

MINUTES
City of Wooster Design and Review Board
July 12, 2016

I. MEETING CALLED TO ORDER AND ROLL CALL

John Campbell, Chairman of the Design and Review Board, called the meeting to order. Board members John Campbell, Susan Bates, Dick Deffenbaugh, Sandra Hull, and Keith Speirs were present at the meeting. Commission members Dick Kinder and Louise Keating were not in attendance. Andrew Dutton, Planning and Zoning Manager, was present representing the City of Wooster.

II. APPROVAL OF MINUTES

Susan Bates moved to approve the Minutes of the June 14, 2016, regular meeting of the Design and Review Board. Sandra Hull seconded the motion. The motion carried 5-0.

III. SIGN APPROVAL APPLICATION

DR-606.

Chris Butdorf of LetterGraphics, Inc. representing OneEighty requested sign approval from the Board for a wall sign and a freestanding sign at 104 Spink Street in the C-4 Zoning District.

Chris Butdorf of LetterGraphics stated that OneEighty wanted to add a sign panel to the front of the building and change a freestanding sign to their new corporate name and colors. Mr. Butdorf indicated that OneEighty wanted to move the existing Gault Liberty Center wall sign to the left and place a OneEighty sign in its previous location.

Sandra Hull moved to approve the application as presented. Dick Deffenbaugh seconded the motion. The motion carried 5-0.

IV. CERTIFICATE OF APPROPRIATENESS APPLICATION

DR-607.

David Krebs of AODK representing Adam Briggs requested Certificate of Appropriateness approval for a rooftop structure and outdoor deck at 105 East Liberty Street in the Public Square Landmark District.

Garrett Lapping of AODK gave a brief overview of the application. Mr. Lapping stated the applicant wanted to add a 419 sq. ft. rooftop structure and a 277 sq. ft. deck near the southeast corner of the Briggs Financial Building. He indicated that the structure would not be seen from Liberty Street and would slightly be seen from Market Street. Mr. Lapping stated the exterior would be composed of corrugated metal and stucco and would be gray in color to match the building. Mr. Lapping continued that the decking would be wood and would include a tempered glass handrail with a steel frame.

Sandra Hull moved to approve the application as presented. Susan Bates seconded the motion. The motion carried 5-0.

V. **ADJOURNMENT**

Dick Deffenbaugh moved to adjourn the meeting. Susan Bates seconded the motion. The motion carried 5-0. The meeting adjourned at 5:40 p.m.

John Campbell, Chairman

Carla Jessie, Administrative Assistant