

MINUTES

CITY OF WOOSTER DESIGN AND REVIEW BOARD

February 9, 2016

MEMBERS PRESENT: Dick Kinder, John Campbell, Sandra Hull, Louise Keating, Keith Speirs

MEMBERS ABSENT: Susan Bates and Dick Deffenbaugh

STAFF PRESENT: Andrew Dutton

I. MINUTES

Sandra Hull moved to approve the Minutes of January 12, 2016 as submitted. Dick Kinder seconded the motion. Motion carried 5-0.

II. CERTIFICATE OF APPROPRIATENESS APPLICATIONS

DR-573 Greg Ernst of AODK representing The St. Paul Hotel Group LLC requested Certificate of Appropriateness approval for alterations to the front building facade and rear patio and the placement of fencing and planter boxes on the sidewalk at 209-213 South Market Street in the Public Square Landmark District. John Campbell stated the application was withdrawn by the applicant.

III. SIGN APPROVAL APPLICATION

DR-574 Dan Fought of Fought Signs representing The Wayne County Health Department requested sign approval from the Board for wall signs at 203 South Walnut Street in the C-4 Zoning District.

Rod Fought of Fought Signs stated that they were asking to replace the signs that were already there.

Sandra Hull moved to accept the request as presented. Dick Kinder seconded the motion. Motion carried 5-0.

DR-575 Chris Butdorf of LetterGraphics, Inc. representing The City of Wooster requested sign approval from the Board for a freestanding sign at 241 South Bever Street in the C-4 Zoning District.

Chris Butdorf of LetterGraphics, Inc. stated that the current sign had been there for quite some time and the sign had used up its useful life. Mr. Butdorf continued that

The Community Center of the City of Wooster would like to receive approval to replace the sign with a modern electronic message center to allow them to display messages and be able to change the message electronically.

Louise Keating moved to accept the request as submitted. Dick Kinder seconded the motion. Motion carried 5-0.

Andrew Dutton stated that the Design Review Guidelines would be brought to the March Design and Review Board meeting for adoption.

IV. ADJOURNMENT

Susan Bates moved to adjourn the meeting. Dick Kinder seconded the motion. Motion carried 5-0.

Meeting adjourned at 5:35 pm.

Andrew Dutton, Staff Liaison