

**CITY OF WOOSTER
PLANNING COMMISSION**

ZONING/REZONING REQUESTS/ZONING CODE AMENDMENTS

Application # ZC- _____

Municipal Building, 538 North Market Street, 1st Floor, Wooster, Ohio 44691

330.263.5235

Owner
 Agent
 Lessee
 Signed Purchase Contract

APPLICANT'S NAME: _____
(Street Address) _____
(City) _____ (State) _____ (Zip) _____
(Telephone Number) _____

PROPERTY OWNER'S NAME: _____
(Street Address) _____
(City) _____ (State) _____ (Zip) _____
(Telephone Number) _____

TYPE OF REQUEST/FILING FEE/SUBMITTAL REQUIREMENTS:

Zoning Recommendation Rezoning Request Zoning Code Amendment

Filing Fee: \$120.00

Address and/or Location of Property: _____

of Lots: _____ Lot Acreage: _____ Lot Number(s): _____

Existing Use: _____ Proposed Use: _____

Current Zoning District (if applicable): _____ Proposed Zoning District (if applicable): _____

Description of Request: _____

Per Zoning Code Section 1115.14, the following information must be submitted **at the time of filing of the application:**

- (1) The name, address and phone number of the applicant and the property owner if other than the applicant;
- (2) A statement of the reason(s) for the proposed amendment;
- (3) A statement on the ways in which the proposed amendment relates to the Comprehensive Plan; and
- (4) The payment of the application fee noted above.

Amendments to the Zoning Map shall contain the following additional information:

- (5) Legal description of the parcel(s) to be rezoned, drawn by an Ohio registered/licensed surveyor;
- (6) Present use and zoning district;
- (7) Proposed use and zoning district;
- (8) A vicinity map at a scale approved by the Zoning Administrator showing property lines, thoroughfares, existing and proposed zoning, and such other items as the Zoning Administrator may require;
- (9) A list of all property owners lying within 200 feet of any part of the property on which the zoning amendment is requested, including their addresses and permanent parcel number, as shown upon the County Auditor's current tax list;
- (10) Existing topography at two-foot contour intervals of the property to be rezoned and extending at least 250 feet outside the proposed site, and including property lines, easements, street rights-of-ways, existing structures, trees and landscaping features existing thereon; and
- (11) Applicant shall furnish thirteen (13) copies of the information noted above. **Please note that all maps submitted with this proposal must be pre-folded.**

The applicant or a representative who is authorized to speak on behalf of the request must be present at the meeting.

X _____
(Signature of Applicant and/or Agent)

X _____
(Date)

FOR OFFICIAL USE ONLY

Date Filed: ____/____/____ Date Paid: ____/____/____ Date of Hearing: ____/____/____
Decision: Granted Denied Conditions: _____