

MINUTES
City of Wooster Design and Review Board
January 10, 2017

I. MEETING CALLED TO ORDER AND ROLL CALL

John Campbell, Chairman of the Design and Review Board, called the meeting to order. Board members Dick Deffenbaugh, Keith Speirs, Dick Kinder, John Campbell, Sandra Hull and Susan Bates, were present at the meeting. Commission member Louise Keating arrived at 5:33 pm. Andrew Dutton, Planning, and Zoning Manager were present representing the City of Wooster.

II. APPROVAL OF MINUTES

Sandra Hull moved to approve the Minutes of December 13, 2016, regular meeting of the Design and Review Board. Susan Bates seconded the motion. The motion carried 6-0.

III. CERTIFICATE OF APPROPRIATENESS APPLICATION

DR-17-01.

Jack Gant of DKG Properties, LLC representing Marinello Realty requested sign approval from the Board for the face replacement of a freestanding sign at 246 West Liberty Street in the C-4 Zoning District.

Jack Gant, 246 West Liberty Street, stated that the existing two-sided Gant Realty sign panels would be replaced with the proposed Marinello Realty sign panels.

Dick Kinder moved to approve the application as presented. Sandra Hull seconded the motion. The motion carried 7-0.

DR-17-02.

Matt Ebersole of Domokur Architects representing Westfield Bank requested Certificate of Appropriateness approval for window and door replacements and the removal of a canopy at 105 East Liberty Street in the Public Square Landmark District.

Matt Ebersole stated that the first-floor storefront windows and doors would be replaced and the existing canopy would be removed. Mr. Ebersole indicated that the property was in the process of renovation to be utilized as a bank. Mr. Ebersole explained that design options were being studied for new building signage. Mr. Ebersole stated that the proposed doors would have new hardware and access controls. Mr. Ebersole explained that the proposed doors attempted to match the existing doors. Mr. Ebersole noted that the double doors would be replaced with a single door and a sidelite to accommodate a new ATM inside the vestibule. Mr. Ebersole continued that the first-floor windows on both the north and west sides of the building provided no durable performance and would be replaced with insulated glazing windows.

Dick Deffenbaugh moved to approve the application as presented. Susan Bates seconded the motion. The motion carried 7-0.

DR-17-03.

Jay Crafton of BSHM Architects representing The College of Wooster requested Certificate of Appropriateness approval for the window, door and canopy replacements, stairwell removal, sidewalk alternations, and exterior utilities enclosed by fencing at 415 East Wayne Avenue in the College of Wooster Landmark District.

Jay Crafton stated that The College of Wooster was renovating student halls which would include utility upgrades, exterior improvements, and the replacement of windows consistent with the aluminum clad windows. Mr. Crafton continued that two doors would be replaced with dark bronze doors and would remain in the same location, at the exit stairwells. Mr. Crafton explained that making the changes to the exterior entrance would improve handicap accessible. Mr. Crafton indicated that the replacement of sidewalks was proposed in the vicinity of Stevenson Hall. Mr. Crafton stated that a tan polyvinyl fence would be constructed around the chillers.

Sandra Hull moved to approve the application as presented. Dick Kinder seconded the motion. The motion carried 7-0.

IV. ADJOURNMENT

Louise Keating moved to adjourn the meeting. Dick Kinder seconded the motion. The motion carried 7-0. The meeting adjourned at 5:50 p.m.

John Campbell, Chairman

Carla Jessie, Administrative Assistant