

DESIGN AND REVIEW BOARD OF WOOSTER

**Exterior Building Alterations, Additions, Construction,
Rehabilitation, Demolition and/or Environmental Change**

-- Application Form --

DR No. _____

(PLEASE PRINT OR TYPE.)

Applicant's Name

Owner's Name

Applicant's Address

Property Address

Applicant's Daytime Phone Number

Date of Application

SUBMISSION REQUIREMENTS:

- 1 set of color photos of existing building, lot, etc.
- 8 site plans (for new construction, additions, demolition, landscaping)
- 8 drawings/plans indicating colors and materials to be used on exterior of building (for additions, new construction, major rehabilitation only) and 1 set of colored drawings (to be left on file with the Planning/Zoning Division)
- Manufacturer's literature (if applicable)
- 1 set of color chips (for exterior painting only)

NOTE: Please submit samples of building materials to be used. Samples may be in the form of color chips, sketches, photos, plans, brochures, product information. Photographs showing the building and specific areas where work is to be undertaken may be requested.

WORK SUMMARY:

Please check the proposed work here, and explain fully on Pages 2 and 3:

- Painting (exterior color change only)
- Masonry cleaning/repointing
- Window repair/replacement/addition
- Door repair/replacement/addition
- Gutters and downspouts repair/replacement/addition
- Roof repair/replacement/addition
- Re-siding
- Trim
- Demolition ___ Full ___ Partial
- Addition
- Landscaping ___ Fence ___ Signage ___ Outdoor lighting ___ Site grading
- ___ Deck ___ Parking space ___ Handicapped access ___ Restoration
- Other _____

DETAILED DISCUSSION OF PROPOSED WORK

Painting

Trim _____ (color)

Base _____ (color)

Other _____ (color)

Is the color selection based on historic paint color research? Explain.

Masonry cleaning/repointing

Cleaning technique: _____

Mortar composition: _____

Window repair/replacement/addition

Explain: _____

Door repair/replacement/addition

Explain: _____

Gutters and downspouts repair/replacement/addition

Explain: _____

Roof repair/replacement/addition

Explain: _____

Re-siding

Describe reasons and materials to be used: _____

Demolition

Explain reasons for demolition: _____

Additions

Describe design and placement: _____

Landscaping

Explain: _____

Other

Describe any work not previously discussed: _____

Applicant's signature

Date

Owner's signature (if different)

Date

-- FOR OFFICIAL USE ONLY --

Date Filed

Date of Meeting

Board Decision

- Approved Date: _____
- 6-month waiting period
Date commenced: _____
- Waiting period expired; Approval granted
Expiration date: _____

- Denied Date: _____
- Waiting period extended (demolition only)
Date commenced: _____

Comments/conditions: _____