

**CITY OF WOOSTER, OHIO**  
**2012 WOOSTER INDIVIDUAL INCOME TAX**  
**REQUEST FOR FILING EXTENSION, DECLARATION OF ESTIMATED TAX AND NON-FILING DECLARATION**

Full Name (include spouse's if you will file jointly)	
Address	
City, State & Zip Code	
Social Security No.	Spouse's S.S. No. (if joint)

Mail To:  
 CITY OF WOOSTER  
 INCOME TAX DEPT  
 PO BOX 1088  
 WOOSTER OH 44691



QUESTIONS?  
 (330) 263-5226

**REQUEST FOR AUTOMATIC EXTENSION OF TIME TO FILE**  
**This request must be filed on or before April 15, 2013 to avoid penalty charges**

1. I request an extension of time until \_\_\_\_\_, 2013 to file my City of Wooster income tax return for 2012.
2. The extended date requested should be no later than November 30, 2013.
3. No late penalty, only interest, shall be assessed on 2012 taxes due, over the amount of required estimated payments, if the return is filed and all tax is paid by the extended due date, and the tax due is less than the greater of (a) 10% of the total 2012 tax liability or (b) \$100.00. This extension does not extend the due date for any estimated taxes.
4. A declaration of estimated tax should be filed, and quarterly estimates made, to avoid penalty and interest for any taxpayer required to pay 2013 estimated taxes. A taxpayer is required to pay estimated taxes if their tax liability, less credit for Wooster taxes withheld and/or taxes paid other cities, will equal or exceed \$200.
5. Estimated balance due, if any, for 2012 Wooster income tax. \$ \_\_\_\_\_

**DECLARATION OF 2013 WOOSTER INCOME TAX ESTIMATE**  
**Due on or before April 30, 2013**

Extension of time to file a tax return does not apply to declaration of estimated tax or payment of quarterly installments

6. Total 2013 Wooster estimated taxes. (Total tax less estimated credit for Wooster tax withheld and taxes paid other cities.) \$ \_\_\_\_\_
7. 25% of line 6 due with this extension \$ \_\_\_\_\_
8. Total amount paid with extension request.  
 (Add lines 5 and 7 and enter here. Make check payable to "City of Wooster") \$ \_\_\_\_\_

**2012 NON-RESIDENT INDIVIDUAL NON-FILING DECLARATION**  
**Due on or before April 15, 2013**

Non-residents who received a Wooster income tax return in the mail or filed a 2011 tax return and are not required to file a 2012 Wooster tax return, should complete this non-filing declaration in lieu of filing a tax return.

I/we were not residents of Wooster at any time in 2012, any wages earned within the City of Wooster had Wooster income tax withheld at a rate of 1% or greater, and I/we had no business or rental activity within Wooster in 2012.

I declare that I have examined this form, and to the best of my knowledge and belief it is true, correct, and complete.

Do you authorize your preparer to contact us regarding this return? Yes  No

\_\_\_\_\_  
 Taxpayer's Signature Date

\_\_\_\_\_  
 Paid Preparer's Signature Date

\_\_\_\_\_  
 Spouse's Signature (if joint return) Date

\_\_\_\_\_  
 Firm or individual