

CITY COUNCIL AGENDA

January 17, 2012

7:30 p.m.

The meeting will be held at City Hall, in Council Chambers, 1st Floor, 538 N. Market Street, Wooster, Ohio.

- I. ROLL CALL & ORDERING OF AGENDA
- II. APPROVAL OF MINUTES
- III. COMMUNICATIONS FROM MAYOR/ADMINISTRATION
- IV. PETITIONS/COMMUNICATIONS FROM PUBLIC
- V. COMMITTEE REPORTS; PUBLIC HEARINGS
- VI. OLD BUSINESS

1. Third Reading - RESOLUTION NO. 2011-102 AUTHORIZING THE MAYOR TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH THE AUDITOR OF STATE FOR PERFORMANCE AUDITING SERVICES, AND DECLARING AN EMERGENCY (Ansel)

VII. NEW BUSINESS

- 1. First Reading - ORDINANCE NO. 2012-01 TO APPROVE AND ADOPT CURRENT REPLACEMENT PAGES TO THE CODIFIED ORDINANCES AND DECLARING AN EMERGENCY (Ulbright)
- 2. First Reading - ORDINANCE NO. 2012-02 AMENDING CHAPTER 123, DEPARTMENT OF ADMINISTRATION, OF THE CODIFIED ORDINANCES OF THE CITY OF WOOSTER, OHIO, TO PROVIDE FOR THE REORGANIZATION OF THAT DEPARTMENT, AND DECLARING AN EMERGENCY (Knapic)
- 3. First Reading - ORDINANCE NO. 2012-03 ORDINANCE AMENDING CHAPTER 162, MANAGEMENT BENEFITS, OF THE CODIFIED ORDINANCES OF THE CITY OF WOOSTER, OHIO, TO CONFORM TO THE RECENT PLAN OF REORGANIZATION (Knapic)
- 4. First Reading - RESOLUTION NO. 2012-05 AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO PURCHASE VEHICLES IN ACCORDANCE WITH THE CAPITAL PLAN FOR 2012 (Steiner)
- 5. First Reading - RESOLUTION NO. 2012-06 AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO PURCHASE ITEMS OF SPECIALIZED TECHNOLOGY, TO WIT: ACLARA METER TRANSMITTING UNITS FOR THE UTILITIES DIVISION (Sanders)
- 6. First Reading - RESOLUTION NO. 2012-07 AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ENTER INTO A TECHNICAL SERVICES CONTRACT WITH DUKES, INC. OF SYRACUSE, NEW YORK FOR ROOT TREATMENT FOR THE WASTEWATER SYSTEM (Sanders)
- 7. First Reading - RESOLUTION NO. 2012-08 AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR MOWING SERVICES FOR CITY-OWNED PROPERTY (Silvestri)
- 8. First Reading - RESOLUTION NO. 2012-09 AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ENTER INTO A SOLE SOURCE CONTRACT WITH OHIO DRILLING COMPANY OF MASSILLON, OHIO, FOR SERVICES RELATED TO THE MAINTENANCE AND REPAIR OF CITY WATER WELLS (Sanders)

9. First Reading - RESOLUTION NO. 2012-10 AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ENTER INTO A CONTRACT FOR TECHNICAL LABORATORY SERVICES (Sanders)
10. First Reading - RESOLUTION NO. 2012-11 AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ENTER INTO A SOLE SOURCE CONTRACT WITH LIPTON INDUSTRIAL SALES OF MEDINA, OHIO FOR THE PURCHASE OF VOC MEDIA FOR THE STRIPPING TOWERS IN THE SOUTH WELL FIELD (Sanders)
11. First Reading - RESOLUTION NO. 2012-12 AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ENTER INTO A CONTRACT FOR SPECIALIZED TECHNOLOGY SERVICES FOR THE WATER TREATMENT AND POLLUTION CONTROL PLANTS (Sanders)
12. First Reading - RESOLUTION NO. 2012-13 AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT(S) WITH THE LOWEST AND BEST BIDDER FOR THE PURCHASE OF CERTAIN MATERIALS FOR THE WATER TREATMENT PLANT (Sanders)
13. First Reading - RESOLUTION NO. 2012-14 AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR THE PURCHASE AND INSTALLATION OF A MOTOR CONTROL CENTER FOR THE WATER POLLUTION CONTROL PLANT (Sanders)
14. First Reading - RESOLUTION NO. 2012-15 AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION CREDIT ENHANCEMENT PROGRAM, AND TO EXECUTE ANY NECESSARY DOCUMENTS IN CONNECTION THEREWITH (Sanders)
15. First Reading - RESOLUTION NO. 2012-16 AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S), TO ACCEPT AND APPLY SUCH FUNDS, IF AWARDED, AND TO EXECUTE ANY NECESSARY DOCUMENTS IN CONNECTION THEREWITH, AND DECLARING AN EMERGENCY (Sanders)
16. First Reading - RESOLUTION NO. 2012-17 AUTHORIZING THE MAYOR TO ENTER INTO A COOPERATIVE AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE THREE ELEMENTARY SCHOOL SAFE ROUTES TO SCHOOLS PROJECTS (PID 90935, 92070, and 92110) (Ulbright)
17. First Reading - RESOLUTION NO. 2012-18 AUTHORIZING THE MAYOR TO ENTER INTO A COOPERATIVE AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION, TRANSPORTATION ENHANCEMENT GRANT PROGRAM, FOR THE SR 302 MADISON GATEWAY PROJECT (PID 989273) (Ulbright)
18. First Reading - RESOLUTION NO. 2012-19 AUTHORIZING THE MAYOR TO ENTER INTO A COOPERATIVE AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE FRIENDSVILLE ROAD PROJECT (PID 88994) (Ulbright)

VIII. MISCELLANEOUS

IX. ADJOURNMENT

ORDINANCE NO. 01

AN ORDINANCE TO APPROVE AND ADOPT
CURRENT REPLACEMENT PAGES TO THE
CODIFIED ORDINANCES AND DECLARING AN
EMERGENCY.

WHEREAS, various ordinances of a general and permanent nature have been passed which should be included in the Codified Ordinances, and

WHEREAS, certain traffic and misdemeanor provisions should be revised to comply with current State law; and

WHEREAS, the codification of such ordinances, together with the new matter to be adopted, the matters to be amended and those to be repealed are before the Council;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Wooster, Ohio:

SECTION 1. That the ordinances of the City of Wooster, Ohio, of a general and permanent nature, as revised, recodified, rearranged and consolidated into component codes, titles, chapters and sections within the 2011 Replacement Pages to the Codified Ordinances are hereby approved and adopted.

SECTION 2. That the following sections are hereby amended, enacted or repealed as respectively indicated in order to comply with current State law:

Traffic Code

333.01	Driving or Physical Control While Under the Influence. (Amended)
335.01	Driver's License or Commercial Driver's License Required. (Amended)
335.02	Permitting Operation Without a Valid License. (Amended)
335.05	Wrongful Entrustment of a Motor Vehicle. (Amended)
335.06	Display of License. (Amended)
335.07	Driving Under License Suspension or Restriction. (Amended)
335.071	Driving Under OVI Suspension. (Amended)
335.072	Driving Under Financial Responsibility Law Suspension or Cancellation. (Amended)
335.073	Driving Without Complying With License Reinstatement Requirements. (Amended)
335.074	Driving Under License Forfeiture or Child Support Suspension. (Added)
335.12	Stopping After Accident Upon Streets. (Amended)
335.13	Stopping After Accident Upon Property Other Than Street. (Amended)
335.14	Vehicle Accident Resulting in Damage to Realty. (Amended)
337.22	Windshield and Windshield Wipers. (Amended)
351.04	Parking Near Curb; Handicapped Parking. (Amended)
373.02	Riding Upon Seats; Handlebars; Helmets. (Amended)

ORDINANCE NO. 2012-02

AN ORDINANCE AMENDING CHAPTER 123, DEPARTMENT OF ADMINISTRATION, OF THE CODIFIED ORDINANCES OF THE CITY OF WOOSTER, OHIO, TO PROVIDE FOR THE REORGANIZATION OF THAT DEPARTMENT, AND DECLARING AN EMERGENCY

WHEREAS, the municipal government is engaged in an ongoing effort to consolidate services in an effort to balance its budget and live within its means; and with the departure of the director of administration it has presented the Mayor with an opportunity to reorganize the workforce in order to meet that mission; and

WHEREAS, the Mayor, in view of the foregoing, has, pursuant to Section 4.08 of the Charter of the City of Wooster, Ohio, hereby presents this City Council with a plan of reorganization by which he proposes to consolidate the current departments of Development, Community Services and Organizational Support into one Community Services and Development Department; and

WHEREAS, this reorganization, if approved, will be consistent with the goals of reducing the size of the city government in order to live within its means while still fulfilling the core mission of the government.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That Chapter 123, DEPARTMENT OF ADMINISTRATION, of the Codified Ordinances of the City of Wooster, Ohio is hereby amended to read as follows:

123.01 CREATION OF DEPARTMENTS.

In accordance with Article IV of the Charter, the following departments shall be created in the Department of Administration: Safety, *Community Service and Development*; ~~Community Service and Public Works and Organizational Support.~~

123.02 DIRECTOR OF ADMINISTRATION.

[Unchanged]

123.03 DEPARTMENT OF SAFETY.

[Unchanged]

123.04 *COMMUNITY SERVICE AND DEVELOPMENT* DEPARTMENT OF ~~OF DEVELOPMENT.~~

There shall be a *Community Service and Development* Department of ~~Development~~ with the following divisions: ~~Engineering~~; *Building Standards, Recreation and Community Center, Information Technology, Human Resources and Planning* and Economic Development. The Mayor may designate a *Community Services and Development* Director, or designate a division manager within the Development Department to assume the additional responsibilities of the Development Director. The division managers in the *Community Service and Development* Department of ~~Development~~ shall have control and supervision over the employees and work in their divisions.

ORDINANCE NO. 2012-03

AN ORDINANCE AMENDING CHAPTER 162, MANAGEMENT BENEFITS, OF THE CODIFIED ORDINANCES OF THE CITY OF WOOSTER, OHIO, TO CONFORM TO THE RECENT PLAN OF REORGANIZATION

WHEREAS, in accordance with the recent reorganization approved by this Council with the adoption of Ordinance No. 2012-02, the Director of Administration has recommended certain changes to the Management Benefits ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That Chapter 162 of the Codified Ordinances, entitled Management Benefits, be amended at Section 162.09, MANAGEMENT POSITIONS, to read as follows:

162.09 MANAGEMENT POSITIONS.

In accordance with Article V, Section 5.03 of the Charter of the City of Wooster, and the Codified Ordinance Section 162.01, the following management positions are hereby identified and authorized:

<u>POSITION</u>	<u>STATUS</u>
Administrative Assistant	Unclassified
Assistant Fire Chief	Classified
Building Standards and Planning Manager	Unclassified
City Planner	Unclassified
<i>Community Service and Development Administrator</i>	<i>Unclassified</i>
Deputy Director of Finance	Unclassified
Director of Administration	Unclassified
Director of Finance	Unclassified
Director of Law	Unclassified
Economic Development Coordinator	Unclassified
Engineering <i>and Planning</i> Manager	Unclassified
Finance Manager	Unclassified
Fire Chief	Classified
Human Resources Professional	Unclassified
Human Resources Specialist	Classified
Information Systems Manager	Unclassified
Police Captain	Classified
Police Chief	Classified
Public Properties Maintenance Manager	Unclassified
Public Properties Maintenance Assistant Manager	Unclassified
Public Properties Maintenance Supervisor	Classified
<i>Public Works Administrator</i>	<i>Unclassified</i>

RESOLUTION NO. 2012-05

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO PURCHASE VEHICLES IN ACCORDANCE WITH THE CAPITAL PLAN FOR 2012

WHEREAS, this City Council, in Ordinance No. 2011-33, adopted an annual budget and capital plan for 2012, and such capital plan includes the purchase of new vehicles and equipment for the various divisions of municipal service.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That in accordance with the capital plan adopted in Ordinance No. 2011-33, the Director of Administration is hereby authorized to purchase the following vehicles and equipment, with payment to originate from the fund indicated:

CAPITAL IMPROVEMENTS FUND:

Police Division:

- Five Chevrolet Caprice police cruisers (replaces five Ford Crown Victoria cruisers that have extensive time and mileage usage)

With respect to such purchase(s), the Director of Administration will advertise according to law and enter into a purchase contract with the lowest and best bidder, except that if the item is available through a state-sponsored cooperative purchasing program, or can be accomplished through a vendor upon equivalent terms, conditions and specifications, but at a price which is equal to or lower than that which is available from the state sponsored program, s/he may make such purchase therefrom if s/he determines that the price and availability is more advantageous to the City.

SECTION 2. Such contract will not exceed the amounts appropriated for this project in the 2012 Appropriations Budget adopted by this Council in Ordinance No. 2011-33, with a related transfer of \$6,000.00 from the Police Division interfund budget to the interfund transfer cost center (general fund), and then to the capital improvements fund, where it is hereby appropriated for this project.

SECTION 3. This Council finds and declares that all formal actions concerning and relating to the adoption of this Resolution occurred in an open meeting of this Council or its committees, in compliance with law.

SECTION 4. This Resolution shall take effect and be in force from and after the earliest period allowed by law.

Introduced: _____ Passed: _____ Vote: _____

Attest: _____
Clerk of Council President of Council

Approved: _____, 2012
Mayor

Introduced by: Jeffrey A. Steiner

Request for Agenda Item
Authorization for Bid or Purchase of Capital Item

Division Police Project Name Purchase of New Police Vehicles Requested Meeting Date 1-17-2012

- Approved for Agenda
 Full Amount is Budgeted

If not, how is purchase to be funded? 174,000.00 from Capital with a 4,000.00 transfer from the inter-fund to cover remaining costs.

Description of Purchase Five new fully equipped Chevrolet Caprice police vehicles. These vehicles will be fully equipped with consoles, radios, cages, gun mounts, etc.

Justifications / Benefits These five vehicles will replace five existing Ford Crown Victoria Police vehicles. The current vehicles have high mileage and repairs are becoming more frequent and expensive.

How will this project effect the City's operating budget? Budgeted Capital Item

What alternatives exist, and what are the implecations of the alternatives?

- Sole Source Bid or Non-Bid Situation?

If Yes, explain the circumstances Vehicles are on State Bid

- Requesting suspension of the rules?

If Yes, explain reasons. Due to a sixteen week order period, the sooner the vehicles arrive the less we will spend in maintaining the current fleet.

Division Manager Matthew D. Fisher Date 1-6-12

Res #5

**Request for Agenda Item
Non-Capital**

Division

Meeting Date Requested

Project Name

Approved for Agenda

Description (be as descriptive as possible, given space limitations)

Wooster City Services utilizes an automated meter reading system that sends meter readings from each service location in Wooster twice a day. This system was installed primarily in 2000 and 2001 and has been in continual use since that time.

The transmitting units for this system were estimated to have a 10 year life when the system was purchased. The calculated useful life of these transmitting units has been exceeded and we have begun having units stop transmitting due to the batteries failing.

Wooster City Services has begun replacing these units and is planning to replace all transmitting units over the next several years so that our AMR system will continue to provide the readings necessary for the generation of billings for the water and sewer fund. If the transmitting units fail at a rate which exceeds the level anticipated based on our vendors past experience we will pursue a more aggressive replacement cycle.

Authorization is requested to expend funds in excess of \$15,000 dollars with Aclara RF in 2012 and each additional year until we have completed our replacement of the original units and/or units from which readings are not being received.

Resolution 2011-04 authorized the purchase of MTU's, but limited the purchase by the amount budgeted in the 2011 appropriations budget. Because of the volume of replacements (~10,000), we plan to replace over approximately five years. Cost of MTU's are \$85.00 each.

Is there a need for rules suspension or time limitation when this must be passed?

We request that rules be suspended so this can be passed immediately so our vendor has time to produce units before we run out of inventory. Our vendor is awaiting a purchase order to begin producing these units.

Manager Requesting

Date

Approved for Agenda

Res #16

**Request for Agenda Item
Non-Capital**

Division Meeting Date Requested

Project Name Approved for Agenda

Description (be as descriptive as possible, given space limitations)

We have used Duke's root control services for a number of years and have been successful in controlling roots in sanitary sewer lines that have been treated. They have a three year treatment warrantee stating that if we find active roots in a treated line they will retreat the line at no cost. The lines they treat are on a three year treatment rotation. In 2011 expenditures were \$20,000 for 11,500 feet of sanitary sewer.

Is there a need for rules suspension or time limitation when this must be passed?

There is a need for rules suspension to expedite the purchase process.

Manager Requesting

Date

Approved for Agenda

Res # 7

RESOLUTION NO. 2012-08

A RESOLUTION AUTHORIZING THE DIRECTOR OF
ADMINISTRATION TO ADVERTISE ACCORDING TO LAW
AND ENTER INTO A CONTRACT WITH THE LOWEST AND
BEST BIDDER FOR MOWING SERVICES FOR CITY-
OWNED PROPERTY

WHEREAS, it is necessary to provide for the mowing of city parks and other city-owned property, and such expense has been budgeted for 2012.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That the Director of Administration is hereby authorized to advertise according to law and enter into a contract with the lowest and best bidder for mowing services for city-owned property, in accordance with specifications on file in the Office of the Director of Administration.

SECTION 2. The cost of such contract/project will not exceed the amount budgeted in the 2012 Appropriations Budget adopted by this Council in Ordinance No. 2011-33.

SECTION 3. This Council finds and declares that all formal actions concerning and relating to the adoption of this resolution occurred in an open meeting of this Council or its committees, in compliance with law.

SECTION 4. This Resolution shall take effect and be in force from and after the earliest period allowed by law.

Introduced: _____ Passed: _____ Vote: _____

Attest: _____
Clerk of Council

President of Council

Approved: _____, 2012

Mayor

Introduced by: David Silvestri

**Request for Agenda Item
Non-Capital**

Division Meeting Date Requested

Project Name Approved for Agenda

Description (be as descriptive as possible, given space limitations)

This is for permission to advertise and enter into an agreement for the mowing of city owned properties. The City properties include such areas as water towers, detention basins, police shooting range, and other various City areas. We are below the \$25,000.00, but above the \$15,000.00 and require council's approval.
This contract augments our in-house mowing program and allows for a completion in a timely manner.

In 2011 expenditures were \$20,000.

Is there a need for rules suspension or time limitation when this must be passed?

There is a need for rules suspension to expedite the service. The above normal temperatures of this winter could require mowing to begin earlier than anticipated.

Manager Requesting

Date

Approved for Agenda

Res #8

**REQUEST FOR AGENDA ITEM
AUTHORIZATION FOR REPAIR/PURCHASE OF CAPITAL ITEM**

Division: **Water Treatment Plant**

Meeting Date Requested: **January 17, 2012**

Project Name: **Ohio Drilling: Well Repairs**

Approved for Agenda:

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1. Estimated Total Cost: **Greater than \$15,000.00; but not to exceed budgeted amount.**

2. Is the full amount budgeted? **YES** or NO. If no, how is the purchase to be funded? **Funds are available in the Water Fund.**

3. Description of Purchase: **Well repair services from the Ohio Drilling Company of Massillon, OH**

4. Justification\Benefits: **Ohio Drilling Company is the driller of the majority of the City's production and interceptor wells. They are also the sole provider for Deming Pumps, which are the primary pump in service in the City. Additionally, Ohio Drilling is the largest municipal well drilling company in the upper Ohio region.**

5. Will this project affect the city's operating costs? **No.**

6. What alternatives exist and what are the implications of the alternatives. **The City could contract with other drilling companies in southern Ohio. However, this action would greatly compromise emergency response times. And because Ohio Drilling is the sole provider of Deming Pumps, these other companies would be required to purchase pumps, or pump repair parts from Ohio Drilling. This would in effect increase the cost of repairs.**

7. Is this a sole source request? **YES** NO If yes, explain the circumstances: **This is considered *Specialized Technology* and a *Sole Source of Supply*. The Ohio Drilling company is the sole provider of Deming Pumps, which represent the majority of pumps in service. Also, this company is the closest, geographically, to the City, which greatly enhances their response times during emergencies. Finally, as the driller of the majority of City Wells (production and interceptors) it would seem prudent to contract with them for their repairs because they maintain the original well drilling logs, and all pertinent information for these wells.**

Sole source\non bid will only be considered when the only source of supply for such supplies, part or parts is limited to a single source; or the purchase is for a professional or technical service; or the purchase of an item of specialized technology; or GSA price and specification is certified; or the purchase is accomplished through the State-sponsored cooperative purchasing program; or the purchase can be accomplished at a price which is equal to or lower than that which is available from a State-sponsored cooperative purchasing program.

8. Are you requesting suspension of the rules and passage on one reading? If yes, note reasons. **No.**

James L. Borton
Utilities Manager

Date: **January 5, 2012**

Ros #9

RESOLUTION NO. 2012-10

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ENTER INTO A CONTRACT FOR TECHNICAL LABORATORY SERVICES

WHEREAS, the City of Wooster, in the operation of its Water Pollution Control and Water Production Plants, is required to perform certain testing, and neither plant currently possesses the necessary equipment or expertise, thus necessitating use of a testing service; and

WHEREAS, Alloway, Inc. of Lima, Ohio possesses the technical skill to and has, in the past, provided laboratory testing services for both plants; and

WHEREAS, the cost of such testing services is included in the budget for 2012.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That the Director of Administration is hereby authorized to enter into a technical services contract with Alloway, Inc. for laboratory testing for the Water Pollution Control Division and the Water Production Division for the current year.

SECTION 2. That the Director of Finance is hereby authorized to pay to Alloway, Inc. such sums as are approved by the Director of Administration upon submission of bills for services rendered. Such contract will not exceed the amounts appropriated for this project in the 2012 Appropriations Budget adopted by this Council in Ordinance No. 2011-33.

SECTION 3. This Council finds and declares that all formal actions concerning and relating to the adoption of this resolution occurred in an open meeting of this Council or its committees, in compliance with law.

SECTION 4. This Resolution shall take effect and be in force from and after the earliest period allowed by law.

Introduced: _____ Passed: _____ Vote: _____

Attest: _____
Clerk of Council President of Council

Approved: _____, 2012
Mayor

Introduced by: Craig Sanders

**REQUEST FOR AGENDA ITEM
AUTHORIZATION FOR TECHNICAL SERVICES CONTRACT**

Division: **WPCP/WTP**

Meeting Date Requested: **January 17, 2012**

Project Name: **Alloway: Lab Services**

Approved for Agenda:

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1. Estimated Total Cost: **Greater than \$15,000.00; but not to exceed budgeted amount.**

2. Is the full amount budgeted? **YES** or NO. If no, how is the purchase to be funded? **Funds are available in the Water Pollution Control Fund and the Water Fund.**

3. Description of Purchase: **Both Plants are required by Ohio EPA to perform and report various analyses as conducted by an Ohio EPA approved lab. The vendor, Alloway of Lima, OH is an Ohio EPA approved lab.**

4. Justification\Benefit: **This is a regulatory requirement for both WPCP and WTP.**

5. Will this project affect the City's operating costs? **No.**

6. What alternatives exist and what are the implications of the alternatives? **None known at this time. This is a regulatory requirement. In addition, we have investigated other laboratories and none offer the range of testing, 2x per week pickup from the plants and the quality standard that Alloway does. We attempted to use two other competitors in 2011 and while accuracy wasn't an issue, prices were not comparable. If another comptitor is discovered, their pricing and service delivery will be compared and if deemed a better value we will bring forth the alternative at a later date.**

7. Is this a sole source request? **YES** or NO. If yes, explain the circumstances: **This request is for specialized technology.**

Sole source will only be considered when: the purchase consists of supplies or parts for current equipment and only one source exists; or only a single sole source exists for the purchase; or the contract is for professional services or specialized technology and the Director of Administration has reviewed proposals from qualified vendors.

8. Are you requesting suspension of the rules and passage on one reading? If yes, note reasons. **No.**

James L. Borton
Division Manager

Date: **January 5, 2012**

Res # 10

**REQUEST FOR AGENDA ITEM
AUTHORIZATION FOR PURCHASE SOLE SOURCE SUPPLY**

Division: **Water Treatment Plant**

Meeting Date Requested: **January 17, 2012**

Project Name: **Lipton: VOC media pack**

Approved for Agenda:

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1. Estimated Total Cost: **Greater than \$15,000.00; but not to exceed budgeted amount.**

2. Is the full amount budgeted? **YES** or NO. If no, how is the purchase to be funded? **Funds are available in the Water Fund.**

3. Description of Purchase: **Jaeger Tri-pack ® VOC media for periodic replacement of VOC Stripping Towers in the South Well Field from Lipton of Medina, OH.**

4. Justification\Benefits: **Lipton is the sole provider in Northeast Ohio for the Jaeger Tri-pack ® VOC media, which is the specified media type for the City's VOC Stripping Towers.**

5. Will this project affect the city's operating costs? **No.**

6. What alternatives exist and what are the implications of the alternatives. **None. Jaeger of Houston, TX is the manufacturer of the Jaeger Tri-pack ® VOC media. As such, this company has selected Lipton to be their distributor in this region. The media itself is rated for and specifically required for use in the City's VOC Stripping Towers.**

7. Is this a sole source request? **YES** NO If yes, explain the circumstances: **This is considered a *Sole Source of Supply*. Please refer to point #6.**

Sole source\ non bid will only be considered when the only source of supply for such supplies, part or parts is limited to a single source; or the purchase is for a professional or technical service; or the purchase of an item of specialized technology; or GSA price and specification is certified; or the purchase is accomplished through the State-sponsored cooperative purchasing program; or the purchase can be accomplished at a price which is equal to or lower than that which is available from a State-sponsored cooperative purchasing program.

8. Are you requesting suspension of the rules and passage on one reading? If yes, note reasons. **Yes. Media replacement is on an "as needed" basis and is difficult to anticipate. It is necessary to order the media and store on site as needed and it is anticipated that expenditures for this vendor will exceed the \$15,000.00 limit and therefore requires Council approval.**

James L. Borton
Utilities Manager

Date: **January 5, 2012**

Rev # 11

**REQUEST FOR AGENDA ITEM
AUTHORIZATION PURCHASE/REPAIR OF CAPITAL ITEM**

Division: **WPCP and WTP**

Meeting Date Requested: **January 17, 2012**

Project Name: **Rexel Sacks: IT Services**

Approved for Agenda:

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1. Estimated Total Cost: **Greater than \$15,000.00; but not to exceed budgeted amount.**

2. Is the full amount budgeted? **YES** or NO. If no, how is the purchase to be funded? **Funds are available in the Water Pollution Control and Water Treatment Funds.**

3. Description of Purchase: **Both treatment plants utilize similar (Allen Bradley) programmable logic controllers and input cards, etc. Many of these items were originally supplied by Allen Bradley through Rexel Sacks of Canton, OH and must be serviced and/or periodically replaced.**

4. Justification\Benefit: **These supplies and/or services are necessary to maintain certain and critical portions of the WPCP and WTP.**

5. Will this project affect the City's operating costs? **No.**

6. What alternatives exist and what are the implications of the alternatives? **None. Rexel is the local Allen Bradley distributor and to acquire these parts we must purchase through them.**

7. Is this a sole source request? **YES** or NO. If yes, explain the circumstances: **This request is for specialized technology.**

Sole source will only be considered when: the purchase consists of supplies or parts for current equipment and only one source exists; or only a single sole source exists for the purchase; or the contract is for professional services or specialized technology and the Director of Administration has reviewed proposals from qualified vendors.

8. Are you requesting suspension of the rules and passage on one reading? If yes, note reasons. **No.**

James L. Borton
Utilities Manager

Date: **January 5, 2012**

Res # 12

**REQUEST FOR AGENDA ITEM
AUTHORIZATION FOR BID OR PURCHASE**

Division: **WTP**

Meeting Date Requested: **1/17/12**

Project Name: **Purchase WTP chemicals**

Approved for Agenda:

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1. Estimated Total Cost: **\$325,000 depending on bids.**
2. Is the full amount budgeted? **YES** NO if no, how is the purchase to be funded?
As part of O&M funds.
3. Description of Purchase: **To authorize entering into a contract with lowest and best bidder for purchase and delivery of lime, soda ash, carbon dioxide and sodium hypochlorite.**
4. Justification\Benefits:
This is a required process of current treatment plant. Lime and soda ash are used in the softening process, carbon dioxide as pH adjustment for stabilization and sodium hypochlorite for disinfection.
5. Will this project affect the city's operating costs? **Possibly. Current price is expected to increase due to increased fuel and manufacturing costs for the potential bidders.**
6. What alternatives exist and what are the implications of the alternatives. **Not without sacrificing current water quality. Legally we are not required to soften water; however, there are several long term system maintenance issues that would add additional costs in other areas.**
7. Is this a sole source request? YES **NO** If yes, explain the circumstances:

Sole source will only be considered when: the purchase consists of supplies or parts for current equipment and only one source exists; or only a single sole source exists for the purchase; or the contract is for professional services or specialized technology and the Director of Administration has reviewed proposals from qualified vendors.
8. Are you requesting suspension of the rules and passage on one reading? If yes, note reasons. **No.**

James L. Borton
Utilities Manager

Date: **1/5/12**

Res #13

RESOLUTION NO. 2012-14

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR THE PURCHASE AND INSTALLATION OF A MOTOR CONTROL CENTER FOR THE WATER POLLUTION CONTROL PLANT

WHEREAS, as a result of flood damage at the water pollution control plant in February 2011, it is necessary to replace the motor control center at the plant, and the cost thereof is included in the capital plan for 2012; and

WHEREAS, this City Council deems that prompt action is necessary to authorize the work at the earliest possible time in order to protect plant operations.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That the Director of Administration is hereby authorized to advertise according to law and enter into a contract with the lowest and best bidder for the purchase and installation of a motor control center for the Water Pollution Control Plant, in accordance with specifications now on file in said office.

SECTION 2. Such contract will not exceed the amounts appropriated for this project in the 2012 Appropriations Budget adopted by this Council in Ordinance No. 2011-33.

SECTION 3. This Council finds and declares that all formal actions concerning and relating to the adoption of this Resolution occurred in an open meeting of this Council or its committees, in compliance with law.

SECTION 4. This Resolution shall take effect and be in force from and after the earliest period allowed by law.

1st reading _____ 2nd reading _____ 3rd reading _____

Passed: _____, 2012 Vote: _____

Attest: _____
Clerk of Council President of Council

Approved: _____, 2012
Mayor

Introduced by: Craig Sanders

**REQUEST FOR AGENDA ITEM
AUTHORIZATION FOR BID OR PURCHASE OF CAPITAL ITEM**

Division: **WPCP**

Meeting Date Requested: 1/17/12

Project Name: **MCC Replacement**

Approved for Agenda:

=====

1. Estimated Total Cost: **\$200,000**

2. Is the full amount budgeted? **YES** NO if no, how is the purchase to be funded?
From WPC funds. An insurance settlement has already been received for the replacement of this motor control center (MCC) in the amount of \$60,000

3. Description of Purchase:
To authorize entering into a contract with lowest and best bidder for the provision and installation of a new MCC in the Operations Building at WPCP.

4. Justification\Benefits:
On February 28, 2011, during the area wide flooding that occurred, the Operations Building basement also flooded. The flood submerged 60% of the MCC panel and compromised the insulation values. One main breaker (400 amp) catastrophically failed two weeks after the flood due to short circuiting across the main buss at 480 volts. According to our insurance company and the manufacturer, it is barely safe to operate and should be replaced as soon as possible. This MCC powers the Operations Building, three storm pumps, several sludge pumps and other misc. apparatus. The existing MCC was installed in 1965 and has now been flooded 2 times that we know of. This project will also relocate the MCC and drives for the pumps to the main floor level to prevent damage from future floods.

Several questions have been asked in regards to why this MCC wasn't replaced during the 2005-2007 upgrade. At the time of the upgrade, the panel was functional and the design engineers were directed by Administration at that time to reduce the project cost estimate. It was decided as part of these cost cutting measures to pull all of the functional older MCCs from the project and they could be replaced at a later time. Since the panel is now barely safe to operate and since the insurance company will fund a portion of the project, now is the time to relocate it and make the plant less susceptible to flood damage.

5. Will this project affect the city's operating costs? **No. It is a one time cost.**

6. What alternatives exist and what are the implications of the alternatives. **There are no other feasible options at this point. Limping along with the damaged panel, as we have done while design work was completed, is not a safe condition. Furthermore, should this panel fail, the plant will be limited to 16 MGD flow rates rather than 27 MGD as designed.**

7. Is this a sole source request? YES **NO** If yes, explain the circumstances:

Sole source will only be considered when: the purchase consists of supplies or parts for current equipment and only one source exists; or only a single sole source exists for the purchase; or the contract is for professional services or specialized technology and the Director of Administration has reviewed proposals from qualified vendors.

8. Are you requesting suspension of the rules and passage on one reading? If yes, note reasons. **No; however, now that design is complete we would like to proceed with bidding ASAP so this safety hazard can be eliminated.**

James L. Borton
Utilities Manager

Date: 1/5/12

Res # 14

**Request for Agenda Item
Authorization for Bid or Purchase of Capital Item**

Division Engineering	Meeting Date Requested January 17, 2012
Project Name Frito Lay/Biotower Project - OPWC Credit Enhancement Participation	Approved for Agenda
Estimated Total Cost \$41,300. If approved, the Ohio Public Works Commission would fund 100% of these costs with grant funds.	
Is Full Amount Budgeted <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If No, How Is The Purchase To Be Funded? This application is for Credit Enhancement, which in this case, is the payment of interest for debt issued during and within 1 year after the project completion.	
Description Of Purchase This is a request to authorize application for and acceptance of \$41,300 in grant money from the Ohio Public Works Commission for debt issued for the Frito Lay/Biotower improvements. Total debt issued was \$2,867,600, and is currently being paid back with sewer funds.	
Justification / Benefits The OPWC funding will cover 100% of the interest incurred during and within 1 year of the completion of construction with grant money.	
Will This Project Effect the City's Operating Costs This project would lower the City's operating costs by reducing debt service interest.	
What Alternatives Exist and What Are The Implications of The Alternatives We could do nothing, and turn down the grant funds, and pay the interest with City funds.	
Is This A Sole Source Bid or Non-Bid Situation <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes, Explain The Circumstances OPWC is the only agency offering additional grant funding for this type of project at this time.	
Are You Requesting Suspension Of The Rules <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes, Note Reasons The OPWC funding application has been approved, but this legislation is required as soon as possible in order to complete the application package.	
Division Manager Joel Montgomery	Date January 11, 2012

Res #15

**Request for Agenda Item
Authorization for Bid or Purchase of Capital Item**

Division Engineering	Meeting Date Requested January 17, 2012
Project Name Spring Street W/L Replacement Project - OPWC Participation	Approved for Agenda
Estimated Total Cost \$522,500. If approved, the Ohio Public Works Commission would fund \$300,000 of project costs with grant funds.	
Is Full Amount Budgeted <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If No, How Is The Purchase To Be Funded?	
Description Of Purchase This is a request to authorize application for and acceptance of \$300,000 in grant money from the Ohio Public Works Commission for replacement of the W/L in the Spring Street area. This project involves the replacement of 12" and 16" W/L's connected to the Spring/Buckeye Booster Station, which is the main feed for the intermediate zone of the water system, serving over 9500 households and businesses.	
Justification / Benefits This funding will cover 57% of the project with grant money. This project is the next water system priority on the City's 10 year Infrastructure Plan.	
Will This Project Effect the City's Operating Costs This project should have little or no affect on the City's operating costs.	
What Alternatives Exist and What Are The Implications of The Alternatives We could postpone the project, which will push other projects further into the future, will cost more as construction costs increase, and have no guarantee of future grant funding. We could proceed with the project using other interest accruing financing methods.	
Is This A Sole Source Bid or Non-Bid Situation <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes, Explain The Circumstances OPWC is the only agency offering grant funding for this type of project at this time.	
Are You Requesting Suspension Of The Rules <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If Yes, Note Reasons The OPWC funding application has been approved, but this legislation is required as soon as possible in order to complete the application package.	
Division Manager Joel Montgomery	Date January 11, 2012

#16

**Request for Agenda Item
Authorization for Bid or Purchase of Capital Item**

Division Engineering	Meeting Date Requested June 21, 2010
Project Name ODOT Safe Routes to Schools – Melrose Elementary; PID 90935	Approved for Agenda
Estimated Total Cost \$129,400. ODOT Grant = \$116,400 (90%), Local Funds = \$13,000 (10%)	
Is Full Amount Budgeted <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If No, How Is The Purchase To Be Funded?	
<p>Description Of Purchase This is a request to authorize the Mayor to enter into a cooperative agreement with the Ohio Department of Transportation (ODOT) for construction of sidewalk and crosswalk improvements on Melrose Drive from Portage Road to Sunset. The City's portion of the project is budgeted from the Capital Improvements Fund, but these costs will be assessed to the adjacent property owners. ODOT is funding 90% of construction and construction engineering costs, or \$129,400. All of the construction engineering, contract management and inspection will be performed in-house by the engineering division staff. ODOT will also reimburse 90% of these costs back to the City.</p>	
<p>Justification / Benefits The Ohio Department of Transportation has committed to funding 90% of the construction costs for this project in FY 2011 and 2012. Council has already authorized application for these funds.</p> <p>These projects were the highest priority on the ODOT approved, Wooster School Travel Plan. This plan and projects therein were selected based on student and parent surveys, and school officials and teacher input.</p>	
<p>Will This Project Effect the City's Operating Costs This project should have little or no effect on the City's operating costs.</p>	
<p>What Alternatives Exist and What Are The Implications of The Alternatives We could do nothing, and turn down the grant funds. We could proceed with the project using other interest accruing financing methods.</p>	
<p>Is This A Sole Source Bid or Non-Bid Situation <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, Explain The Circumstances This is a request to simply accept the funds already awarded for this project, and is a requirement of the funding process.</p>	
<p>Are You Requesting Suspension Of The Rules <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, Note Reasons ODOT plan approval process can not begin until the LPA agreement is signed. This process must begin ASAP in order to meet the current funding timetable.</p>	
Division Manager Joel Montgomery	Date January 11, 2012

#17

**Request for Agenda Item
Authorization for Bid or Purchase of Capital Item**

Division Engineering	Meeting Date Requested June 21, 2010
Project Name ODOT Safe Routes to Schools – Parkview Elementary; PID 92070	Approved for Agenda
Estimated Total Cost \$283,700. ODOT Grant = \$255,300 (90%), Local Funds = \$28,400 (10%)	
Is Full Amount Budgeted <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If No, How Is The Purchase To Be Funded?	
<p>Description Of Purchase This is a request to authorize the Mayor to enter into a cooperative agreement with the Ohio Department of Transportation (ODOT) for construction of sidewalk and crosswalk improvements on Northwestern Ave, Beechwood Ave, and Westridge Ave. The City's portion of the project is budgeted from the Capital Improvements Fund, but these costs will be assessed to the adjacent property owners. ODOT is funding 90% of construction and construction engineering costs, or \$255,300. All of the construction engineering, contract management and inspection will be performed in-house by the engineering division staff. ODOT will also reimburse 90% of these costs back to the City.</p>	
<p>Justification / Benefits The Ohio Department of Transportation has committed to funding 90% of the construction costs for this project in FY 2011 and 2012. Council has already authorized application for these funds.</p> <p>These projects were the highest priority on the ODOT approved, Wooster School Travel Plan. This plan and projects therein were selected based on student and parent surveys, and school officials and teacher input.</p>	
<p>Will This Project Effect the City's Operating Costs This project should have little or no effect on the City's operating costs.</p>	
<p>What Alternatives Exist and What Are The Implications of The Alternatives We could do nothing, and turn down the grant funds. We could proceed with the project using other interest accruing financing methods.</p>	
<p>Is This A Sole Source Bid or Non-Bid Situation <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="margin-left: 40px;">If Yes, Explain The Circumstances This is a request to simply accept the funds already awarded for this project, and is a requirement of the funding process.</p>	
<p>Are You Requesting Suspension Of The Rules <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="margin-left: 40px;">If Yes, Note Reasons ODOT plan approval process can not begin until the LPA agreement is signed. This process must begin ASAP in order to meet the current funding timetable.</p>	
Division Manager Joel Montgomery	Date January 11, 2012

**Request for Agenda Item
Authorization for Bid or Purchase of Capital Item**

Division Engineering	Meeting Date Requested June 21, 2010
Project Name ODOT Safe Routes to Schools – Wayne & Kean; PID 92110	Approved for Agenda
Estimated Total Cost \$137,100. ODOT Grant = \$123,400 (90%), Local Funds = \$13,700 (10%)	
Is Full Amount Budgeted <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If No, How Is The Purchase To Be Funded?	
<p>Description Of Purchase This is a request to authorize the Mayor to enter into a cooperative agreement with the Ohio Department of Transportation (ODOT) for construction of sidewalk and crosswalk improvements on Smithville-Western Road between Ogden & Wilson; and Highland Ave between Oak Hill & Christmas Run. The City's portion of the project is budgeted from the Capital Improvements Fund, but these cost will be assessed to the adjacent property owners. ODOT is funding 90% of construction and construction engineering costs, or \$123,400. All of the construction engineering, contract management and inspection will be performed in-house by the engineering division staff. ODOT will also reimburse 90% of these costs back to the City.</p>	
<p>Justification / Benefits The Ohio Department of Transportation has committed to funding 90% of the construction costs for this project in FY 2011 and 2012. Council has already authorized application for these funds.</p> <p>These projects were the highest priority on the ODOT approved, Wooster School Travel Plan. This plan and projects therein were selected based on student and parent surveys, and school officials and teacher input.</p>	
<p>Will This Project Effect the City's Operating Costs This project should have little or no effect on the City's operating costs.</p>	
<p>What Alternatives Exist and What Are The Implications of The Alternatives We could do nothing, and turn down the grant funds. We could proceed with the project using other interest accruing financing methods.</p>	
<p>Is This A Sole Source Bid or Non-Bid Situation <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, Explain The Circumstances This is a request to simply accept the funds already awarded for this project, and is a requirement of the funding process.</p>	
<p>Are You Requesting Suspension Of The Rules <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, Note Reasons ODOT plan approval process can not begin until the LPA agreement is signed. This process must begin ASAP in order to meet the current funding timetable.</p>	
Division Manager Joel Montgomery	Date January 11, 2012

**Request for Agenda Item
Authorization for Bid or Purchase of Capital Item**

Division Engineering	Meeting Date Requested January 17, 2012
Project Name ODOT – SR302 – Madison Gateway; PID 989273	Approved for Agenda
Estimated Total Cost \$312,500. ODOT Grant = \$250,000 (80%), Local Funds = \$62,500 (20%)	
Is Full Amount Budgeted <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If No, How Is The Purchase To Be Funded?	
Description Of Purchase This is a request to authorize the Mayor to enter into a cooperative agreement with the Ohio Department of Transportation (ODOT) for construction of landscaping, signage and other gateway and corridor improvements for the City entrance from US Route 30 at Madison Ave (SR302). ODOT is funding 80% of construction and construction engineering costs, or \$250,000. All of the construction engineering, contract management and inspection will be performed in-house by the engineering division staff.	
Justification / Benefits The Ohio Department of Transportation has committed to funding 90% of the construction costs for this project in FY 2011 and 2012. Council has already authorized application for these funds through the Transportation Enhancement Funding Program..	
Will This Project Effect the City's Operating Costs This project should have little or no effect on the City's operating costs.	
What Alternatives Exist and What Are The Implications of The Alternatives We could do nothing, and turn down the grant funds. We could proceed with the project using other interest accruing financing methods.	
Is This A Sole Source Bid or Non-Bid Situation <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes, Explain The Circumstances This is a request to simply accept the funds already awarded for this project, and is a requirement of the funding process.	
Are You Requesting Suspension Of The Rules <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes, Note Reasons ODOT plan approval process can not begin until the LPA agreement is signed. This process must begin ASAP in order to meet the current funding timetable.	
Division Manager Joel Montgomery	Date January 11, 2012

#18

**Request for Agenda Item
Authorization for Bid or Purchase of Capital Item**

Division Engineering	Meeting Date Requested January 17, 2012
Project Name ODOT – Friendsville Road; PID 88994	Approved for Agenda
Estimated Total Cost \$2,132,000. ODOT Grant = \$1,705,400 (80%), Local Funds = \$426,400 (20%)	
Is Full Amount Budgeted <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If No, How Is The Purchase To Be Funded?	
<p>Description Of Purchase This is a request to authorize the Mayor to enter into a cooperative agreement with the Ohio Department of Transportation (ODOT) for reconstruction of Friendsville Road between Milltown Road and Riffel Road. ODOT is funding 80% of construction and construction engineering costs, or \$2,132,000. All of the construction engineering, contract management and inspection will be performed in-house by the engineering division staff. ODOT will reimburse 80% of these costs as well, up to \$38,800.</p>	
<p>Justification/Benefits The Ohio Department of Transportation has committed to funding 80% of the construction costs for this project in FY 2012. Council has previously authorized engineering, R/W acquisition services, and application for the ODOT funds.</p>	
Will This Project Effect the City's Operating Costs This project should have little or no effect on the City's operating costs.	
What Alternatives Exist and What Are The Implications of The Alternatives We could do nothing, and turn down the grant funds. We could proceed with the project using other interest accruing financing methods.	
Is This A Sole Source Bid or Non-Bid Situation <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes, Explain The Circumstances This is a request to simply accept the funds already awarded for this project, and is a requirement of the funding process.	
Are You Requesting Suspension Of The Rules <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes, Note Reasons ODOT plan approval process can not begin until the LPA agreement is signed. This process must begin ASAP in order to meet the current funding timetable.	
Division Manager Joel Montgomery	Date January 11, 2012

Res # 19