

**CITY COUNCIL AGENDA**

**April 4, 2011**

**7:30 p.m.**

**All meetings are held in Council Chambers, 1<sup>st</sup> Floor, 538 N. Market Street**

**I. ROLL CALL & ORDERING OF AGENDA**

**II. APPROVAL OF MINUTES**

**III. COMMUNICATIONS FROM MAYOR/ADMINISTRATION**

**IV. PETITIONS/COMMUNICATIONS FROM PUBLIC**

**V. COMMITTEE REPORTS; PUBLIC HEARINGS**

**VI. OLD BUSINESS**

**VII. NEW BUSINESS**

1. First Reading - ORDINANCE NO. 2011-09 AMENDING CHAPTER 108, MORAL CLAIMS BOARD, OF THE CODIFIED ORDINANCES OF THE CITY OF WOOSTER, OHIO BY REVISING THE MEMBERSHIP OF THE BOARD (Buytendyk)
  
2. First Reading - RESOLUTION NO. 2011-45 AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ENTER INTO A CONTRACT FOR REPAIRS TO A CULVERT ON MELROSE DRIVE (NEAR WILDWOOD DRIVE), AND DECLARING AN EMERGENCY (Ulbright)
  
3. First Reading - RESOLUTION NO. 2011-46 AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ENTER INTO A CONTRACT FOR THE PURCHASE OF THERMAL IMAGING CAMERAS (Steiner)

**VIII. MISCELLANEOUS**

**IX. ADJOURNMENT**





**Request for Agenda Item  
Authorization for Bid or Purchase of Capital Item**

<b>Division</b> Engineering	<b>Meeting Date Requested</b> April 4, 2011
<b>Project Name</b> :Melrose Drive Improvements - Culvert Replacement	<b>Approved for Agenda</b>
<b>Estimated Total Cost</b> \$30,000	
<b>Is Full Amount Budgeted</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>If No, How Is The Purchase To Be Funded?</b> The costs for this project have been budgeted in various funds for the Melrose Drive Improvement Project.	
<b>Description Of Purchase</b> This is a request to award a contract without bidding on an emergency basis for replacement of a failed, CMP culvert under Melrose Drive near Wildwood Drive. Culvert replacement costs may be under \$25,000, depending on the extent of the work required, but final cost will not be known until the culvert is exposed and replaced.	
<b>Justification / Benefits</b> This culvert was sheduled to be replaced as part of the Melrose Drive Improvement Project later this year, but recent freezing, thawing and flooding have caused the culvert to fail. The culvert has been temporarily repaired, but will most likley need to be replaced before the roadway project is awarded.	
<b>Will This Project Effect the City's Operating Costs</b> This project should reduce maintenance costs by repairing a deteriorating drainage system.	
<b>What Alternatives Exist and What Are The Implications of The Alternatives</b> Do nothing, and hope the repair lasts until later this year; or, wait for the culvert to fail completely, then close the road untill the roadway project is under construction.	
<b>Is This A Sole Source Bid or Non-Bid Situation</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>If Yes, Explain The Circumstances</b> If complete culvert failure becomes imminent, road closure woould be required for over a month if the bid process is followed.	
<b>Are You Requesting Suspension Of The Rules</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>If Yes, Note Reasons</b> The culvert could completely fail at any time, especially if an intense, long duration rain event is experienced.	
<b>Division Manager</b> Joel Montgomery	<b>Date</b> March 28, 2011



**Request for Agenda Item  
Non-Capital**

**Division**  **Meeting Date Requested**

**Project Name**   **Approved for Agenda**

**Description** (be as descriptive as possible, given space limitations)

The Fire Division is requesting to purchase 2 Thermal Imaging Cameras for the cost not to exceed \$22,000. Since the total cost is over \$15,000 I am requesting council approval.

This purchase will be to replace the older thermal imaging cameras which are becoming more costly to service.

The amount is appropriated in the FEMA Grant EMW-2010-FO-05140 as well as in the Fire Divisions Operating budget. This funding was appropriated as an acceptance of the grant in Resolution 2011-24.

FEMA Funding:       \$16,200.00  
City Match           \$ 1,800.00  
Operating Equipment \$ 4,000.00

Due to the cost of over \$5,000.00 and the items are expected to last more than 1 year the funds stated will be transferred from the fire division's general funds operating budget to the capital improvements fund.

These cameras allow the firefighters to distinguish the difference between hot and cool item and allow for rescuing victims who maybe trapped in a fire as well as being able to see the layout of the building that is consumed in smoke. They also allow the firefighters to find hidden areas of fire within a structure and decrease the overhaul damage that occurs in the extinguishment of the fire.

**Is there a need for rules suspension or time limitation when this must be passed?**

None

**Manager Requesting**

**Date**

**Approved for Agenda**