

CITY COUNCIL AGENDA
May 20, 2013
7:30 p.m.

The meeting will be held at City Hall, in Council Chambers, 1st Floor, 538 N. Market Street, Wooster, Ohio.

I. ROLL CALL & ORDERING OF AGENDA
II. APPROVAL OF MINUTES
III. COMMUNICATIONS FROM MAYOR/ADMINISTRATION
IV. PETITIONS/COMMUNICATIONS FROM PUBLIC
V. COMMITTEE REPORTS; PUBLIC HEARINGS
VI. OLD BUSINESS

1. Second Reading – ORDINANCE NO. 2013-17 AN ORDINANCE AMENDING PART ELEVEN, PLANNING AND ZONING CODE, OF THE CODIFIED ORDINANCES OF THE CITY OF WOOSTER, OHIO, BY THE ADOPTION OF VARIOUS TEXT AMENDMENTS TO TITLES ONE, THREE AND FIVE OF THE CODE. (Knapic)

VII. NEW BUSINESS

1. First Reading – ORDINANCE NO. 2013-20 AN ORDINANCE AMENDING THE ANNUAL APPROPRIATION ORDINANCE (Ansel)
2. First Reading – ORDINANCE NO. 2013-21 AN ORDINANCE LEVYING SPECIAL ASSESSMENTS FOR THE IMPROVEMENT OF MELROSE DRIVE BETWEEN CERTAIN TERMINI BY GRADING, DRAINING, WIDENING, PAVING, RESURFACING, CONSTRUCTING CURBS, GUTTERS, SIDEWALKS AND DRIVEWAY APPROACHES, CONSTRUCTING A TURNING LANE, INSTALLING STORM SEWERS, CATCH BASINS, MANHOLES, WATER MAINS, FIRE HYDRANTS, AND TRAFFIC CONTROL SIGNS AND DEVICES, AND ACQUIRING ANY REAL ESTATE AND INTERESTS THEREIN REQUIRED THEREBY, ALL TOGETHER WITH THE NECESSARY APPURTENANCES THERETO, AND DECLARING AN EMERGENCY (Ulbright)
3. First Reading – RESOLUTION NO. 2013-46 A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR THE REPLACEMENT OF THE WATER LINE SERVING HAMILTON AVENUE (Sanders)
4. First Reading – RESOLUTION NO. 2013-47 A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR RESURFACING OAK HILL ROAD (Ulbright)
5. First Reading – RESOLUTION NO. 2013-48 A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR RESURFACING BURBANK ROAD (Ulbright)
6. First Reading – RESOLUTION NO. 2013-49 A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE ACCORDING TO LAW

AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR THE PURCHASE AND INSTALLATION OF A TRAFFIC SIGNAL AND RELATED EQUIPMENT ON BEALL AVENUE, AT ITS INTERSECTION WITH WINTER STREET (Ulbright)

7. First Reading – RESOLUTION NO. 2013-50 A RESOLUTION AUTHORIZING THE MAYOR TO ISSUE PAYMENT TO THE WAYNE ECONOMIC DEVELOPMENT COUNCIL FOR ECONOMIC DEVELOPMENT SERVICES (Ansel)

VIII. MISCELLANEOUS

IX. ADJOURNMENT

ORDINANCE NO. 2013-21

AN ORDINANCE LEVYING SPECIAL ASSESSMENTS FOR THE IMPROVEMENT OF MELROSE DRIVE BETWEEN CERTAIN TERMINI BY GRADING, DRAINING, WIDENING, PAVING, RESURFACING, CONSTRUCTING CURBS, GUTTERS, SIDEWALKS AND DRIVEWAY APPROACHES, CONSTRUCTING A TURNING LANE, INSTALLING STORM SEWERS, CATCH BASINS, MANHOLES, WATER MAINS, FIRE HYDRANTS, AND TRAFFIC CONTROL SIGNS AND DEVICES, AND ACQUIRING ANY REAL ESTATE AND INTERESTS THEREIN REQUIRED THEREBY, ALL TOGETHER WITH THE NECESSARY APPURTENANCES THERETO, AND DECLARING AN EMERGENCY.

WHEREAS, this Council adopted Resolution No. 2011-65 on July 5, 2011, declaring the necessity of making the improvement described in Section 1 (the Resolution of Necessity) which improvement has been completed and the final cost thereof determined;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WOOSTER, WAYNE COUNTY, OHIO, that:

SECTION 1. The special assessments for the cost and expense of improving Melrose Drive, from Portage Road to Milltown Road, by grading, draining, widening, paving, resurfacing, constructing curbs, gutters, sidewalks and driveway approaches, constructing a turning lane, installing storm sewers, catch basins, manholes, water mains, fire hydrants, and traffic control signs and devices, and acquiring any real estate and interests therein required thereby, all together with the necessary appurtenances thereto, all as provided for and described in, and pursuant to, the Resolution of Necessity, amounting in the aggregate to \$376,942.71, which were filed and are on file with the Clerk of Council, are adopted and confirmed. Those special assessments are levied and assessed upon the lots and lands provided for in the Resolution of Necessity in the respective amounts set forth in the final schedule of special assessments on file, which special assessments are not in excess of any statutory limitation.

SECTION 2. This Council finds and determines that the special assessments do not exceed the actual cost of the improvement and are in the same proportion to the estimated assessments as the actual costs of the improvement are to the estimated costs of the improvement.

SECTION 3. The special assessment against each lot or parcel of land shall be payable, in whole or in part, in cash or by check within 30 days after the passage of this ordinance, or at the option of the owner in fifteen annual installments with interest at the rate of 2.50% per year, which interest rate is determined by this Council to be substantially equivalent to the fair market rate that would have been borne by securities issued in anticipation of the collection of the special assessments if those securities had been issued by this City. All cash payments shall be made to the

RESOLUTION NO. 2013-46

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR THE REPLACEMENT OF THE WATER LINE SERVING HAMILTON AVENUE

WHEREAS, it is necessary to replace the water line serving Hamilton Avenue, and the cost thereof is included in the capital plan for 2013; and

WHEREAS, this City Council deems that prompt action is necessary to complete the project to improve the safe and efficient distribution of water within the area.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That the Director of Administration is hereby authorized to advertise according to law and enter into a contract with the lowest and best bidder for the replacement of the water line serving Hamilton Avenue, in accordance with specifications now on file in his office.

SECTION 2. The cost of such contract will not exceed the amount budgeted in the 2013 Appropriations Budget adopted by this Council in Ordinance No. 2012-32.

SECTION 3. This Council finds and declares that all formal actions concerning and relating to the adoption of this Resolution occurred in an open meeting of this Council or its committees, in compliance with law.

SECTION 4. This Resolution it shall take effect and be in force from and after the earliest period allowed by law.

1st reading _____ 2nd reading _____ 3rd reading _____

Passed: _____, 2013 Vote: _____

Attest: _____
Clerk of Council President of Council

Approved: _____, 2013
Mayor

Introduced by: Craig Sanders

**Request for Agenda Item
Authorization for Bid or Purchase of Capital Item**

Division Engineering	Meeting Date Requested May 20, 2013
Project Name Hamilton Avenue W/L	Approved for Agenda
Estimated Total Cost \$ 155,000.00 (Water Fund - \$155,000)	
Is Full Amount Budgeted <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If No, How Is The Purchase To Be Funded?	
Description Of Purchase This is a request to authorize advertisement and award of a contract to the lowest and best bidder for the replacement of the W/L on Hamilton Avenue. This project involves the replacement of an existing 6" W/L with a history of breaks before resurfacing Oak Hill.	
Justification / Benefits This project will replace an aging waterline in preparation for the pavement work on Oak Hill.	
Will This Project Effect the City's Operating Costs This project should reduce maintenace and operating costs.	
What Alternatives Exist and What Are The Implications of The Alternatives We could postpone the project, which will result in damaging the new resurfacing on Oak Hill when constructing the waterline.	
Is This A Sole Source Bid or Non-Bid Situation <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If Yes, Explain The Circumstances	
Are You Requesting Suspension Of The Rules <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes, Note Reasons The Oak Hill resurfacing project will be advertised for bid once final approval has been received from the Ohio Department of Transportation. The waterline will be completed before the paving operation by limiting the construction time.	
Division Manager Roger Kobilarcsik	Date May 14, 2013

Res 46

**Request for Agenda Item
Authorization for Bid or Purchase of Capital Item**

Division Engineering	Meeting Date Requested May 20, 2013
Project Name Oak Hill Resurfacing (Liberty to Waynel) PID 92621	Approved for Agenda
Estimated Total Cost \$360,000.00 ODOT Grant = \$271,338.40(80%), Local Funds = \$88,661.60(20%) (Capital Funds - \$65,000, SCMR - \$24,000)	
Is Full Amount Budgeted <input type="checkbox"/> Yes <input type="checkbox"/> No	
If No, How Is The Purchase To Be Funded?	
Description Of Purchase This is a request to authorize advertisement and award of a contract to the lowest and best bidder for resurfacing and repairing the pavement on Oak Hill between Liberty & Wayne.	
Justification / Benefits The Ohio Department of Transportation has committed to funding 80% of the construction costs with the City responsible for 20%. The City authorized cooperation and participation in RES 2013-42	
Will This Project Effect the City's Operating Costs This project should reduce maintenance costs by repairing a deteriorating roads.	
What Alternatives Exist and What Are The Implications of The Alternatives Do nothing, and the road will continue deteriorate.	
Is This A Sole Source Bid or Non-Bid Situation <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If Yes, Explain The Circumstances	
Are You Requesting Suspension Of The Rules <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes, Note Reasons While suspension of the rules is not necessary, earlier passage would allow the opportunity to advertise and bid this project as soon as possible in order to obtain the best possible bids and schedule paving as soon as possible.	
Division Manager Roger Kobilarcsik	Date May 15, 2013

Ros#47

**Request for Agenda Item
Authorization for Bid or Purchase of Capital Item**

Division Engineering	Meeting Date Requested May 20, 2013
Project Name Burbank Road Resurfacing (Cleveland to Elm) PID 92632	Approved for Agenda
Estimated Total Cost \$200,200.00 ODOT Grant = \$154,394.24(80%), Local Funds = \$45,805.76(20%) (Capital Funds - \$35,000, SCMR - \$11,000)	
Is Full Amount Budgeted <input type="checkbox"/> Yes <input type="checkbox"/> No	
If No, How Is The Purchase To Be Funded?	
Description Of Purchase This is a request to authorize advertisement and award of a contract to the lowest and best bidder for resurfacing and repairing the pavement on Burbank Road between Cleveland & Elm.	
Justification / Benefits The Ohio Department of Transportation has committed to funding 80% of the construction costs with the City responsible for 20%. The City authorized cooperation and participation in RES 2013-41	
Will This Project Effect the City's Operating Costs This project should reduce maintenance costs by repairing a deteriorating roads.	
What Alternatives Exist and What Are The Implications of The Alternatives Do nothing, and the road will continue deteriorate.	
Is This A Sole Source Bid or Non-Bid Situation <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If Yes, Explain The Circumstances	
Are You Requesting Suspension Of The Rules <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes, Note Reasons While suspension of the rules is not necessary, earlier passage would allow the opportunity to advertise and bid this project as soon as possible in order to obtain the best possible bids and schedule paving as soon as possible.	
Division Manager Roger Kobilarcsik	Date May 15, 2013

Res # 48

**Request for Agenda Item
Authorization for Bid or Purchase of Capital Item**

Division Engineering	Meeting Date Requested May 20, 2013
Project Name Beall-Winter Traffic Signal Bid	Approved for Agenda
Estimated Total Cost \$150,000 (Capital Funds)	
Is Full Amount Budgeted <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If No, How Is The Purchase To Be Funded? The construction is budgeted in the Capital Improvement Funds.	
Description Of Purchase This is a request to authorize advertisement and award of a contract to the lowest and best bidder for the Beall and Winter Intersection. This will be a complete replacement of the signal system in accordance with current standards and technology.	
Justification / Benefits The Beall and Winter signal replacement will upgrade the existing wire and hanging signal heads to the current pole and mast arm design.	
Will This Project Effect the City's Operating Costs This project should have little or no effect on the City's operating costs. Signal maintenance should be reduced after the project is completed.	
What Alternatives Exist and What Are The Implications of The Alternatives Do nothing, and the traffic signals will continue to deteriorate and require increased maintenance.	
Is This A Sole Source Bid or Non-Bid Situation <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If Yes, Explain The Circumstances	
Are You Requesting Suspension Of The Rules <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If Yes, Note Reasons	
Division Manager Roger Kobilarcsik	Date April 3, 2013

Roc #49



April 18, 2013

Bob Breneman
City of Wooster
538 N. Market Street
Wooster, OH 44691

Dear Bob:

We want to thank you for your past investment in the **"Growing a Quality Future"** campaign of the Wayne Economic Development Council. Last year, we provided professional assistance to 29 companies and organizations that invested more than \$102 million in our economy and created or retained more than 682 jobs.

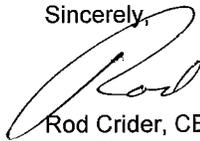
These results were enough to earn us *Site Selection* magazine's recognition as the fourth highest performing small community in the country last year. For seven consecutive years, we have been among the Top Six (out of 576 total) in the country for new business growth. We've also recently been named one of the Top Ten micropolitan areas in North and South America by fDi Intelligence from the Financial Times. No other community in Ohio or the Midwest can match our consistent record of accomplishment.

We've been able to outperform other parts of the country during difficult economic times because of the large number of individuals like yourself that have come together to ensure that Wayne County has a strong economy. Leading organizations like yours understand that a strong economy improves our workforce, quality of life and cost competitiveness.

Still, the competition for new investment opportunities is greater than ever and we must continue our proactive approach to gain new jobs and investment. That's why we are asking that you continue your support of this campaign through remittance of the amount indicated on the attached invoice. Your continued participation will allow us to continue to create high value jobs, further diversify our economic base and contribute to the prosperity and quality of life in the region.

We appreciate your investment in our community and hope that our efforts have earned your continued support. If you have any questions, please me at 330.264.2411. Thank you for making our success possible.

Sincerely,



Rod Crider, CEcD, CCE
President

*We appreciate the great partnership
with the City of Wooster!*





Invoice # -141
Invoice Date: 4/19/2013
Due Date: 5/1/2013

Bill to:

City of Wooster
538 North Market Street
Wooster OH 44691

Quantity	Description	Amount Due
Member Investment	Member Investment	40,000.00

THANK YOU FOR YOUR CONTINUED SUPPORT!

Please submit payment to:
Wayne Economic Development Council
542 East Liberty Street
Wooster, OH 44691