra Hull moved to adjourn the meeting. Susan Bates seconded the motion. The motion carried 6-0. The meeting adjourned at 5:40 p.m.

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John Campbell, Chairman

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Carla Jessie, Administrative Assistant