

**CITY COUNCIL AGENDA
SPECIAL MEETING
May 18, 2011
5:00 p.m.**

All meetings are held in Council Chambers, 1st Floor, 538 N. Market Street

I. ROLL CALL & ORDERING OF AGENDA

II. OLD BUSINESS

1. Second Reading - ORDINANCE NO. 2011-14 AMENDING CHAPTER 168, EMPLOYEES GENERALLY, OF THE CODIFIED ORDINANCES OF THE CITY OF WOOSTER, OHIO, BY RE-ADOPTING AN EXISTING DEFERRED COMPENSATION PLAN AND AUTHORIZING THE MAYOR TO APPROVE OTHER PLANS WHICH MAY BE IN THE BEST INTERESTS OF THE EMPLOYEES OF THE CITY (Buytendyk)

2. Second Reading - ORDINANCE NO. 2011-15 AMENDING THE ANNUAL APPROPRIATION ORDINANCE, AND AUTHORIZING THE DIRECTOR OF FINANCE TO ISSUE PAYMENT FOR SERVICES RENDERED (Ansel)

3. Second Reading - ORDINANCE NO. 2011-16 APPROVING AND ADOPTING A STRATEGIC PLAN FOR DOWNTOWN WOOSTER (Ansel)

III. ADJOURNMENT

ORDINANCE NO. 2011-14

AN ORDINANCE AMENDING CHAPTER 168, EMPLOYEES GENERALLY, OF THE CODIFIED ORDINANCES OF THE CITY OF WOOSTER, OHIO, BY RE-ADOPTING AN EXISTING DEFERRED COMPENSATION PLAN AND AUTHORIZING THE MAYOR TO APPROVE OTHER PLANS WHICH MAY BE IN THE BEST INTERESTS OF THE EMPLOYEES OF THE CITY

WHEREAS, this Council has previously authorized the Mayor to enter into an agreement with the Ohio Public Employees Deferred Compensation Plan to provide deferred compensation services to the employees of the city; and

WHEREAS, from time-to-time there are other plans that may also provide services to the city employees, or some segment thereof, that are in the best interests of such employees.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That Chapter 168, Employees Generally, of the Codified Ordinances of the City of Wooster Ohio be, and hereby is, amended by the adoption of Section 168.02, DEFERRED COMPENSATION PLANS, to read as follows:

168.02 DEFERRED COMPENSATION PLANS

(a) Council hereby re-adopts a plan under the Ohio Public Employees Deferred Compensation Program that permits all eligible employees the opportunity to join, the terms and conditions of which have previously been determined to be in the best interests of the employees of the City.

(b) The Mayor is further authorized by Council to execute an agreement and/or agreements with other organization(s) that provide deferred compensation plans on terms and conditions which the Mayor determines are in the best interest of the employees of the City, which agreement(s) shall authorize the organization(s) to offer a deferred compensation plan(s) to all employees of the City, and thereafter to administer the plan(s) on behalf of the City and its employees.

SECTION 2. This Council finds and declares that all formal actions concerning and relating to the adoption of this ordinance occurred in an open meeting of this Council, in compliance with law.

SECTION 3. This Ordinance shall take effect and be in full force from and after the earliest date allowed by law.

1st reading 5-16-11 2nd reading _____ 3rd reading _____

Passed: _____, 2011

Vote: _____

Attest: _____

Clerk of Council

President of Council

Approved: _____, 2011

Mayor

Introduced by: Michael G. Buytendyk

ORDINANCE NO. 2011-15

AN ORDINANCE AMENDING THE ANNUAL APPROPRIATION ORDINANCE, AND AUTHORIZING THE DIRECTOR OF FINANCE TO ISSUE PAYMENT FOR SERVICES RENDERED

WHEREAS, the Council of the City of Wooster adopted an Annual Appropriation Ordinance No. 2010-37 for Fiscal Year 2011, and from time-to-time it becomes necessary to amend that Ordinance and;

WHEREAS, the Recreation Division wishes to purchase an item of equipment, the cost of which is budgeted, but it is necessary to transfer the funds for the purchase to the Capital Improvements Fund from the General Fund (Freedlander Pool operating cost center).

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That the sum of \$14,000.00 is hereby transferred from the General Fund (Freedlander Pool operating cost center) to the General Fund (interfund transfer cost center), and thence to the Capital Improvements Fund, where it is thereby appropriated for the purchase and installation of a swimming pool boiler for Freedlander Pool.

SECTION 2. The director of finance is hereby authorized to issue payment in an amount not to exceed the amount appropriated above to Olson Heating and Cooling, Inc. for the purchase and installation of the boiler.

SECTION 3. This Council finds and declares that all formal actions concerning and relating to the adoption of this Ordinance occurred in an open meeting of this Council or its committees, in compliance with law.

SECTION 4. This Ordinance shall take effect and be in full force from and after the earliest date allowed by law.

1st reading 5-16-11 2nd reading _____ 3rd reading _____

Passed: _____, 2011 Vote: _____

Attest: _____
Clerk of Council President of Council

Approved: _____, 2011
Mayor

Introduced by: Jon Ansel

Request for Agenda Item
Authorization for Bid or Purchase of Capital Item

Division Recreation Project Name Freedlander Pool Boiler Requested Meeting Date May 16, 2011

- Approved for Agenda
 Full Amount is Budgeted

If not, how is purchase to be funded?

Description of Purchase

Upon inspecting the boilers at Freedlander Pool filter room it was discovered that one of the two has a completely rotted out base and burner assembly. It unsafe to operate due to the fact that the base which supports all the weight of the boiler is rusted out and the legs are rusted out as well. This is a LARRS 1,430,000 Btu pool specific boiler. The cost of replacement is \$14,000. This includes all labor, materials, State boiler permit and removal of the old equipment. This quote was provided by Olson Heating and Cooling Inc. When asked about the cost to repair it we were quoted \$9,850.00 with no guarantee.

We obtained a second quote from Aqua Pools that was much higher at \$19,850.00.

Justifications / Benefits

If we only have one boiler in operation instead of two it will not be able to maintain the pool temperature between 80 - 82 degrees which is normal for recreational swimming. It could affect attendance.

How will this project effect the City's operating budget?

The cost of \$14,000 was budgeted in the operations and maintenance for Freedlander Pool. It needs transferred to a Capital account for this purchase.

What alternatives exist, and what are the implications of the alternatives?

None

Sole Source Bid or Non-Bid Situation?

If Yes, explain the circumstances

Requesting suspension of the rules?

If Yes, explain reasons.

Once approved and ordered it will be 10 working days for delivery and several days for installation. Freedlander Pool opens on Saturday, May 28. Time is not on our side.

Division Manager

Susan Kelley

Date

May 11, 2011

ORDINANCE NO. 2011-16

AN ORDINANCE APPROVING AND ADOPTING A
STRATEGIC PLAN FOR DOWNTOWN WOOSTER

WHEREAS, the City of Wooster, in cooperation with Main Street Wooster, recently completed a comprehensive plan for downtown Wooster; and

WHEREAS, the strategic plan is intended to assist Main Street Wooster and its partners (the City of Wooster, Wayne County and the Wooster Area Chamber of Commerce) with developing a redevelopment/revitalization plan for Wooster's central business district; and

WHEREAS, the approval and adoption thereof by the legislative authority is a necessary prerequisite to applying for federal grant funds to help defray the expense of implementing improvements to the downtown area.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That the Strategic Plan for Downtown Wooster, a copy of which is attached hereto and incorporated herein, is hereby approved and adopted.

SECTION 2. This Council finds and declares that all formal actions concerning and relating to the adoption of this Ordinance occurred in an open meeting of this Council or its committees, in compliance with law.

SECTION 3. This Ordinance shall take effect and be in full force from and after the earliest date allowed by law.

1st reading 5-16-11 2nd reading _____ 3rd reading _____

Passed: _____, 2011 Vote: _____

Attest: _____
Clerk of Council President of Council

Approved: _____, 2011
Mayor

Introduced by: Jon Ansel

**Request for Agenda Item
Non-Capital**

Division **Meeting Date Requested**

Project Name **Approved for Agenda**

Description (be as descriptive as possible, given space limitations)

The City of Wooster, in partnership with Main Street Wooster has completed a comprehensive Strategic Plan for Downtown Wooster. This plan which will assist Main Street Wooster and its partners (City, County, Chamber of Commerce) with developing a redevelopment/revitalization plan for Wooster's Central Business District, has been approved as a on-going working document that the City and Main Street will continue to develop annually.

The current structure of the strategic plan must be approved by Wooster City Council, in order for the City of Wooster to apply for federal downtown revitalization monies this summer.

An electronic copy of the strategic plan will be sent to each councilperson this weekend. Additionally, City Administration and Main Street Staff is requesting that a work-session prior to the Council meeting be scheduled to review the plans findings.

Is there a need for rules suspension or time limitation when this must be passed?

Yes, in order for the City to apply for downtown grant monies, the downtown Strategic Plan document must be adopted by the local legislative body.

Manager Requesting

Date

Approved for Agenda

Ord # 16