

WOOSTER CITY COUNCIL AGENDA

June 16, 2014

7:30 p.m.

The meeting will be held at City Hall, in Council Chambers, 1st Floor, 538 N. Market Street, Wooster, Ohio.

I. ROLL CALL & ORDERING OF AGENDA

II. APPROVAL OF MINUTES

III. COMMUNICATIONS FROM MAYOR/ADMINISTRATION

IV. PETITIONS/COMMUNICATIONS FROM PUBLIC

V. COMMITTEE REPORTS; PUBLIC HEARINGS

Public Hearing: 2015 Tax Budget

VI. OLD BUSINESS

1. Second Reading – RESOLUTION NO. 2014-38 A RESOLUTION PROVIDING FOR THE ANNUAL TAX BUDGET FOR 2015 (Ansel)

VII. NEW BUSINESS

1. First Reading – RESOLUTION NO. 2014-41 A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO PURCHASE VEHICLES IN ACCORDANCE WITH THE CAPITAL PLAN FOR 2014 (Ulbright)
2. First Reading – RESOLUTION NO. 2014-42 A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR THE REPLACEMENT OF SIDEWALKS AND CURB RAMPS IN THE SOUTHEAST QUADRANT OF THE CITY OF WOOSTER (Ulbright)
3. First Reading – RESOLUTION NO. 2014-43 A RESOLUTION AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION TO THE STATE OF OHIO DEVELOPMENT SERVICES AGENCY FOR A SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT; TO ACCEPT SUCH MONIES, IF AWARDED; TO EXECUTE ANY NECESSARY DOCUMENTS IN CONNECTION THEREWITH; AND DECLARING AN EMERGENCY (Ansel)

VIII. MISCELLANEOUS

IX. ADJOURNMENT



WOOSTER CITY COUNCIL
538 N. Market Street * P.O. Box 1128
Wooster, Ohio 44691-7082
Phone 330-263-5200 * www.woosteroh.com

**PUBLIC HEARING
2015 TAX BUDGET**

NOTICE IS HEREBY GIVEN that the proposed tax budget of the City of Wooster, Ohio for the year ending December 31, 2015, is scheduled for hearing to be held in Council Chambers of City Hall, 538 N. Market Street, Wooster, Ohio at 7:30 p.m. on Monday, June 16, 2014 . A copy of said budget is available for public inspection in the office of the Director of Finance, 538 N. Market Street, Wooster, Ohio, Monday through Friday between 8 a.m. and 5 p.m. It is also available on the City's website at www.woosteroh.com under the section titled News & Updates – click link labeled 2015 City Tax Budget.

All meetings are open to the public.

Andrei Dordea
Director of Finance

Published June 5, 2014
The Daily Record

RESOLUTION NO. 2014-38

A RESOLUTION PROVIDING FOR THE ANNUAL TAX BUDGET FOR 2015

WHEREAS, pursuant to the Ohio Revised Code, the City of Wooster is required to file an annual budget; and

WHEREAS, pursuant to the Ohio Revised Code, the annual budget must be filed with the Wayne County Auditor on or before July 20, 2014.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That the annual tax budget for the year 2015, as set forth in "Exhibit A" attached hereto and incorporated herein by reference, detailing the nature and amounts of funds needed by the City of Wooster for the year 2015, is hereby adopted.

SECTION 2. That the Director of Finance be and is hereby authorized and directed to certify said annual tax budget to the Auditor of Wayne County, Ohio.

SECTION 3. This Council finds and declares that all formal actions concerning and relating to the adoption of this Resolution occurred in an open meeting of this Council or its committees, in compliance with law.

SECTION 4. This Resolution shall take effect and be in full force from and after the earliest date allowed by law.

1st reading 6-2-14 2nd reading _____ 3rd reading _____

Passed: _____, 2014 Vote: _____

Attest: _____
Clerk of Council President of Council

Approved: _____, 2014
Mayor

Introduced by: Jon Ansel

City of Wooster
Wayne County, Ohio
June 02, 2014

This Budget must be adopted by the Council or other legislative body on or before July 15th, and two copies must be submitted to the County Auditor on or before July 20th. FAILURE TO COMPLY WITH SEC. 5705.28 R.C. SHALL RESULT IN LOSS OF LOCAL GOVERNMENT FUND ALLOCATION.

To Auditor of said County:

The following Budget year beginning January 1, 2015, has been adopted by Council and is herewith submitted for consideration of the County Budget Commission.

Signed: _____
Andrei A. Dordea
Title: Director of Finance

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION, AND COUNTY AUDITOR'S ESTIMATED RATES

For Municipal Use		For Budget Commission Use		For County Auditor Use	
FUND <small>(Include only those funds which are requesting general property tax revenue)</small>	Budget Year Amount Requested of Budget Commission Inside/Outside	Budget Year Amount Approved by Budget Commission Inside 10 Mill Limitation	Budget Year Amount to be Derived From Levies Outside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to be Levied	
				Inside 10 Mill Limit Budget Year	Outside 10 Mill Limit Budget Year
	Column 1	Column 2	Column 3	Column 4	Column 5
GOVERNMENT FUNDS	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
GENERAL FUND - 001	\$ 1,838,000.00				
PROPRIETARY FUNDS	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
POLICE PENSION - 111	\$ 149,489.00				
FIRE PENSION - 112	\$ 149,489.00				
FIDUCIARY FUNDS	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
TOTAL ALL FUNDS	\$2,136,978.00				

FUND NAME: GENERAL FUND
 FUND TYPE/CLASSIFICATION: GOVERNMENTAL - GENERAL

EXHIBIT I

This exhibit is to be used for the General Fund Only

DESCRIPTION (1)	For 2012 Actual (2)	For 2013 Actual (3)	Current Year Budget For 2014 (4)	Budget Year Estimate for 2015 (5)
REVENUES				
Local Taxes				
General Property Tax - Real Estate	\$ 1,859,481	\$ 1,861,248	\$ 1,806,000	\$ 1,838,000
Tangible Personal Property Tax	-	-	-	-
Municipal Income Tax	10,189,778	10,371,929	14,700,060	15,038,200
Other Local Taxes	103,471	122,818	110,000	112,200
Total Local Taxes	12,152,730	12,355,996	16,616,060	16,988,400
Intergovernmental Revenues				
State Shared Taxes And Permits				
Local Government	\$ 729,212	\$ 580,494	\$ 582,000	\$ 582,000
Local Government State	92,083	78,571	80,000	80,000
Estate Tax	1,511,452	624,552	-	-
Cigarette Tax	1,038	1,141	1,150	1,150
Liquor and Beer Permits	6,012	42,601	42,000	42,500
Total State Shared Taxes & Perm	2,339,798	1,327,359	705,150	705,650
Federal Grants or Aid	\$ 38,304	\$ 32,400	\$ -	\$ -
State Grants or Aid	2,917	22,226	-	-
Other Grants or Aid	-	-	-	-
Total Intergovernmental Revenues	2,381,018	1,381,985	705,150	705,650
Special Assessments	-	-	-	-
Charges for Services	\$ 1,444,199	\$ 1,447,495	\$ 1,463,190	\$ 1,492,260
Fines, Licenses, and Permits	536,585	690,121	573,820	700,000
Miscellaneous	109,305	222,495	56,700	110,000
Other Financing Sources:				
Proceeds from Sale of Debt	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-
Advances	-	-	-	-
Other Sources	1,478,817	1,462,850	1,500,000	1,530,000
TOTAL REVENUE	\$ 18,102,653	\$ 17,560,941	\$ 20,914,920	\$ 21,526,310

This Exhibit is to be used for the General Fund Only

DESCRIPTION (1)	For 2012 Actual (2)	For 2013 Actual (3)	Current Year Budget For 2014 (4)	Budget Year Estimate for 2015 (5)
EXPENDITURES				
Security of Persons and Property				
Personal Services	\$ 8,353,794	\$ 8,084,718	\$ 9,165,176	\$ 9,156,927
Operations and Maintenance	\$ 1,547,014	\$ 1,609,238	\$ 1,864,052	\$ 1,705,656
Capital Outlay	-	-	-	-
Total Security of Persons and Property	9,900,809	9,693,955	11,029,228	10,862,583
Public Health Services				
Operations and Maintenance	\$ 137,140	\$ 132,418	\$ 135,000	\$ 132,500
Total Public Health Services	137,140	132,418	135,000	132,500
Leisure Time Activities				
Personal Services	\$ 662,014	\$ 550,606	\$ 848,185	\$ 856,158
Operations and Maintenance	702,766	698,729	849,070	\$ 744,900
Capital Outlay	-	-	-	-
Total Leisure Time Activities	1,364,780	1,249,335	1,697,255	1,601,058
Community Environment				
Personal Services	\$ 653,666	\$ 657,217	\$ 687,615	\$ 708,243
Operations and Maintenance	156,630	224,010	213,002	\$ 180,458
Capital Outlay	-	-	\$ -	-
Total Community Environment	810,295	881,227	900,617	888,701
Basic Utility Services				
Personal Services	\$ -	\$ -	\$ -	\$ -
Operations and Maintenance	-	-	-	-
Capital Outlay	-	-	-	-
Total Basic Utility Services	-	-	-	-
Transportation				
Personal Services	\$ 666,134	\$ 477,146	\$ 742,837	\$ 765,122
Operations and Maintenance	185,742	127,720	185,836	\$ 189,553
Capital Outlay	-	-	-	-
Total Transportations	851,876	604,867	928,673	954,675
General Government				
Personal Services	\$ 1,678,159	\$ 1,746,398	\$ 2,092,919	\$ 2,155,707
Operations and Maintenance	1,195,453	1,321,508	1,475,923	\$ 1,505,471
Capital Outlay	-	-	-	-
Total General Government	2,873,611	3,067,906	3,568,842	3,661,178
Debt Service				
Redemption Principal	\$ 138,621	\$ 133,621	\$ 138,622	\$ 143,650
Interest	20,313	17,713	15,213	\$ 14,800
Other Debt Service	-	-	-	-
Total Debt Service	158,934	151,334	153,835	158,450
Other Uses of Funds				
Transfers	\$ 1,361,000	\$ 2,118,500	\$ 2,500,000	\$ 3,000,000
Other Uses of Funds	-	-	-	\$ -
Total Other Use Funds	1,361,000	2,118,500	2,500,000	3,000,000
TOTAL EXPENDITURES	\$ 17,458,446	\$ 17,899,541	\$ 20,913,450	\$ 21,259,145
Revenues over/(under) Expenditures	\$ 644,207	\$ (338,600)	\$ 1,470	\$ 267,165
Beginning Unencumbered Balance	\$ 10,666,088	\$ 11,310,295	\$ 10,971,695	\$ 10,973,165
Ending Cash Fund Balance	\$ 11,310,295	\$ 10,971,695	\$ 10,973,165	\$ 11,240,330
Estimated Encumbrances (outstanding at year end)	\$ 2,532,598	\$ 2,445,460	\$ 2,500,000	\$ 2,500,000
Estimated Ending Unencumbered Fund Balance	\$ 8,777,697	\$ 8,526,235	\$ 8,473,165	\$ 8,740,330

FUND NAME: POLICE PENSION FUND - 111

FUND TYPE/CLASSIFICATION: GOVERNMENTAL - SPECIAL REVENUE

To be used for any fund receiving property tax revenue except the General Fund.

DESCRIPTION (1)	For 2012 Actual (2)	For 2013 Actual (3)	Current Year Budget For 2014 (4)	Budget Year Estimate for 2015 (5)
REVENUE				
Local Taxes				
General Property - Real Estate	\$ 155,426	\$ 155,664	\$ 148,000	\$ 148,489
Tangible Personal Property	15,009	7,505	3,900	\$ 1,000
Miscellaneous	465	327	100	\$ 75
TOTAL REVENUE	\$ 170,900	\$ 163,495	\$ 152,000	\$ 149,564
EXPENDITURES				
(PROGRAM) (OBJECT)				
Security of Persons and Property				
Personal Services	\$ 156,329	\$ 131,281	\$ 205,000	\$ 175,000
Contractual Services	2,716	1,911	3,100	3,100
TOTAL EXPENDITURES	\$ 159,044	\$ 133,192	\$ 208,100	\$ 178,100
Revenue Over (Under) Expenditures	\$ 11,856	\$ 30,303	\$ (56,100)	\$ (28,536)
Beginning Unencumbered Fund Balance	\$ 49,939	\$ 61,794	\$ 92,097	\$ 35,997
Ending Cash Fund Balance	\$ 61,794	\$ 92,097	\$ 35,997	\$ 7,461
Estimated Encumbrances (outstanding at end of year)	\$ -	\$ -	\$ -	\$ -
Estimated Ending Unencumbered Fund Balance	\$ 61,794	\$ 92,097	\$ 35,997	\$ 7,461

FUND NAME: FIRE PENSION FUND - 112

FUND TYPE/CLASSIFICATION: GOVERNMENTAL - SPECIAL REVENUE

To be used for any fund receiving property tax revenue except the General Fund.

DESCRIPTION (1)	For 2012 Actual (2)	For 2013 Actual (3)	Current Year Budget For 2014 (4)	Budget Year Estimate for 2015 (5)
REVENUE				
Local Taxes				
General Property - Real Estate	\$ 155,448	\$ 155,559	\$ 148,000	\$ 148,489
Tangible Personal Property	15,009	7,505	3,900	1,000
Miscellaneous	402	304	100	75
TOTAL REVENUE	\$ 170,858	\$ 163,368	\$ 152,000	\$ 149,564
EXPENDITURES				
(PROGRAM) (OBJECT)				
Security of Persons and Property				
Personal Services	\$ 137,000	\$ 138,370	\$ 205,000	\$ 165,000
Contractual Services	2,716	1,910	3,100	3,100
TOTAL EXPENDITURES	\$ 139,716	\$ 140,280	\$ 208,100	\$ 168,100
Revenue Over (Under) Expenditures	\$ 31,143	\$ 23,088	\$ (56,100)	\$ (18,536)
Beginning Unencumbered Fund Balance	\$ 27,644	\$ 58,786	\$ 81,874	\$ 25,774
Ending Cash Fund Balance	\$ 58,786	\$ 81,874	\$ 25,774	\$ 7,238
Estimated Encumbrances (outstanding at end of year)	\$ -	\$ -	\$ -	\$ -
Estimated Ending Unencumbered Fund Balance	\$ 58,786	\$ 81,874.29	\$ 25,774	\$ 7,238

FUND	Estimated Unencumbered Fund Balance 1/1/2015	Budget Year Estimated Receipt	Total Available For Expenditures	Budget Year Expenditures and Encumbrances			Estimated Unencumbered Balance 12/31/2015
				Personal Services	Other	Total	
GOVERNMENTAL:							
SPECIAL SERVICE:							
Street Const. Maint. & Repair - 101	\$ 685,537	\$ 1,107,000	\$ 1,792,537	\$ 122,000	\$ 1,161,020	\$ 1,283,020	\$ 509,517
State Highway - 102	\$ 234,388	86,000	320,388	-	78,100	78,100	242,288
Permissive Tax - 103	\$ 457,717	379,000	836,717	93,000	607,000	700,000	136,717
Enforcement & Education - 104	\$ 57,663	2,700	60,363	-	24,000	24,000	36,363
Mandatory Drug Fines - 105	\$ 29,065	8,000	37,065	-	20,000	20,000	17,065
Community Development Block Grant - 107	\$ 15,453	350,000	365,453	-	350,000	350,000	15,453
Economic Development - 108	\$ 97,216	99,500	196,716	-	99,500	99,500	97,216
Law Enforcement Trust - 110	\$ 40,496	500	40,996	-	25,000	25,000	15,996
Federal Equitable Sharing Fund - 113	\$ 13,900	50	13,950	-	8,000	8,000	5,950
CDBG Chip Home RLF Fund - 115	\$ 13,231	2,400	15,631	-	10,100	10,100	5,531
CDBG Econ. Dev. Loan - 508	\$ 914	3,000	3,914	-	3,000	3,000	914
CDBG Downtown Loan - 509	\$ 812	10	822	-	800	800	22
Shade Tree - 701	\$ 1,903	8	1,911	-	1,890	1,890	21
Law Enforcement Training Fund - 703	\$ 3,980	-	3,980	-	3,900	3,900	80
Recreation Supplement 706	\$ 7,182	-	7,182	-	7,000	7,000	182
Christmas Run Park Resoration - 715	\$ 28,531	20	28,551	-	28,000	28,000	551
TOTAL SPECIAL REVENUE FUNDS	\$ 1,687,988	\$ 2,038,188	\$ 3,726,176	\$ 215,000	\$ 2,427,310	\$ 2,642,310	\$ 1,083,866
DEBT SERVICE FUNDS							
Debt Service - 401	\$ 1,017,306	\$ 205,000	\$ 1,222,306	\$ -	\$ 432,000	\$ 432,000	\$ 790,306
TOTAL DEBT SERVICE FUNDS	\$ 1,017,306	\$ 205,000	\$ 1,222,306	\$ -	\$ 432,000	\$ 432,000	\$ 790,306
CAPITAL PROJECTS FUNDS							
Capital Improvements - 301	\$ 1,484,243	\$ 3,556,000	\$ 5,040,243	\$ -	\$ 3,000,000	\$ 3,000,000	\$ 2,040,243
Economic Development Cap. Improv. - 302	\$ 19,187	-	19,187	-	-	-	19,187
TOTAL CAPITAL PROJECTS	\$ 1,503,429	\$ 3,556,000	\$ 5,059,429	\$ -	\$ 3,000,000	\$ 3,000,000	\$ 2,059,429
PROPRIETARY:							
ENTERPRISE FUNDS							
Water - 501	\$ 3,147,374	\$ 5,300,000	\$ 8,447,374	\$ 1,675,000	\$ 3,525,000	\$ 5,200,000	\$ 3,247,374
Water Pollution Control - 502	\$ 1,348,519	6,000,000	7,348,519	1,200,000	4,900,000	6,100,000	1,248,519
Hospital - 503	\$ 13,159,001	119,171,000	132,330,001	57,680,000	70,000,000	127,680,000	4,650,001
Hospital Plant - 504	\$ 63,785,109	10,000,000	73,785,109	-	9,000,000	9,000,000	64,785,109
Hospital Beaverson EMS - 505	\$ 99,871	75,000	174,871	-	75,000	75,000	99,871
Hospital Endowment - 506	\$ 220,231	100,000	320,231	-	100,000	100,000	220,231
Storm Drainage - 507	\$ 806,229	1,300,000	2,106,229	250,000	815,000	1,065,000	1,041,229
Hospital Bevington - 510	\$ 54	-	54.22	-	52	52	2
Refuse Collection - 514	\$ 900,976	1,449,200	2,350,176	-	1,600,000	1,600,000	750,176
TOTAL ENTERPRISE FUNDS	\$ 83,467,364	\$ 143,395,200	\$ 226,862,564	\$ 60,805,000	\$ 90,015,052	\$ 150,820,052	\$ 76,042,512
INTERNAL SERVICE FUNDS							
Garage - 601	\$ 3,322	\$ 471,000	474,322	\$ 240,000	\$ 230,000	\$ 470,000	\$ 4,322
Employee Benefits - 602	\$ 863,019	\$ 2,800,000	3,663,019	\$ -	2,690,000	\$ 2,690,000	\$ 973,019
Investment - 720	\$ -	90,000	90,000	-	90,000	90,000	-
TOTAL INTERNAL SERVICE FUNDS	\$ 3,322	\$ 471,000	\$ 474,322	\$ 240,000	\$ 230,000	\$ 470,000	\$ 4,322
FIDUCIARY: AGENCY FUNDS							
Guarantee Deposit - 702	\$ 210,196	\$ 25,000	\$ 235,196	\$ -	\$ 50,000	\$ 50,000	\$ 185,196
Clearing - 705	\$ 839	25,000	25,839	-	25,000	25,000	839
Wooster Growth Corporation - 719	\$ 731,214	450,000	1,181,214	-	420,000	420,000	761,214
Lillian Long Estate - 704	\$ 225	-	225	-	-	-	225
TOTAL TRUST AND AGENCY FUNDS	\$ 942,249	\$ 500,000	\$ 1,442,249	\$ -	\$ 495,000	\$ 495,000	\$ 947,249
TOTAL FOR MEMORANDUM ONLY	\$ 88,621,658	\$ 150,165,388	\$ 238,787,046	\$ 61,260,000	\$ 96,599,362	\$ 157,859,362	\$ 80,927,684

STATEMENT OF PERMANENT IMPROVEMENTS

(Do Not Include Expense to be Paid from Bond Issues)

(Section 5705.29, Revised Code)

DESCRIPTION	Estimated Cost of Permanent Improvement	Amount to be Budgeted During Current Year	Name of Paying Fund
Replace Dump Truck	\$ 155,000	\$ 155,000	Capital Improvements Fund - 301
GIS Software	\$ 25,000	\$ 25,000	Capital Improvements Fund - 301
Police Vehicles (3)	\$ 120,000	\$ 120,000	Capital Improvements Fund - 301
IT Equipment	\$ 50,000	\$ 50,000	Capital Improvements Fund - 301
Pierce Fire Engine Replacement	\$ 550,000	\$ 550,000	Capital Improvements Fund - 301
Backhoe/Front Loader	\$ 92,500	\$ 92,500	Capital Improvements Fund - 301
Street Sweeper	\$ 226,000	\$ 226,000	Capital Improvements Fund - 301
Street Resurfacing	\$ 400,000	\$ 400,000	Capital Improvements Fund - 301
Water Plant Small Equipment Replacement	\$ 30,000	\$ 30,000	Water - 501
Wastewater Plans Small Equipment Replacement	\$ 30,000	\$ 30,000	Water Pollution Control - 502
Storm Sewer	\$ 385,000	\$ 385,000	Storm Sewer Fund - 507
Sewerline Replacements	\$ 1,000,000	\$ 1,000,000	Water Pollution Control - 502
Waterline Replacements	\$ 1,000,000	\$ 1,000,000	Water - 501
TOTAL	\$ 4,063,500	\$ 4,063,500	

City of Wooster, Ohio
Debt Schedule Excluding Compensated Absences
For The Year Ending December 31, 2014

EXHIBIT VI

Purpose	Rate of Interest	Amounts Outstanding at Beginning of Budgeted Year January 1, 2015	Amount Required for Principal and Interest 1/1/2015 - 12/31/2015
General Fund			
Various Purpose G.O. Bonds - Muni. Bldg. (2010)	2.00% - 2.75%	\$ 530,000	\$ 142,613
Street Const. Maint. & Repair			
Various Purpose G.O. Bonds - Milltown (2010)	2.00% - 2.75%	\$ 62,646	\$ 17,150
Various Purpose G.O. Bonds - Beall (2010)	2.00% - 3.75%	\$ 530,000	\$ 74,875
State Highway			
OPWC Note - Rt. 585/Akron Rd. (1998)	0.00%	\$ 6,003	\$ 1,715
Permissive Tax			
Various Purpose G.O. Bonds - Milltown (2010)	2.00% - 2.75%	\$ 93,969	\$ 25,724
OPWC Note - East Milltown Road (2007)	0.00%	\$ 91,011	\$ 12,135
Street Improvement Bonds (2007)	4.87%	\$ 306,583	\$ 47,043
Special Assessment			
Madisonburg (1995)	5.40% - 5.75%	\$ 253,300	\$ 50,649
Buena Vista (1998)	6.00%	\$ 3,998	\$ 1,154
Akron Rd. Phase 1 (2014)	TBD	\$ 475,854	\$ 46,182
Melrose Drive (2014)	TBD	\$ 175,894	\$ 14,968
Burbank Rd./Friendsville (2000)	6.00%	\$ 2,542	\$ 2,695
Milltown (2010)	2.00% - 4.20%	\$ 43,385	\$ 11,876
Beall (2010)	2.00% - 3.75%	\$ 581,592	\$ 47,444
Street Improvement Bonds (2007)	4.87%	\$ 199,417	\$ 30,790
Water Fund			
Water G.O. Bonds (1995)	5.40% - 5.75%	\$ 271,700	\$ 53,690
Water Bond Refunding G.O. (2010)	2.00% - 3.75%	\$ 2,105,000	\$ 172,694
OPWC Note - Intermediate Water Tank (2007)	0.00%	\$ 353,908	\$ 13,879
OWDA Intermed Water Tank (2007)	3.36%	\$ 1,235,239	\$ 142,601
OWDA Booster Station - Mindy/Buckeye (2007)	3.36%	\$ 749,551	\$ 67,556
OWDA Cleveland/Portage Waterlines (2008)	4.14%	\$ 315,652	\$ 28,460
OPWC Cleveland/Portage Waterlines (2008)	0.00%	\$ 63,758	\$ 6,376
OWDA Secondary Transmission Line (2009)	3.70%	\$ 201,169	\$ 17,596
Beall Waterline G.O. Bonds (2010)	2.00% - 3.75%	\$ 595,000	\$ 49,138
OPWC Burbank W/L Replacement (2011)	0.00%	\$ 450,000	\$ 25,000
Water System GO Bonds (2014)	TBD	\$ 3,040,000	\$ 225,000
Sanitary Sewer Fund			
WPCLF Equipment (2004)	3.25%	\$ 3,410,409	\$ 516,009
WPCLF Construction (2005)	2.67%	\$ 8,123,634	\$ 768,651
OPWC Note - Larwill Sewer Separation (2009)	0.00%	\$ 55,569	\$ 2,179
OPWC Spink St (2014)	0.00%	\$ 120,833	\$ 12,500
OWDA BioTower (2010)	1% (5) - 3% (11)	\$ 2,606,891	\$ 27,536
Beall San. Sewer G.O. (2010)	2.00% - 3.75%	\$ 310,070	\$ 25,607
Storm Drainage Fund			
Various Purpose G.O.- Storm (2010)	0.75% - 2.40%	\$ 370,000	\$ 100,600
Various Purpose G.O. - Quinby (2010)	0.75% - 2.40%	\$ 240,000	\$ 66,900
OPWC Spink St (2014)	0.00%	\$ 362,500	
OPWC Note - Mulberry (2003)	0.00%	\$ 21,550	\$ 2,394
OPWC Note - Grant/Clark (2007)	0.00%	\$ 107,900	\$ 8,300
OPWC Note - Larwill Sewer Separation (2009)	0.00%	\$ 123,685	\$ 4,850
OPWC Note - Market/Spruce Sewer Sep. (2011)	0.00%	\$ 183,941	\$ 13,250
OPWC Note - Spink St. (N) Sewer Sep. (2012)	0.00%		\$ 12,500
G.O. Notes			
N/A			
TOTAL		\$ 28,774,153	\$ 2,890,279

RESOLUTION NO. 2014-41

A RESOLUTION AUTHORIZING THE DIRECTOR OF
ADMINISTRATION TO PURCHASE VEHICLES IN ACCORDANCE
WITH THE CAPITAL PLAN FOR 2014

WHEREAS, this City Council, in Ordinance No. 2013-43, adopted an annual budget and capital plan for 2014, and such capital plan includes the purchase of new vehicles and equipment for the various divisions of municipal service.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That in accordance with the capital plan adopted in Ordinance No. 2013-43, the Director of Administration is hereby authorized to purchase the following vehicles and equipment, with payment to originate from the fund indicated:

CAPITAL IMPROVEMENTS FUND:

Maintenance Division:

• 1 new 2-ton 4WD dump truck for light duty hauling and smaller park or construction projects, and also plowing where 10-ton trucks cannot gain access (replacing a 1998 model with significant miles and extensive rust).

With respect to such purchase(s), the Director of Administration will advertise according to law and enter into a purchase contract with the lowest and best bidder, except that if the item is available through a state-sponsored cooperative purchasing program, or can be accomplished through a vendor upon equivalent terms, conditions and specifications, but at a price which is equal to or lower than that which is available from the state sponsored program, s/he may make such purchase therefrom if s/he determines that the price and availability is more advantageous to the City.

SECTION 2. Such contract will not exceed the amounts appropriated for this purpose.

SECTION 3. This Council finds and declares that all formal actions concerning and relating to the adoption of this Resolution occurred in an open meeting of this Council or its committees, in compliance with law.

SECTION 4. This Resolution shall take effect and be in force from and after the earliest period allowed by law.

Introduced: _____ Passed: _____ Vote: _____

Attest: _____
Clerk of Council President of Council

Approved: _____, 2014
Mayor

Introduced by: Jon E. Ulbright

Request for Agenda Item
Authorization for Bid or Purchase of Capital Item

Division PPM Project Name 2 Ton Dump Requested Meeting Date 6/16/14

- Approved for Agenda
 Full Amount is Budgeted

If not, how is purchase to be funded?

Description of Purchase

The purchase of a single axel 2 ton dump truck for lighter duty hauling and smaller work projects. This would be a dual rear wheel, four wheel drive truck with dump bed. It will be used for park projects, smaller construction projects and anywhere the large 10-ton trucks are oversized and less effective. It will also be used for plowing allies and cul-de-sacs in the winter months where again, the larger fleet trucks are less effective.

Fully funded from 580702-310801 - \$54,409.00

Justifications / Benefits

We will be liquidating a 1998 Dodge 1 ton dump that has rust holes through the bed and the cab floors now have rust holes in it. This dump is also 2 wheel drive and can not be part of the snow and ice control process.

How will this project effect the City's operating budget?

N/A

What alternatives exist, and what are the implications of the alternatives?

Smaller projects would have to be done by hand shoveling from the back of pickup trucks. This would slow the work down and be much more labor intensive.

- Sole Source Bid or Non-Bid Situation?

If Yes, explain the circumstances

Using the State of Ohio bid

- Requesting suspension of the rules?

If Yes, explain reasons.

This truck will be ordered and built for us so we would like to expedite it along to have it in time for this winters snow and ice control.

Division Manager

Daryl Decker

Date

6/6/14

Res# 41

Request for Agenda Item
Authorization for Bid or Purchase of Capital Item

Division Development Project Name 2013 CDBG Allocation Sidewalk Project Requested Meeting Date 17 June, 2014

- Approved for Agenda
- Full Amount is Budgeted

If not, how is purchase to be funded? This project intends to replace 8,050 square feet of sidewalk improvements with a reimbursable \$58,200.00 Community Development Block Grant (CDBG) procured in 2013 for sidewalk improvements in the locations described below.

Description of Purchase Material and labor are needed to remove and replace existing deteriorated sidewalks and associated curb-ramps. The method of purchase will follow a standard sealed-bid process from qualified contractors in order to meet the Ohio Development Services Agency's CDBG Grant's procurement requirements.

Justifications / Benefits The 2013 CDBG Allocation Grant is meant to improve the quality of life to low-to-moderate income persons through funding of infrastructure and services, with sidewalk improvements being a commonly-funded project. The neighborhoods immediately east of Downtown were surveyed in 2013 as part of the original grant application, where up-lifts, cracking, and other sidewalk issues were discovered along Nold Avenue, North Street, Spink Street, Hancock Street, Maple Street, East Henry Street, East South Street, East Pittsburgh Street, and Prospect Street. The service area is within Wooster's qualified low-to-moderate income census areas. The proposed improvements will help create better accessibility from the residential neighborhoods to and from Downtown as well as Schellin Park, which significantly enhancing safety. Most households in the proposed service area are classified as low-to-moderate income, which characteristically are more likely to have limited access to vehicles and use walking as a primary form of transportation. Improved sidewalks would help to better connect residents to Downtown businesses, amenities, and services.

How will this project effect the City's operating budget? The funds for the project were previously encumbered. Upon expenditure, the City would be reimbursed for 100 percent of the costs up to \$58,200 by the Ohio Development Services Agency.

What alternatives exist, and what are the implications of the alternatives? A No-Action Alternative would likely result in forfeiture of the \$58,200 in grant funding for 2013, while sidewalks along the above-mentioned streets would continue to pose a safety risk.

Sole Source Bid or Non-Bid Situation?

If Yes, explain the circumstances

Requesting suspension of the rules?

If Yes, explain reasons. Suspension of the rules is requested to allow work to proceed. Wooster City Council previously passed Resolution No. 2013-57, which authorized the filing of the 2013 CDBG Allocation grant, which is funding 100 percent of the contract costs.

Division Manager Jonathan S. Millea, AICP Date 11 June, 2014

Res # 42

**Request for Agenda Item
Non-Capital**

Division **Meeting Date Requested**

Project Name **Approved for Agenda**

Description (be as descriptive as possible, given space limitations)

The City of Wooster is eligible to apply for a \$75,000.00 Small Cities Community Development Block Grant (CDBG) FY 2014 Allocation Grant through the Ohio Development Services Agency (ODSA). Following two public hearings, the first held on March 31, 2014 and the second on June 9, 2014, the following projects have been identified and proposed for the 2014 grant:

1. \$3,500.00 in funding for the City of Wooster's Fair Housing Services, which includes educational courses and materials on fair housing and civil rights, and the maintenance of our Fair Housing Hotline (1-800-850-0467), which provides a place for our residents to receive information and help on fair housing issues. Providing these services is a requirement of participating in the CDBG Program.
2. \$10,725.00 in funding for the Viola Startzman Free Clinic to support medical services to low-to-moderate income individuals who are uninsured or underinsured (the maximum amount permitted for public services for this grant).
3. \$60,775.00 in funding for public facilities, specifically 7,562 square feet of sidewalk improvements for the City's southwestern-most neighborhood in Census Tract 6. The grant will allow for 100 percent funding of the construction costs to perform spot-replacements of sidewalks and curb-ramps in the vicinities of S. Walnut St., S. Grant St., W. Henry St., Ohio St., and W. Vine St, with additional replacements on adjacent streets in qualified low-to-moderate income areas, as funding allows. Please see our attached map of the proposed service area, covers an estimated 243 residents in 103 households. No assessments will be levied on property owners. Most residents in the service area have been classified as low-to-moderate income, and as such, are more likely to have limited access to vehicles and rely on walking as a primary form of transportation. The proposed project will greatly enhance safety and walkability, creating better connections to downtown amenities and services.

The CDBG Program is federally-funded and designed to improve the quality of life for low-to-moderate income persons. Approximately 41 percent of Wooster's population is defined as low-to-moderate income or 80 percent of median area income (\$32,700 for an individual, or \$46,700 for a family of four, in 2014), which qualifies it to participate in the program. The Small Cities CDBG Program has been instrumental in helping to preserve existing housing opportunities and improve infrastructure in residential neighborhoods, assist with revitalization in Downtown, and support economic development.

Is there a need for rules suspension or time limitation when this must be passed?

We regret to report that weather, scheduling, and the need for additional research impacted our timeframe. A suspension of the rules will be required in order to meet a June 20, 2014 filing deadline for the proposed grant with the Ohio Development Services Agency.

Manager Requesting

Date

Approved for Agenda

Res #43