

WOOSTER CITY COUNCIL AGENDA

September 2, 2014

7:30 p.m.

The meeting will be held at City Hall, in Council Chambers, 1st Floor, 538 N. Market Street, Wooster, Ohio.

I. ROLL CALL & ORDERING OF AGENDA

II. APPROVAL OF MINUTES

III. COMMUNICATIONS FROM MAYOR/ADMINISTRATION

IV. PETITIONS/COMMUNICATIONS FROM PUBLIC

V. COMMITTEE REPORTS; PUBLIC HEARINGS

VI. OLD BUSINESS

1. Second Reading – RESOLUTION NO. 2014-52 A RESOLUTION AUTHORIZING THE MAYOR TO ACCEPT AND APPLY GRANT MONIES FROM THE DEPARTMENT OF HOMELAND SECURITY, AND DECLARING AN EMERGENCY (Cavin)
2. Second Reading – RESOLUTION NO. 2014-53 A RESOLUTION AUTHORIZING THE DIRECTOR OF FINANCE TO ISSUE PAYMENT FOR SERVICES RENDERED UNDER CONTRACTS WITH VARIOUS VENDORS, AND DECLARING AN EMERGENCY (Ansel)
3. Second Reading – RESOLUTION NO. 2014-54 A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR (Ansel)

VII. NEW BUSINESS

1. First Reading – RESOLUTION NO. 2014-55 A RESOLUTION AUTHORIZING THE FIRE CHIEF TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR THE PURCHASE OF SELF-CONTAINED BREATHING APPARATUS FOR THE FIRE DIVISION (Cavin)
2. First Reading – RESOLUTION NO. 2014-56 A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO APPLY FOR A GRANT FROM THE OHIO DEPARTMENT OF NATURAL RESOURCES FOR IMPROVEMENTS TO THE PARKING LOT AT THE KINNEY FIELDS SOCCER COMPLEX; TO ACCEPT SUCH A GRANT IF AWARDED; TO EXECUTE ANY NECESSARY DOCUMENTS IN CONNECTION THEREWITH, AND DECLARING AN EMERGENCY (Myers)

VIII. EXECUTIVE SESSION TO REVIEW NEGOTIATIONS WITH PUBLIC EMPLOYEES

IX. MISCELLANEOUS

X. ADJOURNMENT

RESOLUTION NO. 2014-52

A RESOLUTION AUTHORIZING THE MAYOR TO ACCEPT AND APPLY GRANT MONIES FROM THE DEPARTMENT OF HOMELAND SECURITY, AND DECLARING AN EMERGENCY

WHEREAS, the Fire Division received a grant from the Department of Homeland Security, Assistance to Firefighters Grant Program, to fund programs for the safety of firefighters and the general public; and

WHEREAS, the project has been approved at \$211,800.00, of which amount the DHS will contribute 90%, or \$190,620.00, subject to a ten percent (10%) local match in the amount of \$21,180.00, with such funds to be expended for the acquisition of equipment related to rescue and emergency medical care; and it is necessary to formally accept the funds and execute certain documents in connection therewith.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That the Mayor is hereby authorized to accept grant monies awarded by the Department of Homeland Security, Office of Domestic Preparedness; to expend such monies, plus a ten percent (10%) local match, in accordance with the terms of such grant; and to execute any necessary documents in connection therewith. In conjunction with this authority, the amount of \$211,800.00 is hereby appropriated for the purposes stated herein.

SECTION 2. This Council finds and declares that all formal actions concerning and relating to the adoption of this resolution occurred in an open meeting of this Council or its committees, in compliance with law.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary to the immediate preservation of the public health, peace, safety and welfare of the City, or providing for the usual daily operation of a municipal department or division, and for the further reason that prompt acceptance is necessary in order to utilize the grant monies for the health and wellness of the fire division personnel; wherefore, this Resolution shall be in full force and effect from and immediately after its passage and approval by the Mayor; provided it receives the affirmative vote of at least three-fourths of the members of the Council; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

1st reading 8-18-14 2nd reading _____ 3rd reading _____

Passed: _____, 2014

Vote: _____

Attest: _____

Clerk of Council

President of Council

Approved: _____, 2014

Mayor

Introduced by: Mark Cavin

**Request for Agenda Item
Non-Capital**

Division **Meeting Date Requested**

Project Name **Approved for Agenda**

Description (be as descriptive as possible, given space limitations)

The Wooster Division of Fire has applied for and has been awarded a grant from the U.S. Department of Homeland Security. These funds are from the Assistant to Firefighters Grant program.

The purpose of this grant is to purchase self-contained breathing apparatus (SCBA).

The Fire Division is requesting acceptance of the grant funding and the authorization to advertise and award a contract to the lowest and best bidder.

The grant is a 90/10 grant with the city responsible for a 10% match of the funding requested. The total grant is for \$211,800. The Federal share is \$190,620 and the City share is \$21,180.

Is there a need for rules suspension or time limitation when this must be passed?

Manager Requesting

Date

Approved for Agenda

Res #52

RESOLUTION NO. 2014-53

A RESOLUTION AUTHORIZING THE DIRECTOR OF FINANCE TO
ISSUE PAYMENT FOR SERVICES RENDERED UNDER CONTRACTS
WITH VARIOUS VENDORS, AND DECLARING AN EMERGENCY.

WHEREAS, the Director of Administration proposed to enter into contracts with various vendors who have provided services essential to municipal operations; and

WHEREAS, Ohio law and local fiscal policy require that expenditures in excess of \$3,000.00 be accompanied by a fiscal officer's certification of the availability of funds issued at or before the time the contract is executed; and

WHEREAS, in the cases below neither the purchase order nor the fiscal officer's certification were issued at the time performance of the contracts commenced, thus necessitating that these matters come to the legislative authority for authorization of the drawing of warrants in payment of amounts due upon the contracts; and

WHEREAS, the expenditures in question were included within the division's budgets, and the contractors have performed services in accordance with the terms of the contracts, such that authorization of payments is appropriate.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That the Director of Finance is hereby authorized to draw a warrant for the payment of the following purchase orders, all of which are budgeted expenditures:

Related Ventures, Inc., in the amount of \$16,625.00, for services rendered in connection with cleaning and replacement of media in the stripper towers.

SECTION 2. This Council finds and declares that all formal actions concerning and relating to the adoption of this resolution occurred in an open meeting of this Council or its committees, in compliance with law.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary to the immediate preservation of the public health, peace, safety and welfare of the City, or providing for the usual daily operation of a municipal department or division, and for the further reason that prompt action is necessary to compensate the foregoing contractors for services rendered; wherefore, this Resolution shall be in full force and effect from and immediately after its passage and approval by the Mayor; provided it receives the affirmative vote of at least three-fourths of the members of the Council; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

1st reading 8-18-14 2nd reading _____ 3rd reading _____

Passed: _____, 2014 Vote: _____

Attest: _____
Clerk of Council President of Council

Approved: _____, 2014
Mayor

Introduced by: Jon Ansel

INVOICE

Invoice Number: 14014.02
 Invoice Date: Aug 1, 2014
 Page: 1

R.V.I. INC.
 600 INDUSTRIAL BLVD.
 P.O. BOX 929
 WOOSTER, OH 44691

Voice: 330-263-6952
 Fax: 330-263-1723

Bill To:
CITY OF WOOSTER Water Treatment Plant 1020 Old Columbus Rd WOOSTER, OH 44691

Ship to:
CITY OF WOOSTER Water Treatment Plant 1020 Old Columbus Rd WOOSTER, OH 44691

Customer ID	Customer PO	Payment Terms	
WOOSTER-05	A-33015	Net 10 Days	
Sales Rep ID	Start Date	Finish Date	
	6/30/14	7/1/14	

Quantity	Item	Description	Unit Price	Amount
		Clean towers, replace filter media.		
		I-2 tower		3,612.50
		I-4 tower		10,625.00
		Rexroth tower		2,387.50

Subtotal	16,625.00
Sales Tax	
Total Invoice Amount	16,625.00
Payment/Credit Applied	
TOTAL	16,625.00

Check/Credit Memo No:

Res #53

SCHEDULE A
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION,
AND COUNTY AUDITOR'S ESTIMATED TAX RATES

FUND	Amount to Be Derived from Levies Outside 10 Mill Limitation	Amount Approved by Budget Commission Inside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to Be Levied	
			Inside 10 Mill Limit	Outside 10 Mill Limit
	Column II	Column IV	V	VI
GENERAL		1,837,200	3.90	
FIREMAN'S FUND		153,500	0.30	
POLICE PENSION		153,500	0.30	
TOTAL		2,144,200	4.50	

SCHEDULE B
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

FUND	Maximum Rate Authorized to Be Levied	County Auditor's Estimate of Yield of Levy Carry to Schedule A Column II
GENERAL FUND		

and by it futher

RESOLVED, That the Clerk of this Council be and he is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

_____ seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

_____, _____ yes _____ no

Adopted the _____ day of _____, 20 _____

President of Council

Attest:

Clerk of Council

Wayne County Budget Commission

Daniel R. Lutz
Dawn M. Zerrer
Jarra L. Underwood



Auditors Office
428 W. Liberty Street
Wooster, Ohio 44691
Phone: (330) 287-5440

To All Wayne County Subdivisions:

Enclosed you will find a copy of your 2015 tax budget packet.

Included are two copies of the "Acceptance of Rates". Please check the dates and millage of all levies on this form, as you are certifying the information is correct. **Return one signed copy to the Auditor's office by September 30, 2014.** This document must be signed and returned or the budget commission cannot levy taxes for your subdivision.

Should you have any questions, please do not hesitate to contact my office at 287-5440.

Sincerely,

A handwritten signature in cursive script that reads "Jarra L. Underwood". The signature is written in black ink and is positioned above the printed name.

Jarra L. Underwood
Wayne County Auditor
Secretary of the Budget Commission

Request for Agenda Item
Authorization for Bid or Purchase of Capital Item

Division Recreation Project Name Soccer Complex Parking Lot Requested Meeting Date 9/2/2014

- Approved for Agenda
 Full Amount is Budgeted

If not, how is purchase to be funded?

Description of Purchase

City of Wooster is applying for a Natureworks Grant to chip and seal and striping of the parking lot at the soccer complex (corner of Oldman and Burbank Roads). The total cost of the project is \$30,000. The project is for the year 2015. The City will be responsible for 25% of the total cost. Natureworks will reimburse the City of Wooster 75% of total cost of the project. The Wooster Soccer Association will assist the City of Wooster in their portion (25%) of the total cost.

Justifications / Benefits

In 2010 the City of Wooster and WSA added three soccer fields, concession Stand with rest rooms and a new parking lot. Unfortunately we never finished the final phase, which was chip and sealing the recycled asphalt base parking lot. Which has caused some minor maintenance concerns. Mainly an unstabilized top, which is subject to moving in turns by cars and the formation of pot holes. Additionally it is impossible to keep painted lines on this surface, which at times results in confusion on where to park. Once the base is stabilized we will not have to perform as much maintenance to the surface.

How will this project effect the City's operating budget?

This project will reduce PPM and Receptions budget by not having to perform routine maintenance on the surface of parking lot.

What alternatives exist, and what are the implications of the alternatives?

The only alternative to chip and seal would be to either asphalt or concrete the entire lot, which would be very expensive.

Sole Source Bid or Non-Bid Situation?

If Yes, explain the circumstances

Requesting suspension of the rules?

If Yes, explain reasons.

The deadline for this grant is September 1, we were giving a one week reprieve (according to Engineering).

Division Manager

Jeff Battig

Date

8/27/2014

Res # 56