

CITY COUNCIL AGENDA
September 6, 2011
7:30 p.m.

The meeting will be held at City Hall, in Council Chambers, 1st Floor, 538 N. Market Street, Wooster, Ohio.

I. ROLL CALL & ORDERING OF AGENDA

II. APPROVAL OF MINUTES

III. COMMUNICATIONS FROM MAYOR/ADMINISTRATION

IV. PETITIONS/COMMUNICATIONS FROM PUBLIC

V. COMMITTEE REPORTS; PUBLIC HEARINGS

VI. OLD BUSINESS

1. Third Reading - ORDINANCE NO. 2011-21 AMENDING VARIOUS SECTIONS OF CHAPTER 923, SEWERAGE, OF THE CODIFIED ORDINANCES OF THE CITY OF WOOSTER, OHIO (Buytendyk)

2. Second Reading - RESOLUTION NO. 2011-67 ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR (Ansel)

VII. NEW BUSINESS

1. First Reading - ORDINANCE NO. 2011-22 AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH REPRESENTATIVES OF THE WOOSTER FIRE FIGHTERS UNION, IAFF LOCAL 764, REGARDING WAGES, BENEFITS AND TERMS AND CONDITIONS OF EMPLOYMENT, AND DECLARING AN EMERGENCY (Steiner)

2. First Reading - RESOLUTION NO. 2011-73 APPOINTING AN ASSESSMENT EQUALIZATION BOARD FOR THE MELROSE DRIVE PROJECT, AND DECLARING AN EMERGENCY (Ulbright)

3. First Reading - RESOLUTION NO. 2011-74 AUTHORIZING THE CITY OF WOOSTER TO ENTER INTO A COOPERATIVE AGREEMENT WITH WAYNE COUNTY FOR IMPROVEMENTS TO THE BACK ORRVILLE ROAD (CR 23), AND DECLARING AN EMERGENCY (Ulbright)

4. First Reading - RESOLUTION NO. 2011-75 AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO PURCHASE ITEMS OF SPECIALIZED TECHNOLOGY, TO WIT: GIS DATA INTERFACE FOR THE EMERGITECH DATABASE FOR THE POLICE DIVISION (Steiner)

VIII. MISCELLANEOUS

IX. ADJOURNMENT

RESOLUTION NO. 2011-73

A RESOLUTION APPOINTING AN ASSESSMENT EQUALIZATION BOARD FOR THE MELROSE DRIVE PROJECT, AND DECLARING AN EMERGENCY

WHEREAS, the City of Wooster, by action of this Council, has declared in Resolution No. 2011-65 adopted July 5, 2011, the necessity of constructing certain improvements to Melrose Drive in the locations as detailed and described in that resolution, and a portion of the cost thereof will be assessed to benefited properties as set forth therein; and

WHEREAS, Ohio law provides that owners of property to be assessed for such improvements may make timely objection thereto and have their objections heard by an assessment equalization board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, WAYNE COUNTY, OHIO, that:

SECTION 1. Sarah B. Baker, Robert Metz, Jr., and Craig Sanders, three disinterested freeholders of the City of Wooster, are appointed to act as an assessment equalization board to hear and determine all written objections filed in accordance with law to the estimated special assessments filed with the Clerk of this Council pursuant to Resolution No. 2011-65 adopted by this Council on July 5, 2011. The board is directed to equalize such assessments as it deems proper to conform to the standards prescribed by law and that resolution.

SECTION 2. The assessment equalization board shall first meet at 6:00 p.m. on Tuesday, September 12, 2011, in the City Council Chambers of the Municipal Building, 538 North Market Street, Wooster, Ohio, for the purposes aforesaid, and on completion of the hearing and any adjournments thereof, shall report its recommendations, including any changes which should be made in the estimated special assessments, to this Council.

SECTION 3. The Clerk of Council is directed to notify by certified mail, return receipt requested, each person who has timely filed a written objection to the estimated special assessments of the time and place of the meeting of the assessment equalization board. Such notice shall be sent at least five (5) days prior to the date of the first meeting.

SECTION 4. This Council finds and determines that all formal actions of this Council concerning and relating to the adoption of this resolution were taken in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

SECTION 5. This resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, welfare and safety of the City, and for the further reason that prompt action by the assessment equalization board is necessary in order to ensure that affected property owners will be afforded a mechanism by which to have their objections heard in a timely manner; wherefore, this resolution shall be in full force and effect immediately upon its adoption and approval by the Mayor, provided it receives the affirmative vote of at least three-fourths of the members of the Council, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

1st reading _____ 2nd reading _____ 3rd reading _____
Passed: _____, 2011 Vote: _____
Attest: _____
Clerk of Council President of Council
Approved: _____, 2011
Mayor

Introduced by: Jon E. Ulbright

RESOLUTION NO. 2011-74

A RESOLUTION AUTHORIZING THE CITY OF WOOSTER
TO ENTER INTO A COOPERATIVE AGREEMENT WITH
WAYNE COUNTY FOR IMPROVEMENTS TO THE BACK
ORRVILLE ROAD (CR 23)

WHEREAS, Wayne County is in the process of resurfacing the Back Orrville Road, (CR 23), a portion of which is located within the corporation limits of the city of Wooster; and

WHEREAS, the city engineer, in consultation with the director of administration, has recommended that the city enter into a cooperative agreement with Wayne County in order to provide for the resurfacing of the portion of the Back Orrville Road that is within the city, with the cost thereof to be borne by the city; and the cost thereof is included in the capital plan for 2011.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That the director of administration is hereby authorized to enter into a cooperative agreement with Wayne County for the resurfacing of the Back Orrville Road within the corporation limits of the city of Wooster.

SECTION 2. Such contract will not exceed the amounts appropriated for this project in the 2011 Appropriations Budget adopted by this Council in Ordinance No. 2010-37.

SECTION 3. This Council finds and declares that all formal actions concerning and relating to the adoption of this Resolution occurred in an open meeting of this Council or its committees, in compliance with law.

SECTION 4. This Resolution shall take effect and be in force from and after the earliest period allowed by law.

Introduced: _____ Passed: _____ Vote: _____

Attest: _____
Clerk of Council President of Council

Approved: _____, 2011
Mayor

Introduced by: Jon E. Ulbright

**Request for Agenda Item
Authorization for Bid or Purchase of Capital Item**

Division Engineering	Meeting Date Requested September 6, 2011
Project Name : CR 23 Re-Surfacing	Approved for Agenda
Estimated Total Cost \$25,904	
Is Full Amount Budgeted <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<p>If No, How Is The Purchase To Be Funded? The total project cost is just over \$418,000, of which the County is responsible for \$392,100. This is based on the actual bid results. The County's initial estimate for City participation was just under \$10,000, was revised to just under \$15,000 late last year, was revised again to just under \$25,000 in June of this year, and is now at \$25,904 based on actual bid results.</p>	
<p>Description Of Purchase This is a request to authorize entering into a cooperative agreement with Wayne County for the resurfacing of CR23 (Back Orrville Road), and to make payment to the County for the portion of the re-surfacing located within the City cooperation limits.</p>	
<p>Justification / Benefits This project will re-surface back Orrville Road from the intersection of SR585 past the City Corp. Limits and Geyers Chapel Road. The County bid the project and will administer the contract, allowing the City to save money on resurfacing, and freeing up the Maintenance Division personnel for other maintenance activities.</p>	
<p>Will This Project Effect the City's Operating Costs This project should reduce maintenance costs by repairing deteriorating roads, and will extend the life of the existing roadway surfaces.</p>	
<p>What Alternatives Exist and What Are The Implications of The Alternatives Do nothing, and continue to patch holes as best as possible.</p>	
<p>Is This A Sole Source Bid or Non-Bid Situation <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	
<p>If Yes, Explain The Circumstances The County has already bid the project.</p>	
<p>Are You Requesting Suspension Of The Rules <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	
<p>If Yes, Note Reasons The County has already entered into a contract for the re-surfacing, and the actual work will begin within the next month.</p>	
Division Manager Joel Montgomery	Date August 25, 2011

Res 74

Request for Agenda Item
Authorization for Bid or Purchase of Capital Item

Division Police Project Name GIS and Crime Mapping Requested Meeting Date Sept. 6, 2011

- Approved for Agenda
 Full Amount is Budgeted

If not, how is purchase to be funded?

7550 to come from engineering (Cost Center is 580702-3503010)
6550 to come from Wooster P.D. (Cost Center is 211101-2370)

Description of Purchase

GEO Blade Crimes GIS interface for Emergitech Database
This software effectively links engineering's GIS mapping software with all of the criminal statistics located within the Police Departments Emergitech database.

Justifications / Benefits

The purchase of this software links two existing city databases for the most effective use of city resources. By applying this program, the police department benefits from the use of real time crime mapping within the city. With the police departments already limited resources, the purchase of this tool will allow for more effective deployment of departmental resources. Officers can be directed to potential "problem areas" or "hot spots" of criminal activity.

How will this project effect the City's operating budget?

Monies for project are available within the 2011 budget

What alternatives exist, and what are the implications of the alternatives?

Other crime mapping programs exist; however they are more expensive and would result in redundancy of efforts between divisions

Sole Source Bid or Non-Bid Situation?

If Yes, explain the circumstances

Requesting suspension of the rules?

If Yes, explain reasons.

To lock-in current pricing and proceed with project within 2011 budget cycle

Division Manager

Matthew Fisher

Date

8-31-11

Res # 75